



Mooreville High School Student Handbook 2025-2026

Administrative Team

Samone Graham	Principal – MHS
Melanie Allen	Principal – Woods
Meredith Bost	Assistant Principal
Dewey Bustle	Assistant Principal/Athletic Director
Michael Few	Assistant Principal
Taisha Townsend	Assistant Principal
Jedidiah Gist-Anderson	Assistant Principal

Main Campus

659 East Center Avenue
Mooreville, NC 28115
704-658-2580
704-664-4381 (fax)

Magnolia Annex

160 S. Magnolia St.
Mooreville, NC 28115
704-658-2615
704-664-1266 (fax)

N.F. Woods

574 West McLelland Avenue
Mooreville, NC 28115
704-658-2500
704-664-5102 (fax)

Telephone Numbers

Counseling Office:	704-658-2609	Band Office:	704-658-2586
Media Center/Library:	704-658-2589	NJROTC:	704-664-7712
Gymnasium/Athletics:	704-658-2582	Attendance Office:	704-658-2571
Tech Help Desk:	704-658-2590	Nurse:	704-658-2583

This handbook contains a condensed version of Mooreville High School's rules and regulations. Each student/family is responsible for knowing its contents. More detailed rules and regulations can be found in the Student Conduct and Discipline Handbook given to each student on the first day of school. Students are responsible for its entire contents. Failure to read this handbook or the Student Conduct and Discipline Handbook is an unacceptable reason for not following the rules. If you have any questions, please discuss them with your principal, teacher, parent, or counselor.



MISSION STATEMENT

The mission of Mooreville High School is to value the individual and celebrate learning through innovation, collaboration, and leadership.

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Regular Schedule



Block		Time	Minutes
1st Block		7:20 - 8:40	80 minutes
	Mon: Motivation Monday (in 1st Block)	8:48 - 9:28	40 minutes
	Tues: 4th Block Blue Devil Block	8:48 - 9:28	40 minutes
	Wed: 3rd Block Blue Devil Block	8:48 - 9:28	40 minutes
	Thurs. 2nd Block Blue Devil Block	8:48 - 9:28	40 minutes
	Fri: 1st Block Blue Devil Block	8:48 - 9:28	40 minutes
2nd Block		9:36 - 10:56	80 minutes
3rd Block		11:04 - 12:52	80 minutes
	A Lunch	11:08 - 11:31	23 minutes
	B Lunch	11:35 - 11:58	23 minutes
	C Lunch	12:02 - 12:25	23 minutes
	D Lunch	12:29 - 12:52	24 minutes
4th Block		1:00 - 2:20	80 minutes



ALTERNATE SCHEDULES

2-Hour Delay Schedule

Block	Time	Minutes
1st Block	9:20 - 10:15	55 minute
2nd Block	10:23 - 11:18	55 minutes
3rd Block	11:26 - 1:17	111 minutes
A Lunch	11:30 - 11:54	24 minutes
B Lunch	11:58 - 12:21	23 minutes
C Lunch	12:25 - 12:49	24 minutes
D Lunch	12:53 - 1:17	24 minutes
4th Block	1:25 - 2:20	55 minutes

Early Release Schedule

Block	Time	Minutes
1st Block	7:20 - 7:55	35 minute
2nd Block	8:03 - 8:38	35 minutes
4th Block	8:46 - 9:21	35 minutes
3rd Block	9:29 - 11:20	72 minutes
A Lunch	9:29 - 9:53	24 minutes
B Lunch	9:58 - 10:22	24 minutes
C Lunch	10:27 - 10:51	24 minutes
D Lunch	10:56 - 11:20	24 minutes



ATTENDANCE

Daily attendance, active participation in each class, and appropriate behavior are critical parts of the learning process. Evidence shows that students who have good attendance, good behavior, and good participation are educationally prepared. These accomplishments also ready students to be successful in the world after high school. Students, therefore, are expected to attend school every day.

