

Welcome to Gateway Mews...



This website was set-up by a former director and any information given here may be incorrect and/or out of date. Please refer to your lease if any clarification is needed

[Gateway Mews website Main Menu](#)

If you are new to the mews could you please register with GMM by sending an email to: gatewaymews@gmail.com and we'll add you to the email distribution list. If your email has changed or if you wish to be removed from the distribution list please let us know. The link below has more information for new residents:

[If you are new to Gateway Mews....](#)

Pictures of Gateway Mews taken in April 2014

[Photos of Mews layout](#)

Information [Photos of Mews Layout](#) for new residents

You need to register a phone with the telguard gate entry system OR you will not be able

to operate the vehicle gates. Till then please use the information in the link below to operate the vehicle gates: [Vehicle gate access codes for tenants](#)
If the gates are not working/opening then [this link](#) may be useful to troubleshoot the issue.

Please click on option 3 (*Registering with/using vehicle gates*) under the [Mews Main Menu](#) for more information on how to register your phone to operate the gates. The telguard FAQ link below contains the form you need to fill and send us.

[FAQ for the vehicle gate entry system/Telguard.](#)

GMM EMAIL ETIQUETTE

We have had three managing agents to-date and Integrity was appointed by GMM in October 2017. GMM does not have access to the managing agent's email and vice versa. Bearing this in mind and the thousands of emails in the mews account, please adhere to the following when emailing either GMM or the managing agent as applicable:

1. Only email GMM at gatewaymews@gmail.com
2. Don't change the subject line and don't go off topic so that all related emails are grouped together. This is especially important when GMM has initiated the email. *This is stated in the signature of every GMM email*
3. The subject line of any email that you initiate should reflect the contents
4. Always cc GMM when emailing the GMM appointed managing agent
5. Please forward on promptly any emails from the managing agent that have not been cc'd to GMM

If you don't adhere to the above then it will be impossible to search for email conversations should the need arise in the future. I'm unlikely to have the time to pick up any issues if you don't keep GMM fully in the loop or if GMM don't have a complete record of an email conversation and you risk incurring costs and/or additional work at your end.

The following links tell you how the mews is run for the benefit of all:

If you are a tenant

[Information for tenants](#)

If you are a lessee

[Information for lessees](#)

Every email sent from the mews account has a link in the signature to the mews website: [Gateway Mews website](#)

and there are links there amongst others for:

1. Parking etiquette ([only residents with an allocated parking space as identified in this document are allowed to bring a vehicle into the mews](#))
2. Procedures for recycling/bulk waste disposal
3. Procedure to follow to troubleshoot vehicle gate failures

If the gates have failed and need to be manually opened then as well as emailing us please contact:

No. 16 or 19 (last updated June 2022)

Please note that attempting to force the gates open WILL damage the operators and they cost at least £2200 plus VAT per gate to replace. If you see anyone trying to force the gates please stop them as well as emailing us with all the details like [vehicle registration number/full description](#) preferably with photographic proof with a date stamp so that we can recoup the cost of any repairs. Any damage will be paid for via the service charge so it is your interest that you report/stop any issues of this nature.

If you need any information do please get in touch with GMM via email.

Lakshman

Director (*GMM Director 27th September 2004 to 6th June 2022*)

Gateway Mews Management (GMM)

gatewaymews@gmail.com

September 2008