The School District of Altoona

2025-2026 Co-Curricular Code of Conduct

July 1, 2025- June 30, 2026

Altoona High School

2025-2026 Co-Curricular Code of Conduct

July 1, 2025 - June 30, 2026

Unlawful Discrimination

Consistent with legal requirements, the School District of Altoona shall not unlawfully discriminate on the basis of sex, race, religion, color, national origin (including limited English proficiency), ancestry, creed, pregnancy, marital or parental status, sexual orientation, homelessness status, or physical, mental, emotional or learning disability/ handicap in its curricular, career and technical education, co-curricular, student services, recreational or other programs or activities, or in admission or access to programs or activities offered by the District as required by section 118.13 and other state statutes. This policy also prohibits student discrimination under Title IX of the Education Amendments of 1972 (sex), Title VII of the Civil Rights Act of 1964 (race, color, national origin), Section 504 of the Rehabilitation Act of 1973 (handicap) and Americans with Disabilities Act of 1990 (disability).

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Co-curricular activities are an important part of the comprehensive program of the School District of Altoona. While the goal as a school district is to provide a sound academic experience for our students, co-curricular activities provide special opportunities for participants to promote their mental, physical, social, and emotional development. We feel these contributions to the overall development of our students are essential, and we appreciate the support of our programs by our student body, staff, parents, and community. Participating in co-curricular activities is a privilege and not a right.

The School District of Altoona Co-Curricular Code of Conduct, along with any other rules set forth by the School District of Altoona, Department of Public Instruction (DPI) and/or the Wisconsin Interscholastic Athletic Association (WIAA), establishes expectations for student conduct, as they represent the School District of Altoona, it's student body and community. As a representative, students must conform to and abide by this Code of Conduct.

Definition of "Student" in this document shall refer to students entering Altoona High School, grades 9-12. Definition of "Coach" and "Advisor" in this document shall refer to any adult assigned by the School District of Altoona who oversees any aspect of a co-curricular activity.

Prior to participation, the student and parent/guardian are provided this Code of Conduct. The student and parent/guardian must read, acknowledge and accept, which is completed during the online athletic registration process and through the district student handbook. Acknowledgement of this handbook is implied when a student is registered at AHS.

- Policy 370 CO-CURRICULAR ACTIVITIES (COMPETITIVE AND NON-COMPETITIVE)
- Policy 371.1 - STUDENT-INITIATED CLUBS AND SIMILAR ORGANIZATIONS

2025-2026 School Year Co-Curricular Definition and Programming

Altoona High School offers many great opportunities for students to be involved in clubs, activities and athletic programs. The Student Activities Office has redefined co-curriculars into various categories which are defined below:

1. **Activities** are non-sport programs that compete or perform, often against other schools.
2. **Athletics** are sport programs that compete against other schools.
3. **School-Sponsored Clubs** are composed of students with similar interests and created with the backing and sponsorship of Altoona High School. They have a direct tie to a classroom course or an established presence within AHS. Each group has a staff advisor who guides the club and provides direction and leadership for the group in conjunction with the student leadership. School-sponsored clubs can meet before or after school and host events during the school day.
4. **Student-Initiated Clubs** are led by students. These clubs provide the opportunity for AHS students to meet during non-instructional time. Students are required to obtain a staff member to supervise the group activity. As these are student-led clubs, the beliefs and viewpoints are not necessarily representative of the School District. The expectations outlined in the code of conduct do not apply to student interest clubs.

AHS Athletic Programs		
Fall	**Winter**	**Spring**
• Cross Country • Football • Girls Golf* • Boys Soccer*	• Boys Basketball • Girls Basketball • Boys Hockey* • Girls Hockey*	• Baseball • Boys Golf • Girls Soccer* • Softball

• Girls Tennis • Girls Volleyball • Special Olympics	• Wrestling* • Special Olympics	• Boys Tennis • Track & FIeld • Special Olympics

*denotes cooperative program

AHS Activities	AHS School-Sponsored Clubs
• DECA • Drama Club • Esports • FBLA • Fishing Club • Forensics • HOSA • Mock Trial Club • Show Choir • Skills USA	• English Research Club • National Honor Society • Prom Committee • Student Council

Activities/Clubs as of 07/01/2025 “ * “ = New Club/Sport/Activity

Academic Eligibility

A student must meet school and Department of Public Instruction requirements defining a full-time student and have received no more than one failing grade (including incompletes) in the most recent school issued grade reporting period. A student shall become academically ineligible by earning an “NC” in one or more classes during the latest transcripted grading period (Midterm and/or End of Trimester). A student academically ineligible is not permitted to compete in an event or contest and will be unable to travel to an event or contest with the team if there is an early dismissal/release.