Attendance is primarily the responsibility of the student and parents. The school best serves the home by establishing clear attendance expectations and providing timely reporting of students' attendance patterns. Both school board policy and North Carolina Law regulate attendance.

Absence from Class and from School

A student is **absent from class** if he/she misses more than 30 minutes of an 80-minute class. A student is **absent from school** if his/her attendance is less than half the school day.

A STUDENT MUST BRING IN A NOTE WITHIN 3 DAYS TO A CAMPUS OFFICE WHEN THEY RETURN TO SCHOOL FROM BEING ABSENT.

Attendance Codes

All students are urged to attend school on a regular basis. The staff at Moore'sville High School strongly feels that good attendance is mandatory for a successful school experience. It is realized, however, that some absences cannot be avoided. The following are the reasons for the temporary non-attendance of students:

Excused Absences

1. Illness, injury, and quarantine
2. Death in the immediate family
3. Medical or dental appointments (with proper documentation)
4. Court proceedings
5. Religious observances with prior notification to the principal

Unexcused Absences

Absences that do not meet the requirements of an excused absence.

Suspension

Denotes a student that is suspended out-of-school.

Submitting Documentation for Absences



Documentation required to cover an absence should be submitted to a campus office by the student or parent on the student's first day back to school and absolutely no later than the third day. Documentation may also be submitted to mhsattendance@mgsd.k12.nc.us All **"no note" absences are considered unexcused absences.** No late documentation, which is presented after the student's **third day back** to school, will be accepted unless it is documentation provided by a medical provider or a county/state agency. All documentation must include the student's name, specific reason for the absence, date(s) of the absence(s), and appropriate signature.

Procedures for makeup work

- Makeup work due to absences must be accepted by all teachers within the grading period. Teachers of the same course will jointly determine and consistently follow makeup work policies within these school guidelines:
 - Full credit must be given for excused absences.
 - Partial credit may be given for unexcused absences/skipping, as determined by the teachers of the same course.
- Arrangements for making up missed work must be made **within 5 school days** of the student's return to school. These arrangements should include a schedule of expected due dates.
 - Long-term absences due to illness, injury, etc., will be given additional consideration if the student contacts the teacher.
- Students are responsible for initiating contact with the teacher concerning arrangements.
- Students on field trips or educational opportunities are strongly encouraged to get their makeup work from teachers before their absence.

Classes missed due to school-related activities

Participation in athletic contests, field trips, state testing, and other school-related absences will not be coded as absences from class. However, the student is responsible for any and all work missed due to these absences. Since students know in advance of the school-related activities, it is the **student's responsibility** to get all assignments prior to participating in the activity. Assigned work or tests missed during a school-sponsored activity must be made up upon return or within a time frame that is agreed to by the teacher and the student.

Students may be pulled from a class that took a field trip to complete makeup work for the class that was missed. Arrangements must be made with both teachers.

Absences and Course Credit

Seniors will be eligible to be exempt from non-EOC/CTE course exams if they meet the following requirements:

1. No more than 4 tardies during the semester in that particular class



2. No more than 4 absences (excused or unexcused) in that particular class. This also applies to Advisory. If a student has more than 4 absences in advisory then they will not be allowed to exempt ANY class.
3. No more than 1 disciplinary referral in that particular course
4. A minimum grade of 80 in **ALL** courses.

Notification of Absences

Parents will be notified of students being absent from school according to the following schedule:

- For absences in violation of the Compulsory Attendance Law, notification will be given by letter for the third, sixth, and tenth occurrence.
- For all absences, notification by report card will be given every grading period.

Signing-In to School

Whenever a student arrives on campus **after 7:50 am** the student should **report to the office on the campus of their 1st block class (Main, Magnolia, or Woods)** and sign in at the computer kiosk. A secretary will give the student a pass to class. If the student arrives on campus after 7:20 am, but before 7:50 am, they are to report directly to their 1st block class and they will be marked tardy.

