NEW LEBANON BOARD OF EDUCATION
ORGANIZATIONAL/WORK SESSION/SPECIAL MEETING
January 8, 2024 at 5:30 p.m.

The New Lebanon Local School Board of Education met for the organizational meeting on January 8, 2024 at 5:30 pm. at Dixie High School in the Multi-Purpose Room, 300 S. Fuls Road, New Lebanon, Ohio. The meeting was called to order at 5:30 p.m. by Mrs. Tonya Lankheit, President Pro-Tem

Roll Call

Present: Mrs. Crawford, Mrs. Leonard, Mr. Moore, Mr. Miller (entered at 5:48 pm), Mrs. Lankheit

Dr. Greg Williams, Superintendent and Kaitlin Huck, Treasurer were also present.

001-024 Adopt the Agenda

Motion by Mrs. Leonard, seconded by Mrs. Crawford to adopt agenda for the organizational meeting/work session meeting.

Voting aye on the roll call: Mrs. Leonard, Mrs. Crawford, Mr. Moore, Mrs. Lankheit– motion passes.

002-024 Election of the President of the New Lebanon Board of Education for 2024

The President Pro-Tempore shall call for nominations. If more than one person is nominated, the Treasurer shall publicly call the roll of the Board and ask the members to vote their choice. If only one person is nominated, a motion to close nominations, a second, and roll call vote will elect the President.

Motion by Mrs. Leonard, seconded by Mr. Moore to nominate Mrs. Lankhiet for President for 2024.

Motion by Mrs. Crawford, seconded by Mrs. Leonard to close the nominations.

Voting aye on the roll call: Mrs. Crawford, Mrs. Leonard, Mr. Moore

Abstaining on the roll call: Mrs. Lankheit– motion passes.

The President Pro-Tempore declares that Mrs. Lankheit is elected President of the New Lebanon Board of Education for 2024.

003-024 Election of the Vice-President of the New Lebanon Board of Education for 2024

The President Pro-Tempore shall call for nominations, using the same procedure as for the election of the President.

Motion by Mrs. Crawford, seconded by Mrs. Leonard to nominate Mr. Moore for Vice-President for 2024.

Motion by Mrs. Leonard, seconded by Mrs. Crawford to close the nominations.

Voting aye on the roll call: Mrs. Leonard, Mrs. Crawford, Mrs. Lankheit

Abstaining on the roll call: Mr. Moore– motion passes.

The President Pro-Tempore declares that Mr. Moore is elected Vice-President of the New Lebanon Board of Education for 2024.

Oath of Office for President and Vice-President

The Treasurer administered the oath of office to the President and Vice-President.

004-024 Establish Regular Meeting Dates, Times, and Place for 2024

A. Date: As per schedule attached - normally the 2nd and 4th Monday of each Month
B. Time: All meetings are scheduled to begin at 5:30 p.m.
C. Place: All meetings are scheduled to be held in the Multi-Purpose Room at Dixie High School, 320 S. Fuls Road, New Lebanon, OH 45345

005-024 Service Fund for the Board of Education

Establish a Board of Education service fund for 2024 in the amount of $5,000.00.

006-024 Appointment for 2024 link

OSBA Legislative/State/Legislative Liaison (1): Mrs. Crawford

OSBA Legislative/State/Legislative Liaison Alternate (1): Mr. Miller

OSBA Capital Conference Delegate (1): Mrs. Crawford

OSBA Capital Conference Alternate (1): Mrs. Lankheit

New Lebanon Parks and Recreation Board (2): Mr. Moore and Mr. Miller

PTF (2): Mr. Moore and Mr. Miller

Building/Grounds (2): Mr. Moore and Mrs. Lankheit

Music Boosters (2): Mr. Miller and Mrs. Leonard

Athletic Boosters/Advisory (2): Mr. Miller and Mrs. Crawford

Citizens' Advisory (2): Mrs. Lankheit and Mrs. Crawford

Personnel (2): Mrs. Leonard and Mrs. Crawford

Wellhead Advisory (1): Mr. Moore

Student Achievement/Academic (2): Mr. Miller and Mrs. Lankheit

Discipline Task Force (1): Mrs. Lankheit

Ohio Improvement Plan (1): Mrs. Lankheit and Mrs. Crawford

Business Advisory Liaison (1): Mrs. Lankheit

Motion by Mrs. Leonard, seconded by Mrs. Lankheit, to approve Resolutions 004-024 006- 024.

