



We are currently accepting applications for Teaching Assistant positions in the Department of American Indian Studies for the 2025-26 academic year.

POSITION DESCRIPTION

Graduate TA duties and responsibilities may include the following (specific duties and responsibilities will be provided by course instructor):

- Attend lectures
- Conduct quiz section meetings
- Facilitate discussions
- Prepare lectures for quiz sections
- Prepare review materials for quiz sections
- Hold extra review sessions for exams
- Obtain room for review sessions
- Request or acquire necessary equipment
- Hold regular office hours
- Tutor students
- Manage and respond to course-related e-mail
- Prepare webpage for course materials
- Maintain (update) webpage for course materials
- Develop and maintain electronic bulletin boards, discussion sites, etc.
- Prepare assignments
- Grade assignments
- In consultation with Professor prepare test questions
- Proctor exams
- Score exams
- Maintain grading records
- Prepare course attendance records
- Maintain course attendance records
- Calculate quarter grades
- Attend instructor/TA meetings
- Act as liaison/mediator between student and professor
- Prepare lecture materials
- Present lectures
- Prepare handout materials
- Review literature
- Place course materials on library reserve

REQUIREMENTS

Currently enrolled social science and humanities graduate students with knowledge and experience in American Indian and Indigenous studies. Part-time, 50% position. Desired experience: Knowledge in American Indian and Indigenous studies.

SALARY

2024-25 rates			
TA rates	FTR	50%	Quarter
TA	5,986	2,993	8,979
PTAI	6,270	3,135	9,405
PTAII	6,582	3,291	9,873

Note: Salary increases are implemented in September in years where the ASE contract stipulates for them.

HOW TO APPLY

Submit a completed [application form](#) here or on the [AIS Website](#). Email additional materials to Kai Wise kaiwise@uw.edu including: One to three letters of recommendation and one course evaluation from a previously taught course, if available.

CONDITIONS OF EMPLOYMENT

Must be a full-time UW graduate student during the quarter of the appointment.