



TARGET ROAD SCHOOL

Minutes of School Board Meeting

Held in TRS Staff Room

Wednesday, 20th March 2024 at 6pm



OPENED

6.01pm

1.0 Administration Matters

1.1 Karakia	Led by
1.2 Present	Fina, Kristie, Shane, Katie, Kevan
1.3 Apologies	Phillipa, Geoff, Anthony, Brent
1.4 Invitees	An-ya – with speaking rights Moved: Kevan Seconded: Katie Carried: all
1.5 Declarations of Interest	nil

2.0 Strategic Planning

2.1 Te Tiriti O Waitangi Implementation Plan	An-ya went through our obligations to Te Tiriti. Reviewed how we did in 2023. There was a focus on pronunciation. Ensured Maori Kupu were included in everyday mahi. Gave value to Te Ao Maori through different experience. 17 staff enrolled in Te Ahu o te Reo Maori course Takatu. Continued classroom paepae and strengthened Kapa Haka. Kaiako involved in PD and inquiry around Niho Taniwha. For Maori akonga there was a 12% increase on previous year in reading & 11% increase in writing. PD has helped connections with akonga. Resulting in an increase in attendance and whanau attendance. A number of schoolwide initiatives underway for 2024. As Takatu course oversubscribed a number of new teachers missed out. For those who missed out some are doing other courses, some are doing learning with their buddy classes. Have asked akonga what is important and what would they like to learn. A whanua hui has been organised to get whanau voice.
2.2 Annual Plan	Implementation plan reviewed. There is more specificity in the implementation plan than what is in the annual plan, ie

	who is responsible for what, time frames and how it will be measured. Annual Plan was approved and Fina will forward to the Ministry. Moved: Katie Seconded: Kevan Carried: all
2.3 Analysis of Variance	Did not hit targets but was very close and overall was very positive. Fina to share with staff
3.0 Principal's Report	
3.1 Principal's Report	New entrant teacher will be starting 27 May and will be teaching alongside Amy & Rebecca and utilising library until new classroom is ready at end of term 2. Attendance has improved especially with akonga that we are working with.
4.0 Board Process Requirements	
4.1 Accounts to auditor	Questionnaire needs to be completed by Mathilda, Fina & Kristie
5.0 Inclusion & Wellbeing	
5.1 Board Wellbeing	Postpone to next meeting.
6.0 Library	
	Library has been out of action due to library being used as a storage area, end of year stocktakes and updates to the computer system. Library will be used as a substitute classroom for new entrants in Term 2. Fina will speak to Shannan to see if any options for children to have access.
7.0 Committee Reports	
7.1 Finance	Bike track: Currently have funding of \$69k + GST Propose Board would pay \$14,692 + GST to top up funds for bike storage and completing the track. Moved: Katie Seconded: Kevan Carried: all School Camp: The Board delegates Emily Brannigan to apply to the Lions Foundation for a grant for \$4000 for contribution to School Camp. Moved: Kristie Seconded: Shane Carried: all

7.2 Property	PA system will be completed end of this term. Stolen speakers to be replaced. At end of Term 1 rooms 7 & 8 will be moving into library and room 19 while rooms are being Autexed. Fencing final design has been approved. Boundary line has been clarified.
7.3 Planning and Review	Katie reviewing SchoolDocs instead of Kevan. EOTC updates have been approved by the Board.
7.4 Health & Safety	John Gillon from Kaipatiki Board came to the meeting. Raised crossing outside of school was added to agenda for Kaipatiki Board meeting. Lulu is the staff wellbeing representative. Evacuation went well.
7.5 Personnel	
8.0 Administration	
8.1 Confirmation of Previous Minutes	<i>“THAT the minutes of the Board meeting held 21 February 2024 be adopted as a true and accurate record of the meeting and be uploaded to the Target Road School website.</i> Moved: Fina Seconded: Kristie Carried: all
8.2 Training	Conference, 6-9 June in Wellington. When Early Bird tickets are released, 2 will be purchased and decision will be made round who will be attending.
8.3 Correspondence	-
9.0 In Committee	
	To be documented separately. Meeting started at: 7.27pm Meeting concluded at: 7.55pm
10.0 Next Meeting	
	6pm Wednesday 22 nd May 2024
CLOSED	7:57pm