

**DESIGNATION OR REVOCATION OF APPOINTMENT OF DEPUTY
SUPERINTENDENT FOR CLERICAL PURPOSES**

Designation of "Deputy Superintendent" for clerical purposes shall be made by the Monterey County Superintendent of Schools (County Superintendent).

The County Superintendent authorizes the Coordinator to the Superintendent to be responsible for processing the necessary paperwork and maintaining the file of any Deputy Superintendent appointed under this provision.

In the event that a clerical Deputy Superintendent's employment terminates, or if there is no longer a need for that employee to be a deputy, the County Superintendent will prepare a Revocation of Appointment of that employee and inform the Monterey County Clerk.