Signing Out/Early Dismissal

Once students arrive on campus for a regular school day, they may not leave school prior to 2:20 unless they have an approved *Early Dismissal Pass* or the permission of an administrator. **Students who fail to properly sign out will face disciplinary consequences.**

NO STUDENTS MAY BE SIGNED OUT DURING THE LAST 30 MINUTES OF THE SCHOOL DAY (1:50- 2:20 P.M.).

Parents must enter the school building to physically sign their student (regardless of the student's age) out of school or provide written permission with a parent's signature. Text messages to students or calls into the office will not be accepted.

Students participating in Co-op classes must leave campus after their last class. If these students need to pick up other students at the end of the day, they must pick them up in front of the school. Students who must return to school for athletic practices or any other reason must do so after the school day ends (2:20). Failure to follow these procedures could result in the loss of participation in the Co-op class.



TARDIES

It is vital that our students report to school on time and be prepared for the day's events. **A student is tardy to class if they arrive up to 30 minutes late for a block.**

Students who arrive **up to 5 minutes late** to class will be coded as **"Late to Class"**. Students who arrive **more than 5 minutes late** to class will be coded as **"Tardy (excessive)"**. Students that are **over 30 minutes late** will be coded as **"absent"**.

More than 5 minutes late, but less than 30 minutes late:

- When a student arrives to class more than 5 minutes after the tardy bell, teachers will submit an office referral and students will automatically receive a 30-minute detention.

Between 0 and 5 minutes late to class:

The following chart is to be used for students who report to class no more than **5 minutes** after the tardy bell.

- The consequences are considered for each block independent of other blocks.
- The number of tardies refreshes at the start of the new **semester**.

Late to class (0 - 5 minutes)

Tardy #	Consequence
Tardy # 1	• Warning
Tardy # 2	• Two Way communication between Teacher and Parent. Teacher document in contact log.
Tardy # 3	• Formal Write Up • Before or After School Detention (30 min)
Tardy # 4	• Formal Write Up • In-School Suspension (one block)
Tardy # 5	• Formal Write Up • In-School Suspension (1 day)
Tardy # 6	• Formal Write Up • Admin Conference with Parents and students • Loss of Privilege List

Any student who is tardy to school for one of the following valid excuses should bring a note and submit it to a campus office within 3 days. Notes for tardies will not be accepted after this



time period. Excused tardies will not be counted into the tardy discipline plan unless it becomes a chronic problem that interferes with class instruction.

The following is a list of valid excuses for tardiness:

Illness	Medical or dental appointments
Injury	Court proceedings
Daycare responsibilities	Religious observances
School-related activities	Others w/the approval of administrator

NOTE: The following circumstances are not valid tardy excuses: missed bus, missed ride, late ride, oversleeping, and routine traffic delays.

Punctual, reliable transportation to and from school is a student's responsibility. Students can achieve this by riding a school bus. Students who choose to provide their own transportation accept full responsibility for getting to school on time.

Detention

Detention is served in Lecture Hall A. Detention starts as soon as you arrive for a 30 minute duration. Students who arrive at detention after 2:30 will not be permitted to stay. Failure to serve detention by the assigned deadline will result in further disciplinary action and loss of privileges. Students are not excused from detention for extracurricular activities, work, etc.

Detention Rules:

1. Students must arrive promptly (no later than 2:30 pm).
2. Students must bring their own books and work to do during detention.
3. Students must keep their heads up and eyes open.
4. Students may not write notes and letters or draw pictures.
5. Students may not talk or make any unnecessary noises.
6. Students may not have food, candy, gum or drinks.
7. Students must follow all other school rules.

Teachers may require students to serve detention after school if communicated with a parent. Failure to attend will result in additional consequences.



DISCIPLINE

The following summarizes the discipline policies of Mooresville High School. For a more complete and official description, refer to the [MGSD STUDENT CODE OF CONDUCT HANDBOOK](#) of the Mooresville Graded School District, available on the district website.