Midterm

A student receiving one (1) or more failing grade(s) at midterm is considered ineligible, which will be determined the day after grades are posted. Student eligibility will be reviewed each Wednesday by the A.D. office. If a student has a failing grade at this time, they are ineligible

until the following Wednesday (next grade check). If, during this period (prior to the scheduled Wednesday meeting), a student achieves passing grades, they must arrange a meeting with the A.D. before their eligibility can be reinstated. The eligibility will last until the next grade check. This process continues throughout the remainder of the trimester.

End of Trimester

A student receiving one (1) NC at the end of the trimester becomes academically ineligible for 10 scheduled school days and nights. The student will regain eligibility on the 11th school day. A student receiving two (2) or more NCs at the end of the trimester becomes academically ineligible and may regain eligibility on the 16th scheduled school day by meeting the academic standard, following a period of 15 scheduled school days and nights of ineligibility. Students who received an “Incomplete” at the end of the trimester who raise their final grade to passing would be considered ineligible for the full suspension period unless otherwise determined by school administration.

Eligibility	1 NC or Incomplete	2 or More NCs or Incompletes
Ineligible	10 School Days/Nights	15 School Days/Nights
Reinstatement	Next Academic Day	Next Academic Day

Academic Dishonesty

Academic dishonesty will result in an alternative sanction as determined by Administration.

Falls Sports Academic Ineligibility (Athletic Programs Only)

When the earliest allowed WIAA game/meet takes place before the first day of classes at member school, “the maximum ineligibility period shall be the lesser of: a) 21 consecutive

calendar days beginning with the date of the earliest allowed competition in a sport; or b) one third of the maximum number of games/meets allowed in a sport (rounded up if one-third results in a fraction).” In those instances where a member school has begun fall classes on or before the date of the earliest allowed WIAA game/meet in a sport, ineligible students in these situations are subject to the standard rule applied when school is in session (15 scheduled school days and nights). In this situation, eligibility is regained on the school day following the period of ineligibility (16th school day).

Note 1: An inter school scrimmage does NOT count as a game or meet for purposes of this rule.

Note 2: If a multi-school meet is counted on your schedule as one meet, it also counts as one meet as it applies to the number of meets an ineligible student must sit out.

Note 3: Games/meets at different levels of competition (varsity, JV, freshmen) may NOT be combined to reach the number of meets an athlete must sit out.

Summer School

Summer school may be attended in order to correct failing grade(s). Not all courses are eligible for substitution or offered during summer school. In the event a class is not offered during summer school, the third semester failure will result in the student being ineligible to start the fall season.

Attendance

To be eligible for the day's activities, students must check into the high school front office by 8:30 am and attend school for the entire day. Failure to provide appropriate documentation (such as a medical, dental, or court note) for any absences will render the student ineligible to participate in activities (whether practice or contest) on that day. Likewise, even if a parent

excuses an absence (with codes like E - AP, E - PA, etc.), the student remains ineligible to participate without proper documentation.

Tardies

Excessive tardiness, as defined as 10 or more tardies throughout the start and end date of the season, impacts the learning experience and may result in a student being ineligible as determined by the administration.

Administrative School Suspension

A student serving an administrative school suspension (in school or out of school) may not attend the day's activities until they have resumed attending classes after the completion of the suspension.

Weekend Participation

A student who is absent (unexcused) from school on the last day of a school week is ineligible that day through the weekend for participation in practice and game/contest. Eligibility will be reinstated once the student returns to school.

Early Dismissal for an Event

Periodically, departures for an event may require an early dismissal during the school day. The A.D. Office will update attendance in Skyward and communicate through daily announcements regarding students being dismissed early for an event.

Students are expected to communicate with their teachers in advance about missed class time and are responsible for coordinating a plan for any missed curriculum work.

Behavioral Expectations and Conduct

Students are expected to adhere to all school and classroom expectations. Conduct at or away from school including but not limited to: refusal, non-compliance, engaging/being an accomplice to any illegal or unacceptable conduct contrary to the philosophy of the Co-Curricular Code of Conduct, the rules and regulations within the WIAA, the ideals, principles and standards of the School District of Altoona and common law may result in loss of privilege to participate as part of Altoona co-curricular activities. When representing the School District of Altoona, either at home or at another school, students are expected to adhere to all school policies and behave appropriately.

All violations of this Code of Conduct are cumulative throughout the student's school career. Any student under suspension due to a code of conduct violation will be required to practice with their team/activity and complete the season in good standing for the violation to have been served. The student must address their coach/advisor to discuss their violation and recommit to the code of conduct by reviewing the code with administration. No penalty may be issued or reduced to a penalty or resolution that is less than the minimum penalty required by the WIAA rules, if applicable. Per WIAA regulations, when determining percentages or parts of a season for penalties, the school must use the maximum allowed games and round partial games up. Any student with a violation occurring during WIAA tournaments is disqualified for the entire tournament series in that sport.