Voting aye on the roll call: Mrs. Leonard, Mrs. Lankheit, Mrs. Crawford, Mr. Moore– motion passes.

Mr. Miller entered the meeting at 5:48 pm.

007-024 Treasurer Authorizations

A. Designate Farmers and Merchants Bank, and PNC Bank as a Public Depository of its active, interim, and /or inactive deposits for the calendar year 2024.

B. Authorize the school district to participate in DragonFly as a Public Depository of funds for the calendar year 2024.

C. Authorize the Treasurer to invest District funds through Raymond James for the calendar year 2024.

D. Authorize school district participation in all State and Federal funds available to the New Lebanon Local School District for the calendar year 2024.

E. Authorize the Treasurer to secure advances from the Auditor when funds are available and payable to the district.

F. Authorize the Treasurer to pay all bills within the limits of the Appropriation Resolution as bills are received and when the merchandise has been received in good condition and services have been performed as contracted.

G. Authorize the Treasurer to modify appropriations throughout the year without increasing total fund appropriations.

H. Authorize the Treasurer to advance cash from the fund to fund to alleviate cash flow difficulties.

I. Designate the Treasurer to attend public records training on the Board's behalf.

Motion by Mr. Miller, seconded by Mr. Moore to approve Resolution 007-024.

Voting aye on the roll call: Mr. Miller, Mr. Moore, Mrs. Crawford, Mrs. Leonard, Mrs. Lankheit– motion passes.

008-024 Superintendent Authorizations

A. Authorize the Superintendent to employ personnel as needed during periods when the Board is not in session. The Superintendent shall present such employment for board approval no later than the next regular board meeting.

B. Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided, however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall commence on January 1, 2024, and remain in effect through December 31, 2024.

C. Authorize the Superintendent to act as a purchasing agent for the district and to make purchases within the limits of the Appropriation Resolution.

D. Authorize the Superintendent to enter into contractual agreements for services as needed in emergency situations.

E. Authorize the Superintendent to approve professional leave requests for state meetings, workshops, and events in an amount not to exceed the limits in the Appropriation Resolution, Board Policy, Administrative Rules and Regulations, and Negotiated Agreements.

Motion by Mrs. Crawford, seconded by Mrs. Leonard to approve Resolution 008-024 A-E.

Voting aye on the roll call: Mrs. Crawford, Mrs. Leonard, Mr. Miller, Mr. Moore, Mrs. Lankheit– motion passes.

009-024 District Authorizations

A. Authorize the membership in the Ohio School Board Association for the calendar year 2024.

B. Authorize the membership in the Ohio DAS Cooperative Purchasing Program for the calendar year 2024.

C. Authorize the membership in the Montgomery County Business Advisory Council to meet state business advisory council requirements.

D. Authorized the paid membership to the New Lebanon Area Chamber of Commerce for the Superintendent as a representative for the New Lebanon Local School District for the calendar year 2024.

E. Adopt the existing bylaws and policies for its own operation and the operation of the school system.

F. Designate "The Dayton Daily News" as the official newspaper for the publication of those notices required by law.

G. Designate to post all Board meeting dates, times, and place and purpose of special meetings on the New Lebanon Local Schools' website, in all school building offices, and the public library.

H. Determine a fee of $.10 per page to individuals requesting copies of the schedule of meetings, agenda, or notice of individual meetings.

Motion by Mr. Moore, seconded by Mr. Miller to approve Resolution 009-024 A-H.

Voting aye on the roll call: Mr. Moore, Mr. Miller, Mrs. Crawford, Mrs. Leonard, Mrs. Lankheit– motion passes.

Board Discussion

The Board of Education discussed the DHS weight room project, the Business Advisory Council annual meeting, e-rate budgeting, board policy update recommendations, substitute teacher daily rate of pay, and other

issues of importance.

010-024 Adjournment

Motion by Mrs. Leonard, seconded by Mrs. Crawford to adjourn the meeting.

Voting aye on the roll call: Mrs. Leonard, Mrs. Crawford, Mr. Miller, Mr. Moore, Mrs. Lankheit– motion passes

President adjourns the meeting at 6:55 p.m.

PRESIDENT

TREASURER DATE