Student Conduct

The Mooresville Graded School District publishes a code of discipline, which outlines certain behavioral guidelines. Mooresville High School outlines the various penalties for student misbehavior. A student found to be in violation will receive discipline as outlined in these guides. The principal or his designee will review each instance of student misbehavior and decide on the most appropriate discipline (parental conference, after-school detention, in-school suspension, suspension out of school, or OSS placement). **The code of conduct remains in effect at all Mooresville High School and district functions.**

General Information

Mitigating or Aggravating Factors: Any violation of the policies described in the disciplinary code may involve mitigating or aggravating factors that will necessitate consequences other than those listed. The administration shall make any changes in the consequences that it deems necessary.

Repeated Violations: Repeated violations of the rules shall result in more severe consequences up to and including placement in an alternative educational setting or long-term suspension from school.

Disciplinary Consequences: The purpose of disciplinary consequences is not merely punitive. Consequences are also used to help students make a positive change in behavior. All disciplinary consequences used are in accordance with the *Student Code of Conduct Handbook* approved by the Mooresville Graded School District Board of Education and the superintendent.

General Student Expectations

- **Maintenance of a Safe and Orderly Environment:** All students should engage in behaviors that contribute to a safe and orderly school environment. Otherwise, corrective action will be taken.
- **Respect for all School Personnel:** All students should respect the authority of teachers, administrators, and other school personnel. Otherwise, corrective action will be taken.



- **Respect for all Other Students:** Students should respect the rights and dignity of fellow students. Otherwise, corrective action will be taken.
- **Respect of Property:** All students should respect school property and personal property. Otherwise, corrective action will be taken.
- **Conduct on a School Vehicle:** Students should behave appropriately in a school vehicle. Otherwise, corrective action will be taken.
- **Fights/Physical Violence:** All students have the right to attend school in a non-threatening environment. No student shall assault or cause physical injury to, or behave in such a way as could cause injury to any other person. Students should do all they can to avoid fights even when others seek to provoke fights. A student who another student confronts should walk away and notify an administrator immediately.
- Any student who violates this policy is subject to disciplinary measures as outlined in the *MGSD Student Code of Conduct Handbook, Rule 16*.
- **Compliance with School Rules:** Students should comply with all other school rules designed to maintain a school environment that is conducive to teaching and learning.

Dress Code

Purpose

MGSD School Board Policy 4316 states:

The board believes that the dress and personal appearance of students greatly affect their academic performance and their interaction with other students. The board requests that parents outfit their children in clothing that is conducive to learning.

It is the expectation that Mooreville High School students demonstrate respect for themselves, their peers, and the school as an institution for learning. That respect is expressed through words, actions, and physical appearance.

Furthermore, codes for appropriate and acceptable physical appearance are common throughout the workforce. Therefore, through the implementation of a dress code at school, students are better prepared to meet those expectations later in life.

The Student Dress Code is designed to set parameters for appropriate dress to meet the requirements of the MGSD school board, promote respect, and prepare students for the workplace.

**Considerations**

It is recognized at Mooreville High School that popular styles and fashions often change, sometimes making it difficult for parents/guardians to provide acceptable garments for school.

Enforcement

All staff members are responsible for enforcing the student dress code consistently and fairly among all students. Staff must take every measure possible to ensure that a discussion about student dress is handled in a private setting.

Consequences

The goal in addressing student dress code violations is to remedy the violation as quickly as possible to reduce the amount of missed instructional time. Students will be provided the opportunity to fix the violation themselves. If that cannot be done, students will be provided with generic clothing as assigned by the school in order to return to class. In the instance the student refuses to wear the clothing assigned by the school, the student will be assigned to ISS until the infraction is remedied, or until the end of the school day, whichever comes first.

When students are addressed about their dress code, the staff member will document the incident as a minor incident in the Educator's Handbook. If a student demonstrates a documented pattern of dress code violations, staff should submit a discipline referral as "insubordination."

A parent/guardian must be contacted each time a dress code violation elevates to the Principal or Assistant Principal or the student has demonstrated a documented pattern of dress code violations.