Inappropriate Behavior

1. The School District of Altoona acknowledges the widespread issue of mood-altering substance use among adolescents, which adversely affects behavior, learning, and overall development. Therefore, regardless of quantity or age, students are prohibited from using or possessing beverages containing alcohol, tobacco or similar substances, electronic cigarettes or vaping devices (including accessories), street drugs, performance-enhancing substances (PES), or any substance classified by law as a drug or drug-like substance, including look-alikes. However, students are permitted to possess and use drugs prescribed specifically for them. Misuse of prescription or over-the-counter drugs constitutes a violation.
2. All students are required to refrain from engaging in illegal activities, including those prohibited due to their age. Being present in bars or attending parties where alcohol consumption or illegal drug use occurs is strictly forbidden. Any student found in a bar or at a party where such activities are taking place must promptly leave to avoid violating this code of conduct. This rule does not prohibit presence in establishments primarily serving food, attendance at bars or parties under parental/guardian supervision, or participation in family events with adult oversight. However, parental/guardian presence does not exempt students from adhering to the aforementioned rule.
3. Any student who commits any acts of willful, persistent, disruptive behavior, a legally punishable criminal act or any act in violation of or subject to penalty under Wisconsin State Statutes, shall be suspended from competition, performance and in some cases, practice, whether or not the student is prosecuted by governmental authorities.
4. The School District of Altoona will not permit any type of discrimination, nor will any student participate in any type of hazing or “initiation ceremony”. The National Federation of State High School Associations defines hazing as “any humiliating or dangerous activity expected of a student to belong to a group regardless of their willingness to participate." It is not a defense of one’s actions that the person against whom the hazing is directed has consented or acquiesced. Consequences for discrimination/hazing incidents will be the sole discretion of the principal and may include suspension for up to one calendar year.

Felony

Upon being charged or convicted of a felony, a student will be ineligible for all participation in WIAA activities until the student has satisfied all of the requirements ordered by the court in declaring a sentence served, including probation, community service and/or any other court orders. Any student convicted of a felony would be ineligible for athletics for a minimum of one (1) calendar year from the date the original suspension began, if the court ordered sentence served, including probation, community service and any other court orders is less than 1 year.

Investigation Procedure

The Activities Director and/or building administrator will make determinations as to whether or not violations of the Code have been committed. Any student alleged to have engaged in conduct which is in violation of the Code will be subject to the following procedures:

A. The student's participation in the investigation procedure is expected. The student's refusal to answer questions pertaining to his/her/their violation may be used as a basis for a presumption that the student committed the alleged violation.
B. The Activities Director or building administrator may obtain information in regard to alleged violations of the Code in any reasonable manner, including an interview of a student alleged to have committed a violation and/or interviews of others who may have information about the alleged violation.
C. A student will be determined to have a violation if any of the following have occurred:
    a. The student admits the conduct constituting a violation.
    b. The Activities Director or building administrator obtains information, which in his/her/their judgment, demonstrates a preponderance of evidence that the student engaged in conduct constituting a violation.

When a suspension is assessed, the Activities Director or building administrator shall call home and send a disciplinary referral to the parent(s)/guardian(s) informing them of the decision and the basis for it. A copy of the appeal process will be included.

Sanctions for Code of Conduct Violations (Activities & Athletics)

1. First Violation, the student's sanction: suspended from competition for 20% of the current season's regularly scheduled contests or the next season in which the student is participating, including the WIAA tournament series, if applicable. If the current season ends before the penalty has been served, the penalty will be carried over into the next activity with a pro-rated number of contests.

    a. AODA Assessment (Out of Season/First Offense Only)

    If a student is found to be in violation of a controlled substance out of season and they agree to complete an Alcohol or Other Drug Abuse (AODA) assessment at a certified agency at the expense of the student and follow the assessment recommendations, the suspension will be removed and they will be allowed to participate in the next season. The student can also agree to an AODA assessment in a program offered by the School District of Altoona. Refusal or failure to take the assessment or to follow its recommendations shall cause the individual to serve the balance of the original number of contests suspended.

2. Second Violation, the student's sanction: suspended from competition for 50% of the current season's regularly scheduled contests or the next season in which the student is participating, including the WIAA tournament series, if applicable. If the current season ends before the penalty has been served, the penalty will be carried over into the next activity with a pro-rated number of contests. For alcohol or drug use violations, the student will be required to complete an Alcohol or Other Drug Abuse (AODA) assessment at a certified agency at the expense of the student prior to regaining eligibility.
3. Third Violation, the student's sanction: suspended from competition for one (1) calendar year from the date of the violation. For alcohol or drug use violations, the student will be required to complete an Alcohol or Other Drug Abuse (AODA) assessment at a certified agency at the expense of the student prior to regaining eligibility.
4. Fourth Violation, the student's sanction: suspended from competition for the remainder of their time at the School District of Altoona.

