

Reckoning with our Past, Challenging the Present, Shaping Equitable Futures: Advancing the Next 20 Years of Latinx/a/o Communities

AAHHE Conference 2025

Interactive Workshops/Symposium Proposal Rubric

Interactive Workshops/Symposia are focused sessions in which multiple authors/presenters share their perspectives about a common theme, problem of practice, issue or question, and engage the audience in interactive practices/discussion or that feature the teaching of a skill/developing a personal or professional practice.

For an *interactive symposia*, the session format usually consists of an introduction to the topic by the chairperson to provide the audience with a background for the ensuing discussion. Authors/presenters then share their viewpoints, followed by discussion and engagement with the broader audience. The presenters may choose to share their experiences based on their individual insight/experiences or in the form of a paper presentation. Often, the symposia will end with an overview of the session and key takeaways, potentially shared by a chairperson. Proposals in this session type should include a fully realized session (i.e., identifying a chairperson, presenters), as opposed to expecting the conference to place presenters together.

An *interactive workshop* can instead be designed to engage the audience in learning a skill or in developing a personal/professional practice. Workshops can be led by a singular person or in a group.

For space considerations, please limit presenters to no more than five total. In 750–1,000 words, proposals for interactive workshops/symposia should describe as many of the following as are applicable, preferably in this order:

- Significance and objectives and their alignment with *Reconciling our Past, Challenging the Present, Shaping Equitable Futures: Advancing the Next 20 Years of Latinx/a/o Communities*, and/or the conference strands;
- Theoretical or conceptual frameworks, if applicable;
- Presenter backgrounds and expertise as it relates to the session's topic and/or abstracts of the presenters' papers that will be shared in the session;
- Structure and format of the session (designed for 60 minutes). For instance, this would include the designation of a moderator and/or strategies to facilitate audience discussion and learning.

Interactive workshops will be assessed based on the following criteria as:

- **Exceeds Expectations** = Information is very clear and readily comprehensible to 3 or more audiences (e.g., students, faculty, administrators, community members, etc.). Content advances new understandings and/or innovation for Latinx/a/o communities. Attendees will achieve all stated learning outcomes/objectives. Proposal is in direct alignment with the conference theme.
- **Meets Expectations** = Information is clear and comprehensible to at least 2 audiences (e.g., students, faculty, etc.). Content aligns with current understandings and practices for working with Latinx/a/o communities. Attendees will achieve most stated learning outcomes/objectives based on information provided. Proposal is aligned to the conference theme.
- **Needs Improvement** = Information needs to be clarified and is only understood by 1 audience. Content needs to be explained in greater detail in order to understand connection to higher education. It is unclear if/how attendees will achieve the stated learning outcomes/objectives. Proposal is only loosely aligned or is not in alignment with the conference theme.
- **Does Not Meet Expectations** = Information is unclear and incomprehensible. Content does not align with higher education. Attendees will not achieve stated learning outcomes/objectives. Proposal does not align with the conference theme.

| Interactive Workshop | Exceeds Expectations | Meets Expectations | Needs Improvement | Does Not Meet Expectations |
|--|----------------------|--------------------|-------------------|----------------------------|
| <p><i>Significance of the topic, issue, or problem to the field of education (contributions to new knowledge, theory, policy and/or practice)</i></p> <p><i>For performance and creative expression sessions, significance of session to knowledge, theory, policy, and/or practice for the advancement of self and work in educational spaces</i></p> | | | | |

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| <i>Alignment with the conference theme and/or strands</i> | | | | |
| <i>Clarity of focus: Integration and coherence of panelists' perspectives as a group of experts</i> <i>For performance and creative expression sessions, integration and coherence of the individual/s perspectives for the workshop proposed</i> | | | | |
| <i>Range of knowledge and/or points of view represented by panelists and/or individual/s</i> | | | | |
| <i>Strategies for involving audience in the discussion/session and promoting interactive learning</i> | | | | |
| <i>Overall clarity of the proposal (e.g., quality of writing, organization of ideas, clarity of assumptions, logic of arguments, etc.)</i> | | | | |
| Recommendation: | Accept, Consider, Reject | | | |