

MEETING MINUTES OF THE CIVIL SERVICE COMMISSION
BOROUGH OF SEWICKLEY HEIGHTS, ALLEGHENY COUNTY, PENNSYLVANIA
THURSDAY, JUNE 9, 2025

The meeting was called to order on Monday, June 9, 2025, at 4:06 p.m. at the Borough Hall, by Borough Manager/Secretary Nathan A. Briggs.

Commission Members Present: Member – Mrs. Francye Kinney, Member – Brandon Snyder, Alternate – Mrs. Aimee Azur, and Alternate – Mr. Tim Gordon. Also present were Mr. Nathan Briggs, Borough Manager/Secretary, and Ms. Anna Hosack, Borough Solicitor’s Office.

PUBLIC COMMENT ON AGENDA ITEMS & MEETING MINUTES

Mr. Briggs opened the meeting for public comment on matters on the agenda. There were none.

Chair Kinney called for a motion to approve the February 13, 2025 meeting minutes. The meeting minutes of the February 13, 2025 special meeting were unanimously approved.

Motion by Chair Kinney, seconded by Mrs. Azur, to certify the list of eligible candidates in accordance with Section 802 of the Borough’s Amended and Restated Civil Service Commission Rules and transmit the list to Borough Council, was unanimously approved.

Motion by Mr. Gordon, seconded by Mr. Snyder, to authorize the Civil Service Commission Secretary to effectuate notice of certification to any person who the Commission certifies to Council from the eligible list, was unanimously approved.

PUBLIC COMMENT ON NON-AGENDA ITEMS

Mr. Briggs opened the meeting for public comment on matters not on the agenda. There were none.

ADJOURNMENT

Motion by Mrs. Dallas, seconded by Mrs. Azur, to adjourn the meeting at 4:07 p.m., was unanimously approved.

Secretary

Chair