One Year Out Rule

Penalties for code infractions will be considered served after 365 days from the infraction. Students that choose to not participate in an activity for one year will not have to serve the penalty but the penalty will still be recorded on the student's record.

Honesty Clause

If an offending student informs a school administrator of a code violation involving drug, alcohol, or substance abuse violations prior to any knowledge of the event being brought to the school administration, the offending student will receive a suspension of 10% for their offense if it is the student's first offense of this kind. This clause is only available on the first offense.

Sanctions for Code of Conduct Violations (School-Sponsored Clubs)

Violations of this Code of Conduct, at minimum, could result in loss of leadership privileges and/or membership in the School-Sponsored Club. Students and parents/guardians should be aware that additional rules and regulations set forth by the school-sponsored club may go above and beyond this Code of Conduct.

Alternative Sanctions

An Administrator has the discretion to impose alternate sanctions where they, after careful deliberation, determine the mitigating factors concerning the violation and circumstances warrant either an increased or reduced penalty. Any lesser suspension or alternate penalty is at the discretion of the administrator and is not a right or privilege granted to the student. Alternate sanctions may include but are not limited to participation in community service, restorative practice program or mental health counseling.

Students that meet with administration and deny violating the rule and later it is determined that

a rule violation did occur may receive additional consequences.

Suspension Penalty Chart (Rounded to Nearest Whole Number)												
Number of Contests in a Season	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**
No. of Contests Ineligible (10%)	1	1	1	1	1	1	1	1	1	1	2	2
No. of Contests Ineligible (20%)	1	1	1	1	1	2	2	2	2	2	3	3
No. of Contests Ineligible (50%)	1	1	2	2	3	3	4	4	5	5	6	6

Suspension Penalty Chart (Rounded to Nearest Whole Number)												
Number of Contests in a Season	**13**	**14**	**15**	**16**	**17**	**18**	**19**	**20**	**21**	**22**	**23**	**24**
No. of Contests Ineligible (10%)	2	2	2	2	2	2	2	2	3	3	3	3
No. of Contests Ineligible (20%)	3	3	3	4	4	4	4	4	5	5	5	5
No. of Contests Ineligible (50%)	7	7	8	8	9	9	10	10	11	11	12	12

Appeal Process

If the accused student and/or their parent/guardian believes that the school administration's finding of a violation or the penalty imposed is not consistent with the Activities Code or Due Process Rights, the student or parent/guardian may appeal the decision. The student will remain suspended during the time of the appeal up to the extent of the penalty. To appeal, the following procedure must be followed:

- The student or parent/guardian must make a written request, within three (3) school days of notification of suspension, to the Director of Athletics and Activities for an appeal hearing. (If written notification is not received within three (3) school days, the student or parent/guardian will be deemed to have waived the right to contest the decision of the school administration).
- The school administration will arrange an appeal meeting within (5) five school days from receiving the notification of appeal with the student, parent/guardian, Director of Athletics and Activities, and the Appeal Committee. The Appeal Committee will consist of three (3) faculty members appointed by an administrator not involved in the incident. This administrator will act as the presiding officer of the hearing. Faculty members are only eligible to be appointed if they are not connected to the impacted student in any way. This includes, but is not limited to, serving as the student's coach, advisor, or teacher of any subject in the current grading term.

- The decision of the Appeal Committee will be final.

Additional Rules

Athletic Rules Established by the Wisconsin Interscholastic Athletic Association

Altoona High School is a member of the Wisconsin Interscholastic Athletic Association (WIAA), and, therefore, shall uphold and enforce the rules and regulations of the WIAA. The WIAA, as governing body, determines the rules and regulations for all contests and by enrollment, classifies all schools for state tournament competition. The rules and regulations as established by the member schools of the WIAA govern participation in high school athletics, and impact/affect your sports activity outside of school. The rules below are general statements only.

WIAA Eligibility Overview for Athletes | *You Are Not Eligible*:

- If you are not enrolled as a full time student at your school.
- If you reach nineteen (19) years of age prior to August 1.
- If you failed more than one class in the most recent grade-reporting period (or failed to meet your school's academic standard if that standard is stricter than the WIAA's).
- If eight (8) semesters have passed since entering Grade 9.
- If you have participated in school sports for all, or part of, four (4) school years.
- If you attend a public high school outside the district where your parent(s) reside full time in their primary residence. Exception: Students who are entering 9th or 10th grade at the beginning of the school year. Refer to Senior High Handbook,

Rules of Eligibility. Transferring schools at any time may result in restrictions being imposed on eligibility, or in some cases a denial of eligibility. Refer to Senior High Handbook, Rules of Eligibility.

