

Three Oaks PTO Monthly Meeting Agenda
Thursday, September 19, 2024
7:00 PM - Three Oaks School
www.threeoakspto.com threeoakspto@gmail.com

- 1) Call to Order—Welcome and introductions (**Stephanie Steiner**)
 - a) In attendance: Stephanie Steiner, Dan Tyner, Jaime Gudino, Katie Wilkerson, Alex Mamula, Sara Warren, Christie Larson, Meghan Henagar, Laura Filas, Sarah Lahtinen, Meredith Rhodewald, Monica Shore, Emily Erbach, Jamie Padilla, Sabine, Zielinski, Kathi Haluska, Kyle Block, Molly Erwin
- 2) Motion to approve May 16, 2024 Minutes
 - a) Motion to approve by: Jaime Gudino
 - b) Seconded by: Stephanie Steiner
- 3) Principal's Update (**Mr. Block**)
 - a) Thank you for being here
 - b) Moved classrooms and put dual partners next to each other
 - c) Opened up a music room and created WIN rooms
 - d) Aiming to meet individual students' needs
 - e) Tried to schedule recess before lunch, but ended up going back to old schedule
 - f) First Friday Fun Night in October
 - i) Pairing with Boy Scouts and high school volunteers
 - g) Looking for feedback on newsletter or anything else people would like to see change
 - h) Plan to lean into all the holiday events that the kids really enjoy (Halloween, Valentine's Day, St. Patrick's Day)
 - i) Will have teacher reps this year
- 4) Teachers' Update - none in attendance
- 5) Presidents' Update – (**Stephanie Steiner /Dan Tyner**)
 - a) Still looking for some chairs: holiday shop, daddy-daughter dance, school supply kits for next year; 2 more
 - b) Working on gathering information to help provide co-chairs with directions on what to do/expect
- 6) Vice-President's Report (**Sara Warren-Gudovitz**)
 - a) Looking to gather information on what has been done in the past to help with planning and will work with the committee chairs
- 7) Treasurer's Report (**Jaime Gudino**)
 - a) Teacher funds information out to the teachers
 - b) Turn your expenses in
- 8) Financial Secretary's Report (**Emily Erbach**) - no update
- 9) Recording Secretary's Update (**Katie Wilkerson**) - no update
- 10) Corresponding Secretary's Report (**Alex Mamula**)

- a) Going forward it would help to have notice of what events are coming up a month in advance for monthly posts
- b) Oct: track a thon, book fair, restaurant night, urban air, costume exchange

11) Completed events

- a) Back to school night **(Stephanie/Jaime)**
 - i) Went well; gave away some left over swag and giving out yearbooks
 - ii) Tropical Chill \$135 and Nothing Bundt Cakes (amount unknown for now, but they are sending a check)
- b) Supply kits **(Liz)**
 - i) Completed
 - ii) Need to resign for next year if we want to use the same company (EPI)
 - iii) Need a rep (chair) before we resign for next year
 - iv) Requires working with teachers to get supply lists for next year, working with the vendor to submit the requests/set up the website, all is ship to home, creating flyers
 - v) Sign up now: more work done in March
 - vi) At Oak Knoll, switched to First Day School Supplies and it worked really well and had an assigned rep; with First Day they ship them to school labeled by kid's name and grade on the box, drop off in a pallet
 - vii) Meredith will consider taking this on; Sarah will co-chair
 - viii) Can reach out to rep to now to jump start and get estimates
 - ix) They have taken feedback from Oak Knoll (left-handed scissors) and they stick to the brand
 - x) Meredith will reach out to put together a proposal to see if we want to change
- c) Staff appreciation breakfast **(Teacher Appreciation Committee)**
 - i) 8/26: went well, had donations from Walmart and Jewel in Cary
 - ii) Did a first day treat bag for the teachers
- d) Back to School "Stock the Fridge" **(Teacher Appreciation Committee)**
 - i) VP said everyone enjoyed it and were thankful
 - ii) Fridges were full
 - iii) Zelle worked well; \$120 donated
 - iv) CGYBS donations of soda, ice cream, candy
- e) ROTM: Cary Dairy **(Jaime)**
 - i) Co-chair is Monica Shore
 - ii) \$150

12) Current/Upcoming events:

- a) Playground **(Meredith)**
 - i) New front playground build scheduled for 10/12-10/13
 - ii) Rain date is 10/19-10/20

- iii) Met on Monday to finalize details
 - iv) No sign up genius this time; starting with the committee to volunteer to build. If anyone is interested, they can email the PTO and will be notified if there is time that needs more volunteers
 - v) Demo happens 9/27 with Adam Keppel again
 - vi) Fundraising is happening to continue towards 3rd
- b) **Spirit Wear (Alex)**
 - i) Getting delivered this week; to the school next week
 - ii) We can reopen the online store whenever
- c) **School Directories (Katie)**
 - i) Online and paper forms
 - ii) Inputting all information into our format for printing
 - iii) Following up with Businesses for Business Listings
 - iv) Goal: end of next week
- d) **Track-a-Thon (Stephanie/Sarah)**
 - i) Sign Sale to fundraise for 3rd playground
 - ii) Awesome already: kicked off Monday and already have 10 states, 17 classes with donations, 22% of goal at \$2,690
 - iii) Pizza party and office max giftcard for winning class/teacher
 - iv) Some experience prizes raffled off for students raising over \$200 (principal for the day, drive to school in a squad car, etc.)
 - v) Cary Dairy donated shirts and gift cards for top student per grade
 - vi) Volunteer sign up is on website now
- vii) Spirit Week leading up to it (Katie Wilkerson to plan)**
 - (1) Sports day
 - (2) Hat day
 - (3) Silly socks day
 - (4) Pajama Day
 - (5) Friday: Three Oaks Day
 - (6) Create a flyer
- e) **Yearbook (Emily/Stephanie)**
 - i) Will start organizing after track-a-thon
 - ii) Will need to create a new year and cover
 - iii) Haven't signed contract yet; Emily is ok to use the same company so will sign
 - iv) Sales will go up a little bit later
- f) **Birthday Board (Katie)**
 - i) Colored pencil theme for August and September
 - ii) Jamie planning Birthdays are Brewing for October
- g) **Book Fair (Stephanie)**