Student Dress Code Guidelines

The MGSD School Board prohibits any appearance or clothing that does the following:

1. violates a reasonable dress code adopted and publicized by the school;
2. is substantially disruptive;
3. is provocative or obscene; or
4. endangers the health or safety of the student or others.

To assist parents/guardians and students in meeting those requirements, student dress is expected to meet the following guidelines:

MHS Dress Code

WE NEED YOUR SUPPORT! Please help us enforce the dress code.

MESSAGE

- Any clothing that has an inappropriate message is prohibited.
 - Displays, suggest, promotes, or reveals a lewd, vulgar, unsafe, violent, drug, or sexual message through images, language and/or symbols



TOP & SHIRTS

- Clothing that reveals undergarments, chest, midriff, navel, or any other private body part is NOT appropriate.

PANTS, SHORTS, SKIRTS

- All pants and shorts must be properly fitting and worn at the waist at all times.
- Holes that expose the undergarment are NOT permitted.
- All shorts, skirts, and dresses must be an appropriate length.

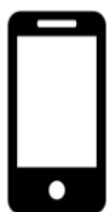
HEADGEAR

- Hats may be worn
- Bandanas, ski masks, and sunglasses will NOT be allowed in the school building.



Cell Phones

Students will be allowed to use their cell phones during class change and during lunch to check the internet or text. Furthermore, students are **not allowed to display, use, or operate cell phones or other electronic devices during instructional time.**



Cell Phone Policy



1st offense:	Two Way communication between teacher and the parent
2nd Offense:	Major Referral (1 block) ISS or turn cell phone in for 1 day to the front office.
3rd Offense:	1 day ISS
4th Offense:	1 day OSS
5th + Offense:	1 day OSS, parent conference and LoP



When a student chooses to use a cell phone during class without permission from the teacher as part of an educational activity, he/she will be asked to put it away and if not an office referral will be submitted. An administrator will then process the referral and contact parents.

Parents should refrain from calling or texting their children during the school day to deliver messages. Students will not be allowed to come to the phone unless an emergency exists and an administrator authorizes the call.

In-School Suspension (ISS)

The in-school suspension program is an alternative to students being suspended out-of-school. The purpose of ISS is to improve behavior without removing the student from the school environment. ISS is assigned at the discretion of the principal/designee.

Any student assigned to ISS will not have the option of choosing OSS as an alternative. A student removed from ISS for misbehavior will be suspended from school.

Outline of ISS Program

1. Temporary removal of a student from his/her regular educational program to another in-school program.
2. Only school administrators shall assign students to ISS. Teachers are not permitted to send a student directly to ISS from their classroom. All ISS placements will be processed by the administration. Written notice of a student's assignment to ISS shall be sent to the parents.
3. Academic work will be structured as similar as possible to what the student would be receiving in his/her regular class (including remedial work if needed.)
4. Isolation from the student's peers and other socializing aspects of school (i.e., times for breaks, lunch will be served **in** the room away from other students).
5. Students who have chronic disciplinary problems will be recommended for either suspension for the remainder of the school year or placement in an alternative educational setting.
6. Students will not be allowed to use any electronic devices while in ISS, except for their laptops during the designated time.

Loss of Privileges (LoP) Plan



The participation in extracurricular activities, whether it be as a student-athlete, club member, or spectator, is a valuable experience for any high school student. Extracurricular activities are a source of school pride, provide opportunities for students to engage in their passions, and challenge students in a variety of ways that are not always possible in the classroom. Extracurricular activities are also a privilege, and certain, but rare, circumstances merit the revocation of these privileges. Mooreville High School will implement the Loss of Privilege Plan (LoP Plan) to determine when, and for how long a privilege should be revoked. Additionally, this plan lays out the steps by which a student may appeal the revocation of his/her privileges.

