Board of Education Resources

Key Resources

Qualifications and Characteristics of School Board Candidates
A School Board Member's Approach to the Job
How School Boards Work
IASB Membership
Your First Year: A Roadmap to Success

The District 99 Board of Education

D99 Board Member Protocols
Meetings and Agendas
Minutes
Highlights and Videos
Board Policies
Strategic Plan & Strategic Indicators
Meeting Protocols
IASB Board Meeting Information
D99 Board of Education Information

Board Responsibilities

Our schools are governed by a 7-member Board of Education. These elected members are unpaid volunteers who serve 4-year, staggered terms. Board Members are elected to represent the voices and opinions of the community, and set the policies of the District. The Board's job is to:

- Adopt policies on school operations and Board practices.
- Adopt and assess goals that meet the state requirements and reflect the community's needs.
- Adopt a budget that provides resources necessary to pursue its goals.
- Select and evaluate the Superintendent, who manages the schools.
- Approve purchases, contracts, curriculum, textbooks and personnel appointments.
- Set terms for negotiating with employee groups and approve their contracts.

The Board President and Vice President are elected by the Board itself, and serve a 2-year term. The Recording Secretary is typically a District employee and acts at the direction of the Board. No single member of the Board has legal authority. The Board may only make decisions or give direction as a 7-member Board.

Regular Board Work

Board Workshops	**Board Business Meeting**
● Usually the first Monday of every month at 6:30pm ● Overview and materials provided the Friday before ● Student Perspectives ● Celebrations ● Superintendent Reports ● Reception of Visitors ● Occasionally Closed Session	● Usually the third Monday of every month at 6:30pm ● Cover letter and materials provided the Friday before ● Approval of Minutes ● Superintendent Reports ● Action Items ○ Consent Agenda (routine items) ○ Individual Action Items ● Occasional Agenda Items ○ Public Hearings ○ Approval of Policies ● 2 Opportunities for Visitors to address the Board ● Often Closed Session
Communications ● Weekly Preliminary Notes ● Timely updates on District matters (text & email) ● Questions and conversation with the Superintendent ● Community outreach	**Professional Responsibilities & Professional Development** ● Other committees assigned by the Board President ● Attending school events and celebrations ● IASB DuPage Division Meetings (fall and spring) ● Joint Annual Conference - Friday-Sunday the week before Thanksgiving in Chicago ● Other webinars as interested

Superintendent Responsibilities

The Superintendent is a professional educator hired by the Board of Education to carry out its goals, implement its policies and oversee the day-to-day operations of the District. The Superintendent's job is to:

- Serve as Chief Executive Officer.
- Manage the daily operations of the school district.
- Implement Board decisions and policies.
- Interpret needs and make recommendations to improve the educational program.
- Recommend all personnel appointments.