

Terms of Reference for Expression of Interest (EOI) for potential partnership with Qatar Charity

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Qatar Charity is a Doha based International NGO founded in 1992, dedicated to carry out humanitarian and development projects to fight global poverty. The Qatari society was expressing a deep willingness to contribute to the international solidarity chain and to participate in addressing the most important development and humanitarian challenges faced by vulnerable communities around the world. This willingness was derived from the Qatari society's values, principles and cultural heritage and Qatar Charity came as the institutional solution that would cater to it. Initially founded to provide life-saving assistance to children affected by conflicts or natural disasters, Qatar Charity then expanded its areas of expertise to include various humanitarian and development aid fields.

Vision:

Qatar Charity strives for a world full of hope and free of poverty where people live in dignity, and to be the partner of choice in helping the vulnerable wherever our help is needed.

Mission:

Qatar Charity mission is to give people hope and serve vulnerable communities in dignified ways by responding to their humanitarian and development needs.

Identity:

Qatar Charity stands as a leading torch in the humanitarian and charitable fields that resonates on national and international levels alike. It aspires to make a real impactful change in the world, where every human is loved, educated, healthy and safe.

Qatar Charity Nepal:

Qatar Charity (QC) Nepal has been working in Nepal since 2017 in affiliation with Social Welfare Council (SWC). It has been striving to achieve a real-life impact in the society with the slogan of “**Dignity for All**”. QC believes in neutrality of actions, transparency of intentions and the independency of goals. It works together to strengthen the social values that cherishes charity and celebrates love that lasts a lifetime.

Qatar Charity believes the people must be enabled and empowered to cope with, adapt to, and benefit from the changes they are experiencing so that they can enjoy enhanced livelihoods along with increased social and economic security.

Qatar Charity priority is to develop an integrated programmatic response to enable and facilitate underprivileged, marginalized and needy people through its program and activities of education, livelihood, social protection, WASH, health and DRR.

Goal: To contribute towards improvement in the quality of lives of vulnerable communities in a dignified way by adopting integrated approach.

Objectives:

1. To improve quality education through enhanced and healthy teaching learning environment in schools
2. To strengthen the communities for sustainable livelihoods, enhanced food security and social welfare
3. To enhance WASH (water, sanitation, and hygiene) facilities through capacity building of communities and institutions
4. To mitigate risk of disaster through risk reduction initiatives and effective and timely response

Qatar Charity Partnership Principles:

Qatar Charity works with a range of partners applying following partnership principles. These principles reflect our values and approach as an organization.

1. Mutual respect, trust, and learning
2. Added value for both parties.
3. Extends support beyond financial e.g. organizational capacity development, networking
4. Rights holders' best interest
5. Presence combined with local ownership.
6. Recognizing the imbalance of power
7. Transparency, honesty, reciprocity, and respect

Criteria for a partner organization

1. The organization should be preferably a local non-governmental organization.
2. The organization should not be a political party or affiliated to a political party.

3. The organization should be relevant to Qatar Charity's Strategy and policy for partnership.
4. The organization's operation should be based on principles of participation, non-discrimination, accountability, and transparency within organization and programs.
5. The organization must have a proven experience of working in development and humanitarian sector for at least 5 years.
6. The organization must have technical and thematic capacity to design, implement, document the development and humanitarian projects.
7. The organization must have updated legal status (Registration and renewal at DAO, affiliation at SWC and renewal at least FY 2079/80. Three years audit reports (FY 2076/77, 2077/78 and 2078/79). PAN registered certificate. Tax clearance certificate and tax exemption certificate up to FY 2079/80) as per the requirement of the government law of Nepal.
8. Potential organization must have updated finance policy, HR policy, procurement, and anticorruption policy.
9. Potential organization must have proven track record of successfully managing the development and humanitarian projects and have good financial management system.
10. The organization must have at least basic planning, monitoring, evaluation, reporting system in place and have a capacity to monitor and track the results of the project against its baseline.
11. The organization must have proper system for good governance, ensuring government compliances, transparency and accountability towards rights holders, duty bearers and donors in its decisions and work.

Duration Of Partnership

This is an EOI for pilot partnership. The partnership duration will be of 3 years i.e. starting from mid-2024 until the end of 2027 with the possibility of extension based on registration in **Regulatory Authority of Charitable Activities (RACA) in Qatar** and partners' performance as well as availability of funding. RACA registration will be further documentation process for the selected partner NGOs.

How to apply:

- A motivational letter.

- Interested NGOs that comply with above-stated criteria may submit Expression of Interest (EOI) with the documents mentioned below.

Required documents:

- Certificate of registration and renewal at DAO, affiliation at SWC and renewal at least FY 2079/80.
- Three years audit reports (FY 2076/77, 2077/78 and 2078/79).
- PAN registered certificate.
- Tax clearance certificate and tax exemption certificate up to FY 2079/80)
- Financial policy, HR policy, procurement, and anticorruption policy.
- Organizational profile with the details of Human Resources and Projects and Partnerships with other donor agencies,
- Translated Article of Organisation.
- Enclose the PDF copy of organization updated policies and other documents.
- EOI should be submitted via email at gcnepal@qcharity.org with copy to malam@qcharity.org the subject line “EOI-New Partner” no later than **15 December 2023 by 17:00 hours.**

NOTE:

- Qatar Charity reserves the rights to ask or obtain further details and documents from the shortlisted organizations during the course of EOI evaluation and negotiation processes.
- Qatar Charity reserves all the rights to reject/dismiss this EOI process without assigning any reasons to applicants.
- Partnership is subject to availability of funds and approval of new partner by Social Welfare Council (SWC) in Nepal and Regulatory Authority of Charitable Activities (RACA) in Qatar.
- Qatar Charity may not include those EOIs, which do not DUELY follow the above application procedures.