Loss of Privileges

There are two ways in which a student may lose his/her privileges, each with a defined period of time for the revocation of privileges:

1. Accruing six (6) unexcused period tardies in a quarter.
 - The student will **lose all extra-curricular privileges until the conclusion of the following quarter**. If this occurs in the 4th quarter, the revocation remains in place until the first day of the next school year.
2. Assigned 5 or more Out-of-School Suspension days, cumulatively, over the course of a school year.
 - The student will **lose all extra-curricular privileges for 85 school days**, which equates to half of a school year. If a student has not reached 85 school days by the end of the school year, the count of school days pauses on the last day of school year and resumes the first school day the following school year. The revocation of privileges remains in place over the course of the summer.

The Appeals Process

Students who have their privileges revoked will ALWAYS be granted the opportunity to appeal the loss of privileges **within the first 30 days** of having their privileges revoked. To appeal the loss of privileges, a student must complete the following:

- **Write a typed letter to their grade-level administrator**, requesting that their privileges are restored. This letter must cover the following topics:
 - Admission of what they did to have their privileges revoked
 - Explanation of why the action(s) was wrong
 - What he/she will do moving forward in a similar situation
 - Clearly state what activity he/she would like to participate in
 - Articulate why participation in that activity is beneficial to him/her
- **Receive a character reference from a current teacher**. This person can not be a student's club advisor or coach.

Once the appeal letter and character reference are submitted to the student's grade-level administrator, MHS Administration will determine whether or not the student's privileges will be restored. In addition to the appeal letter and character reference, school administrators will



also take into account the student's grades, attendance, and conduct before his/her loss of privileges and after his/her loss of privileges.

Students who appeal their loss of privileges will be informed by the MHS administration of the decision within two (2) weeks of their appeal. The Principal reserves the right to extend the timeframe for a decision, should he or she feel it necessary for the student to demonstrate a sufficient change in grades, attendance, or conduct.

In regards to student-athletes, a successful appeal does not exclude a student from being held to the policies listed in the Student-Athlete Code of Conduct.

Additional Information

- Students and parents will be notified by letter that there has been a revocation of privileges.
- Students who attend extracurricular events (ex: athletic games) while having their privileges revoked will be directed to leave the campus.
- In the case that a student is not granted his/her appeal, or never submits an appeal, the student's privileges are automatically restored based on the time frame previously listed.



FACILITIES AND GENERAL INFORMATION

Student Services Department

The goal of our counselors is to aid students in developing a better understanding of themselves and their relationships with other people. Counselors will help students plan a course of study while at MHS, assist with time management skills, help to set realistic goals, learn to handle social problems, learn about scholarships, understand testing requirements, and maintain quality grades. In addition, there are many other areas where counselors can play a role in the productive development of students who attend MHS.

Lockers

Lockers are available to students for the purpose of storing books, coats, school supplies, etc. during the school year. If a lock is lost, a replacement is available through the main office for a \$5.00 fee. They are available at the beginning of the school year by seeing Ms. Greenwell.

The locker should not be a “dumping area.” **Students, not the school, are responsible for the contents of the locker assigned to them.** Student lockers and their contents are subject to administrative search if there are reasonable grounds to believe that drugs, alcohol, stolen property, or other contraband may be present.

Student Medication

Students requiring the use of medication (prescription and nonprescription) during the school day must have a written request from the parent or physician that shall include the following:

1. Name of the medication
2. Purpose of the medication
3. Allowable dosage
4. Time and procedure for administering
5. Any other appropriate information

All prescription medication must be brought to the main office in a container labeled by a pharmacist and **must** include the prescribing doctor’s name and telephone number. Parents/Guardians must check medication into the school. Medication and paraphernalia shall be kept and administered under the supervision of the nurse or main office. **The unauthorized possession and use by students of prescription or nonprescription drugs or other medications during the school day may result in disciplinary action.**

Media Center

- Open from 7:00 a.m. to 3:00 p.m. on Mondays through Fridays.