  - Note 1 – You may be ineligible and/or limited to non varsity competition if you have transferred from any school into a member school after the beginning of your 9th grade year, and you have not received a waiver from the WIAA.
  - Note 2 – A student who transfers after their sixth consecutive semester following entry into Grade 9 shall be ineligible for competition at any level for one calendar year, unless the transfer is made necessary by a total change in residence by parent(s). The calendar year will be determined from a student's first day of attendance at their new school.

- You are not eligible to practice or compete at any level if you do not have on file in your school: (a) evidence of having passed a physical examination signed by a licensed physician, physician assistant or Advanced Practice Nurse Prescriber, (b) signature of parent(s) giving permission to participate in sports, (c) parent signature affirming receipt of WIAA Rules of Eligibility, and (d) emergency locator form on file.
- If you do not sign and follow the code of conduct established by your school.
- If you participate in more than two contests or events other than for your official interscholastic school team while you are a member of that school team and during the entire school season (start of practice to end of season) of that sport. You must have prior school approval.
- If as an underclassman you have played in an all-star contest.
- If you let anyone besides your parents pay a fee for specialized training, like a summer camp, or if you are instructed by your school coach outside the season of a sport (unless the contact is in the summertime and takes place during an approved contact period).

WIAA Name, Image, and Likeness (NIL) Rules

Student-athletes are now permitted to profit off one's own name, image, and likeness given that profiting is not done using a prohibited action. NIL deals contracted by a student-athlete must

be registered with the Director of Athletics & Activities before competing on behalf of the School District of Altoona.

All NIL Agreements must be registered with the AD Office by submitting this form -https://docs.google.com/forms/d/e/1FAIpQLSdDS6h_GG1htV9gG4WEyGfT_evcgF8mPuRyMRQBHRuSbl5l2w/viewform?usp=header-

Prohibited NIL Activities

- The student shall not appear in the uniform of the student's school and does not utilize the marks, logo, etc. of the school team, school, conference, or WIAA as part of any endorsement
- The student shall not promote activities nor products associated with the following: gaming/gambling; alcoholic beverages, tobacco, cannabis, or related products; banned or illegal substances; adult entertainment products or services; weapons (i.e. firearms).
- The compensation is not contingent on specific athletic performance or achievement (i.e. financial incentives based on points scored).
- The compensation is not provided by the school or persons associated with school as an inducement to attend a particular school ("recruiting") or to remain enrolled at a particular school.
    - Note: Definition of Persons Associated With School include, but are not limited to; current or former coaches, current or former athletes, parent(s)/guardian(s)/caregiver of current or former student/athletes (exception of one's own parent), booster club members, alumni, spouses or relatives of coaches, teachers, and other employees, coaches who become employed, active applicants for coaching positions, and persons who are employed by companies or organizations that have donated monetarily, athletic supplies, equipment or apparel to the school
- The NIL activities do not interfere with a student-athlete's academic obligations
- A student does not miss athletic practice, competition, travel, or other team obligations in order to participate in NIL opportunities.
- A student can not utilize representation or contract an agent. High schools or its employees are not allowed to help facilitate deals for student-athletes

Co-Curricular Travel

All students must travel with the team on school provided transportation, both to and from school sanctioned events. Parents/guardians requesting to personally transport their student to or from a school sponsored activity may do so by signing out with the coach/advisor and by completing the Student Travel Release Form (digital or electronic). The travel release form must be completed and turned in to the coach/advisor (each event or season). Students attending an away school sanctioned event are not permitted to leave without permission and must be signed out by a parent/guardian. Failure to do so may result in an alternative sanction.

The parent/guardian of a student participating in an off site athletic program or activity (Tennis, Golf, Softball, Baseball, Hockey, Wrestling), is responsible for transportation to and from the off site athletic program or activity. A signed document for a student driving and/or being transported to practice is required prior to the start of each season and valid through the end of that season if the site is outside of district boundaries. A form is required if a student is driving other students regardless of the location of the site.

Communication Expectations

The School District of Altoona encourages students to communicate with their coach and/or advisors throughout the season. In order to help students take responsibility for their actions while becoming increasingly independent and self-sufficient, it is imperative that they learn to self-advocate if issues arise. Students who have questions or concerns should address them with the coach/advisor during normal school/activity hours. Coaches/advisors will connect with the student at the next scheduled activity.