- i) Library is looking for volunteers during the day/night (Friday Fun Night)
 - ii) Sign up will go out after Track-a-thon
 - h) Urban Air Night (**Meredith**)
 - i) October 23 4-8 is Three Oaks Spirit Night to recognize builds and continue to raise more funds for 3rd playground
 - i) Costume Exchange (**Emily**)
 - i) Still trying to figure out the dates
 - ii) Looking for donations of costumes for kindergarten and up; even small adults
 - iii) Will send to Mr. Block to include in newsletter and post on social
 - iv) Recess is after lunch now
 - v) Kids can bring their costumes to exchange in early or the day of
 - j) Skate Night (**Stephanie/Amy**)
 - i) Extreme Wheels the night before election again; November 4th so no school the next day
 - ii) \$5 admission and \$5 skate rental
 - iii) 6-8pm
 - k) Original Werks (**Jaime and Jamie**)
 - i) Every child in the school makes an artwork and families can purchase it online on mugs, oven mits, etc
 - ii) Ms. O'Connor is working with kids on the artwork
 - iii) Letters will go out mid-next month
 - iv) Flyers will have a copy of the artwork so they can see it
 - v) All delivered to the school before Christmas
- 13) Ongoing Committees:
- a) Restaurant of the Month (**Jaime and Monica**)
 - i) Portillo's is October 8
 - ii) Flyers will be made a week before; Jamie Padilla or TAP can help make the copies
 - iii) Panda in November, Chipotle in December, January may be Panera, February Chick-fil-a and La Pizza Via, Culver's for April
 - iv) Memo's and Pizza Stop are interested
 - v) Last year we combined Freddy's with Crumbl and looking to try that again
 - b) TAP (**Sarah**)
 - i) Sign up genius is out and people are signing up
 - ii) Committee flyers can be made
 - iii) Need to have work to do so volunteers don't stop showing up
 - iv) Office suggested having volunteers call in ahead of time to verify that there is work to do
 - v) Can change the times; currently 1-2, but let Sarah know if you need to

- vi) Mr. Block put crates outside classrooms for teachers to submit their work and had a lot of work to do
- vii) Eagle Bucks can be copied
- viii) Nancy has to provide her badge to use the copier
- ix) Add a note if you don't want to give the flyers sent out yet; can have them copied and placed into cupboard for later distribution
- x) Use front and 1st grade hallway printer for black and white copies
- xi) All PTO copies are on green paper
- xii) let PTO know if running low on green paper so we can order more
- c) Teacher/Staff Appreciation **(Kim/Jamie/Kathi)**
 - i) Aiming to do one small thing and one big thing a month; meeting next week to plan
 - ii) Send email to PTO if you need anything and it'll get sent out
- d) Transportation Appreciation **(Liz)**
 - i) Wanting to plan something from all the schools in district in the fall
- e) Three Oaks Closet **(Liz)**
 - i) Stocked at the end of last year and will restock when requested by nurse
 - ii) Liz collected donations this fall
 - iii) Looking for bigger shoe size donations
- f) Lost & Found **(Liz/Laura)**
 - i) Pictures posted
 - ii) Consigned for 2nd half of last year; made \$76

14) Roundtable / Open Business

- a) Odyssey of the Mind (Christie)
 - i) Board approved budget for it
 - ii) Creative problem-solving competition
 - iii) Different age groups; easier for younger kids and then more STEM-type questions for older kids
 - iv) Preparing something to go to competition, robotics, history, fiction, acting
 - v) Go to competition with team of 5-7 kids presented with a spontaneous project
 - vi) Christie will coach one team; would need another coach if enough interest
 - vii) Completed in the spring, but questions/problems are released pretty soon
 - viii) Teams are age ranges: approx K-2 and 3-5
 - ix) Teacher or parents can coach
- b) Assemblies - looking for chair; last year's isn't interested
- c) District Referendum is coming up - information available on the website

September 27th - Front playground demo
October 3rd - Picture Day
October 4th - Track-a-Thon
October 8th - ROTM Portillos
October 10th - Track-a-Thon Rain Date
October 11- Teacher Institute Day, No School
October 11-13th - New Front Playground Install
October 14th - Columbus Day, No School
October 17th - PTO Meeting
October 21-25 - Book Fair
October 23rd - Urban Air Night
October 25th - Friday Fun Night
October 31st - Halloween, ½ Day of School
November 4th - Skate Night
November 5th - Election Day, No School