- During school hours, students must have teacher permission for individual admittance to the Media Center.
- All students are welcome in the Media Center before and after school.
- Students will not be allowed to cut through the media center to get to the cafeteria during lunch. Students will be allowed to use the media center as a hallway during the transition.
- No food is permitted in the Media Center. Bottled water is the only drink allowed in the Media Center
- Students should remain respectful of other students using the Media Center by talking in a lowered voice.

Students may access the Media Center's card catalog and multiple digital resources using the following website:

<https://sites.google.com/mgsd.k12.nc.us/mhsmediacenter/digital-resources>

Fire Drills

State regulations require fire drills throughout the school year to prevent accidents that could result in injury. Adherence to rules is vital for safety. An exit plan is posted in each room. When the fire alarm is sounded, students need to move swiftly and quietly to the designated exit.

Visitors

All visitors must report to the campus office upon arrival to any Moore'sville High School property. Visitors will be issued a **visitor's pass** that must be worn while on campus. The school day must be free of unnecessary interruptions and so visits to the school must be for important business and not of a social manner.

Lunch/Cafeteria

Lunch is scheduled during 4 different periods at Main campus within the regular 3rd block class. All students are encouraged to participate in the school lunch program. Breakfast is also offered in the morning before the beginning of the school day. Service ends at 7:20 a.m.

Students are required to **remain in the cafeteria** or the amphitheater during their lunch period. Students are not to be in the gym, hallways, or the parking lot at any time during lunch. Passes to go to the media center, counseling office or to meet with an individual teacher should be obtained prior to a student's lunchtime. Students leaving campus or found in an unauthorized area during lunch are subject to school disciplinary action.

All lunches, even if brought from home, must be eaten in the cafeteria. Students are responsible for removing all trash and remaining food items from the table and placing them in the trash receptacles. Failure to do so may result in disciplinary action.



No outside food from restaurants is allowed on campus during the school day. Outside food will be confiscated and kept in the main office until the end of the school day. In accordance with the NC state law.

Insurance

As a service, the school provides insurance applications to students. All students participating in athletics are automatically covered by a state **secondary** insurance policy at no extra cost. The athletic policy only covers school-sponsored athletic events.

Books & Calculators

Books, calculators, supplementary materials, etc. are the property of the State of North Carolina and are provided free of charge for student use. Students will be charged a damage/replacement fee for books and calculators under their care, which are not properly maintained.

Clearing the Building

For cleaning and security reasons, it is important that students clear the building and leave campus by **2:40 p.m.** **This includes the commons areas and student and faculty parking lots.** Students should establish daily prearranged times for transportation so they will not need to use the phone. **Only students who are under the direct supervision of a teacher or coach are allowed to remain on school grounds past 2:40 p.m.** Students waiting on rides must wait in front of the school and remain outside (weather permitting).

Student Transportation

All student automobiles parked on school grounds must be registered with the school and must display the current parking permit. **Only students who have valid MHS parking permits are allowed to drive to school. Students may NOT drive to Woods.** The cost of a parking permit is prorated on a semester basis for MHS. Only students with their first and last class at Woods, may park at the Woods campus, with the permission of the Woods Principal.

Parking Permit Rate Schedule:

1st Semester \$60

2nd Semester \$30

MHS has a limited number of parking spaces. Therefore, parking permits will be sold first to eligible Seniors. Permits will then be sold to eligible Juniors and Sophomores. Students must NOT have any outstanding fines/fees and consent to random drug testing.



Parking permits are sold for the school year and may not be transferred to another student. If a student should withdraw from Mooresville High School during the school year they may request a prorated refund.

Once all spaces have been sold, students will be placed on a waiting list and sold a permit once a space becomes available. The school is not responsible for the automobile or its contents.

All students who drive must be licensed and properly insured. Cars parked illegally in the student parking lots and/or not displaying a valid parking permit may be searched, booted, or towed at the owner's expense.

There is to be no loitering in the parking lot or visitation in the area without permission. Students must gain approval from an administrator to go to their car during the school day. Students' vehicles are subject to search if there are reasonable grounds to believe that drugs, alcohol, stolen property, or other contraband may be present. Students parking in the B lot (Magnolia Street) must enter and exit by E. Center Avenue.