Parents/guardians attempting to meet with a coach/advisor immediately after a contest is strongly discouraged. To allow time to process the event/situation, We respectfully ask for the coach and parent/guardian to allow time to process, using the 24 Hour Rule. See below for appropriate steps/actions to take in addressing a concern. Prior to step 1, parents/guardians

should speak with the student to help them reflect on all aspects and perspectives of the issue, with a particular emphasis on steps they can take to appropriately self-advocate.

Procedure for Addressing Concerns with a Coach/Advisor

1. Students seek out a coach/advisor at an appropriate time to discuss the issue.
2. If the student and coach/advisor are not able to resolve the issue, the student and parent may request a meeting with the coach/advisor or coaching staff.
3. If the meeting between the student, parent and coach/advisor does not resolve the concern, a meeting can be requested with the coach/advisor and the Athletics & Activities Director.

Equipment

Participants are expected to return school equipment/uniforms at the end of the season. Costs for damaged or unreturned items will be assessed to the participant and will prohibit participation in another sport until fees are paid.

Foreign Exchange Students

WIAA rules allow for one year of eligibility for foreign students participating in exchange programs. Eligibility is not automatic, however, and schools must fill out a request for foreign student eligibility. These students are required to meet existing WIAA rules in areas other than residence. All foreign students must have a physical conducted in the United States prior to participating in practice or competition at a member school and have the Parental Permission for Foreign Exchange Student Athletic Participation form completed.

Foreign Exchange Student Eligibility Application Process

1. A.D., in communication with the host family, fills out Foreign Student Eligibility Verification Form and submits it to the WIAA.

2. A.D. receives confirmation on-screen that the WIAA office has received the submitted form and an email confirmation will be sent for school records.

3. The form is routed to the WIAA office.

4. A.D. will receive two emails: one with the link to the printable form with final eligibility status indicated and a second email with password to retrieve the form.

Home-Based Private Education Student Participation

Per Wisconsin Statute 118.133, students who are enrolled in a home-based private-educational program may participate in interscholastic athletics and/or extracurricular activities in their school district on the same basis and to the same extent that it permits pupils enrolled in the school district to participate. The home-based private education student who lives within the Altoona School District must apply, meet state law, and follow the same rules and requirements on the same basis and to the same extent as full-time students of Altoona High School. Parents/Guardians must provide grading information to the A.D. at the end of each transcripted grading period regardless of the student being active in a co-curricular activity.

Participation Requirements (Athletic Programs)

Prior to participation, student athletes must:

- Complete the Athletics Online Registration: https://altoonahs-ar.rschooltoday.com/
- Turn in a WIAA Physical Card Form to the A.D. Office or upload to the registration during the Athletics Online Registration process.
    - **WIAA Physical Card Forms:**
        - Student-Athlete Physical Card (English) - 5th Edition
        - Athletes with Disabilities Form

Student-Athlete Injury and Care

Any student participating should assume the risk of participating and families are responsible for their own insurance coverage (Informed Consent). All injuries must be reported immediately to the coach(es)/advisor(s). The coach/advisor will complete a school injury accident form,

notifying the building principal and A.D. of the injury. Should an injury be discovered after the student has returned home, the coach/advisor or A.D. should be contacted. Parents will be notified by the coach/advisor in the event their child is injured or hospitalized.

Concussion and Head Injury and Sudden Cardiac Arrest

(WI Statute § 118.293) (WI Statute § 118.2935)

At the beginning of a season, the person operating the youth athletic activity shall distribute a concussion and head injury information sheet to each person who will be coaching that youth athletic activity. The law was amended in 2013 and the concussion information and acknowledgement must only be distributed and collected to the participant once per school year. No person may participate in a youth athletic activity unless the person returns the information sheet signed by the person and, if he or she is under the age of 19, by their parent or guardian.

- Concussion and Head Injury and Sudden Cardiac Arrest Information
- Athlete Concussion & Sudden Cardiac Arrest Agreements
- Parent Concussion & Sudden Cardiac Arrest Agreements

HeadStrong Concussion Insurance Program

The HeadStrong Concussion Insurance Program was specifically developed to insure student athletes from the high cost of concussion treatment and neurological follow up. The insurance only covers athletes in WIAA recognized sports (Baseball, basketball, cross country, football, golf, hockey, soccer, softball, tennis, track & field, volleyball and wrestling) at WIAA member schools. It does not cover cheer, dance, or club sports.

Use of Electronic Devices in Locker Room/Restroom (WI Statute § 175.22)

No person may use an electronic device, or any recording device to capture, record, or to transfer a representation of a person in the locker room/bathroom.