Violations will be subject to fines, suspension, or loss of parking privileges without reimbursement.

Transportation – School Bus

The Mooresville Graded School District transportation office works to ensure that a safe and efficient transportation service is provided. Riding the school bus is a privilege, not a right. If there are questions or concerns about riding a bus, contact the transportation office at 704-658-2634.

It is important that students:

1. Ride on their own bus.
2. Refrain from loud talking, eating, drinking, or moving about the bus while it is in motion.
3. Be courteous to the bus driver and obey all MGSD policies and rules.

Driver's License Eligibility (Dropout Prevention Legislation)

The North Carolina legislature passed a law that requires students to stay in school and maintain "adequate academic progress" in order to receive or maintain their driver's permit or license.

1. Students must pass at least **75%** of their courses each semester (**3** out of **4** each **semester**).
2. Eligibility is determined only at the end of each **semester** (January and June).



ACADEMICS

Graduation Requirements

Students must meet all requirements for state testing and earn the following course credits to be eligible for graduation. Students who do not complete all graduation requirements will not participate in the graduation ceremony in May.

English	4
Math (Math I, Math II, Math III)	4
Science	3
Social Studies	4
Health/PE	1
<u>Electives</u>	<u>12</u> (2 electives must be from World Language, Arts or CTE)
Total	28

Promotion Requirements*

Sophomore	6 credits
Junior	13 credits
Senior	20 Credits

Grading Scale

A	90 – 100
B	80 – 89
C	70 – 79
D	60 – 69
F	Below 60

- * Incomplete (INC) is given to students whose work is unfinished because of illness or some other unavoidable absence.
- * No credit (FF) will be given to students who violate the attendance policy and do not make up the time.
- * An interim progress report is sent home every two weeks of each grading period for all students.
- * Report cards are issued each nine weeks.
- * Students are not limited in the number of CCP or online classes during the school year or during the summer that they take. The four class averages awarding the highest quality points per semester are counted toward a student's GPA. The one class average awarding the highest quality point per summer will count towards a student's GPA.

Exams



A final exam will be administered after each semester is completed. State End-of-Course exams and CTE Exams will be administered as the final exam in applicable courses. Final exams will count as 20% of the course grade. **Any student enrolled in a course with an EOC or CTE must take the exam during the regularly scheduled time.**

Examination Policy

Students taking the exams will remain in class during the entire exam period. All exams will be taken at the scheduled time except for hardship cases that must be presented to the principal for prior approval.

Exam Exemptions

Seniors will be eligible to exempt non-EOC/CTE course exams if they meet the following requirements:

1. No more than 4 tardies during the semester in that particular class
2. No more than 4 absences (excused or unexcused) in that particular class. This also applies to Advisory. If a student has more than 4 absences in advisory then they will not be allowed to exempt ANY class.
3. No more than 1 disciplinary referral in that particular course
4. A minimum grade of 80 in **ALL** courses.

Exam Makeup

Students who are absent will need to make up the exam with the prior approval of the principal and the classroom teacher.

Criteria for Special Academic Recognition

Honor Roll:

“A” Honor Roll – students must have received an “A” in each class for the quarter or the semester.

“A-B” Honor Roll – students must have received an “A” or “B” in each class for the quarter or the semester.

Academic Excellence (Superintendent Recognition)

Students must have a weighted 3.5 cumulative GPA (92 average or above) as of February 1st of each year.

**Junior Marshals**

The 12 juniors with the highest weighted GPA at the end of the first semester of their junior year will serve as Junior Marshals at commencement. Junior Marshals shall consist of the top 12 weighted GPAs of the junior class. In the case of a tie, the number of Junior Marshals will be increased to accommodate for the tie in GPA. Duties and responsibilities of the Junior Marshals will be assigned by the staff member designated to organize the commencement ceremony or the Principal as needed.