Altoona Middle School

2025-2026 Co-Curricular Code of Conduct

July 1, 2025 - June 30, 2026

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Co-curricular activities are an important part of the comprehensive program of the School District of Altoona. While the goal as a school district is to provide a sound academic experience for our students, co-curricular activities provide special opportunities for participants to promote their mental, physical, social, and emotional development. We feel these contributions to the overall development of our students are essential, and we appreciate the support of our programs by our student body, staff, parents, and community. Participating in co-curricular activities is a privilege and not a right.

The School District of Altoona Co-Curricular Code of Conduct, along with any other rules set forth by the School District of Altoona and/or the Department of Public Instruction (DPI),

establishes expectations for student conduct, as they represent the School District of Altoona, it's student body and community. As a representative, students must conform to and abide by this Code of Conduct.

Definition of "Student" in this document shall refer to students entering Altoona Middle School, grades 6-8. Definition of "Coach" and "Advisor" in this document shall refer to any adult assigned by the School District of Altoona who oversees any aspect of a co-curricular activity.

Prior to participation, the student and parent/guardian are provided this Code of Conduct, in which the student and parent/guardian must read, acknowledge and accept which is completed during the online athletic registration process and through the district student handbook.

- Policy 370 CO-CURRICULAR ACTIVITIES (COMPETITIVE AND NON-COMPETITIVE)
- Policy 371.1 - STUDENT-INITIATED CLUBS AND SIMILAR ORGANIZATIONS

Altoona Middle School offers many great opportunities for students to be involved in clubs, activities and athletic programs. The Student Activities Office has redefined co-curriculars into various categories which are defined below:

- **Activities** are non-sport programs that compete or perform, often against other schools.
- **Athletics** are sport programs that compete against other schools.
- **School-Sponsored Clubs** are composed of students with similar interests and created with the backing and sponsorship of Altoona Middle School. They have a direct tie to a classroom course or an established presence within AMS. Each group has a staff advisor who guides the club and provides direction and leadership for the group in conjunction with the student leadership. School-sponsored clubs can meet before or after school and host events during the school day.

AMS Athletic Programs		
Fall	**Winter**	**Spring**
• Cross Country* • Football • Boys Soccer* • Girls Tennis* • Girls Volleyball	• Boys Basketball • Girls Basketball • Wrestling*	• Girls Soccer* • Boys Tennis* • Track & FIeld

*6th Grade Participation Permitted

AMS Activities	AMS School-Sponsored Clubs
• Forensics • Show Choir • Mathcounts	• Art Club • Chess Club • Drama Club • Fitness Club • Fuel Up to Play • S.A.F.E. • Student Council

Academic Eligibility

While we recognize the importance our clubs, sports, and other co/extracurricular activities play in the lives of our students, their success and achievements in the classroom need to be the priority. In order to maintain eligibility, students need to be in good academic standing. Based on the standards-based grading scale, a student shall become academically ineligible by earning an “NE” in one or more classes during the latest transcripted grading period (end of each quarter). A student academically ineligible is not permitted to compete in an event or contest and will be unable to travel to an event or contest with the team if there is an early dismissal/release.

A middle school student regains eligibility once they are able to demonstrate they are no longer receiving an NE in all classes. Students who wish to regain eligibility need to meet with the Director of Athletics/Activities for steps regarding this process.

Attendance

To be eligible for the day's activities, students must check into the high school front office by 8:30 am and attend school for the entire day. Failure to provide appropriate documentation (such as a medical, dental, or court note) for any absences will render the student ineligible to participate in activities (whether practice or contest) on that day. Likewise, even if a parent excuses an absence (with codes like E - AP, E - PA, etc.), the student remains ineligible to participate without proper documentation.

Tardies

Excessive tardiness, as defined as 10 or more tardies throughout the start and end date of the season, impacts the learning experience and may result in a student being ineligible as determined by the administration.

Administrative School Suspension

A student serving an administrative school suspension (in school or out of school) may not attend the day’s activities until they have resumed attending classes after the completion of the suspension.

Weekend Participation

A student who is absent (unexcused) from school on the last day of a school week is ineligible that day through the weekend for participation in practice and game/contest. Eligibility will be reinstated once the student returns to school.

Early Dismissal for an Event

Periodically, departures for an event may require an early dismissal during the school day. The A.D. Office will update attendance in Skyward and communicate through daily announcements regarding students being dismissed early for an event. Students are expected to communicate with their teachers in advance about missed class time and are responsible for coordinating a plan for any missed curriculum work.

Behavioral Expectations and Conduct

Appropriate behavior is critical and expected from our students both at school and as a part of a team, club or other group. Students who display inappropriate behavior while at school, or as a part of a team, club, or group may receive reduced opportunities to compete or perform.

During practices, competitions, and performances, our coaches and advisors are tasked with holding our students to these behavior expectations demonstrating our character both here in Altoona and at other locations. Should a student not be able to comply with these expectations, loss of competition/participation time, and suspension from such activities, may be issued by the Athletics & Activities Director, coach or advisor as needed.

Code of Conduct Violations

Students who display inappropriate behaviors that warrant a suspension from school (in or out of school) will be held to the following guidelines during that school year:

First Violation = Ineligible for 25% of the total amount of competitions for that season, or the following season they wish to participate. The student may still practice during this period.

Second Violation = Ineligible for 50% of the total amount of competitions for that season, or the following season they wish to participate. The student may still practice during this period.

Third Violation = Ineligible for one calendar year from all middle school level competitions, performances, and practices indefinitely. In order to be reinstated, the student will need to request a meeting with the Director of Athletics/Activities.

Additional Rules

Co-Curricular Travel

All students must travel with the team on school provided transportation, both to and from school sanctioned events. Parents/guardians requesting to personally transport their student to or from a school sponsored activity may do so by signing out with the coach/advisor and by completing the Student Travel Release Form (digital or electronic). The travel release form must be completed and turned in to the coach/advisor (each event). Students attending an away school sanctioned event are not permitted to leave without permission and must be signed out by a parent/guardian. Failure to do so may result in an alternative sanction.

Communication Expectations

The School District of Altoona encourages students to communicate with their coach and/or advisors throughout the season. In order to help students take responsibility for their actions while becoming increasingly independent and self-sufficient, it is imperative that they learn to self-advocate if issues arise. Students who have questions or concerns should address them with the coach/advisor during normal school/activity hours. Coaches/advisors will connect with the student at the next scheduled activity.

Parents/guardians attempting to meet with a coach/advisor immediately after a contest is strongly discouraged. To allow time to process the event/situation, We respectfully ask for the coach and parent/guardian to allow time to process, using the 24 Hour Rule. See below for appropriate steps/actions to take in addressing a concern. Prior to step 1, parents/guardians should speak with the student to help them reflect on all aspects and perspectives of the issue, with a particular emphasis on steps they can take to appropriately self-advocate.

Procedure for Addressing Concerns with a Coach/Advisor

1. Student seeks out a coach/advisor at an appropriate time to discuss the issue.
2. If the student and coach/advisor are not able to resolve the issue, the student and parent may request a meeting with the coach or coaching staff.
3. If the meeting between the student, parent and coach/advisor does not resolve the concern, a meeting can be requested with the coach and the Athletics & Activities Director.

Equipment

Participants are expected to return school equipment/uniforms at the end of the season. Costs for damaged or unreturned items will be assessed to the participant and will prohibit participation in another sport until fees are paid.

Home-Based Private Education Student Participation

Per Wisconsin Statute 118.133, students who are enrolled in a home-based private-educational program may participate in interscholastic athletics and/or extracurricular activities in their school district on the same basis and to the same extent that it permits pupils enrolled in the school district to participate. The home-based private education student who lives within the Altoona School District must apply, meet state law, and follow the same rules and requirements on the same basis and to the same extent as full-time students of Altoona Middle School. Parents/Guardians must provide grading information to the A.D. at the end of each transcripted grading period regardless of the student being active in a co-curricular activity.

Participation Requirements (Athletic Programs)

Prior to participation, student athletes must:

- Complete the Athletics Online Registration: https://altoonahs-ar.rschooltoday.com/
- Turn in a WIAA Physical Card Form to the Middle School Front Office or upload to the registration during the Athletics Online Registration process.

Student-Athlete Injury and Care

Any student participating should assume the risk of participating and families are responsible for their own insurance coverage (Informed Consent). All injuries must be reported immediately to the coach(es)/advisor(s). The coach/advisor will complete a school injury accident form,

notifying the building principal and A.D. of the injury. Should an injury be discovered after the student has returned home, the coach/advisor or A.D. should be contacted. Parents will be notified by the coach/advisor in the event their child is injured or hospitalized.

Concussion and Head Injury and Sudden Cardiac Arrest

(WI Statute § 118.293) (WI Statute § 118.2935)

At the beginning of a season, the person operating the youth athletic activity shall distribute a concussion and head injury information sheet to each person who will be coaching that youth athletic activity. The law was amended in 2013 and the concussion information and acknowledgement must only be distributed and collected to the participant once per school year. No person may participate in a youth athletic activity unless the person returns the information sheet signed by the person and, if he or she is under the age of 19, by their parent or guardian.

- Concussion and Head Injury and Sudden Cardiac Arrest Information
- Athlete Concussion & Sudden Cardiac Arrest Agreements
- Parent Concussion & Sudden Cardiac Arrest Agreements

Use of Electronic Devices in Locker Room/Restroom (WI Statute § 175.22)

No person may use an electronic device, or any recording device to capture, record, or to transfer a representation of a person in the locker room/bathroom.