

BOISE SCHOOL DISTRICT

CLASSIFIED

Special Education Assistant II

Primary Function

Assist special education teacher and/or classroom teacher in providing specially designed instruction to students with disabilities. The work is performed under the supervision of a special education teacher, classroom teacher and/or Principal. The principle duties of the position are performed in a classroom environment. District programs requiring a special education assistant II include the following: Early Childhood Special Education (ECSE), Extended Resource Room (ERR), Reaching Independence Through Support & Education (RISE), Excel, Structured Learning Center (SLC), ASCENT, and Student Transition Education Program (STEP).

Essential Duties and Responsibilities

General Duties

- Maintain student and district confidentiality;
- Provide feedback to special education teacher concerning student performance in all goal areas;
- Assist and or accompany students at school based social situations; and various school activities;
- Provide student supervision as detailed in the IEP and as directed by the special education teacher;
- Provide job coaching to students at job sites for students (secondary);
- Assist teacher or related service provider in maintaining assistive, adaptive or medical equipment;
- Complete district training based upon Idaho Paraprofessional Standards;
- Ensure student safety through district approved de-escalation and physical intervention programs or training;
- Implement Assistive Technology devices and equipment;
- Assist with Curriculum and Instructional strategies specific to the assigned program or students;
- Provide district approved de-escalation and intervention strategies to reduce the need for physical intervention;
- Perform all work duties and activities in accordance with District policies, procedures and safety practices;
- Perform other related duties as assigned.

IEP Implementation and Teaching

- Assist individual students with goals within their Individualized Education Plan (IEP) through individual or small group instruction and implement District approved curriculum that is aligned with their individual goals. IEP goals may include academics, behavioral support, social emotional support, etc.;
- Document student learning and progress through data collection and Medicaid billing under the direction of a teacher, or a related service provider, support the implementation of devices and identified equipment and resources identified to meet student needs;

Behavior Prevention, Support, and Response

Boise School District
Established: May 2026
Revised: N/A

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Hourly
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- Foster a positive learning environment, build relationships, utilize positive behavior supports, and implement de-escalation strategies in order to address challenging behaviors;
- Utilize de-escalation techniques and crisis intervention strategies to prevent and/or minimize aggressive behavior;
- Implement Behavior Intervention Plans (BIPs) with fidelity.

Personal Care

- Assist students with personal care needs including but not limited to: toileting, feeding, mobility transfers and/or equipment use.

Competency Requirements

Knowledge of

- Curriculum modification and accommodation methods;
- School and District rules, codes, standards, and expected student behaviors;
- Educational procedures, including classroom management and testing accommodations;
- Special education methods and procedures for instructing students with moderate to severe physical, learning or emotional disabilities;

Ability to

- Follow written and oral instructions and observe District policies and procedures;
- Demonstrate patience in working with students of varying abilities and disabilities;
- Prepare and implement curriculum modifications;
- Prepare and maintain records and documentation;
- Work effectively with students of varied backgrounds and abilities;
- Maintain student and District confidentiality;
- Operate classroom instructional equipment, office equipment, and a computer using programs appropriate to assigned duties;
- Establish and maintain effective working relationships with students, teachers and staff members, and other District personnel;
- Communicate effectively, both orally and in writing;
- Provide services that are billable through the Medicaid Health & Human Services Department.

Acceptable Experience & Training

- High school diploma or GED equivalency; and
- Forty-eight (48) college credits or an Associate's Degree or successful completion of the ETS paraprofessional Praxis or equivalent; and
- Classroom or other instructional experience is preferred; and
- Google Suite experience is preferred; or
- Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform as an effective and competent Special Education Assistant.

Essential Physical Abilities

- Sufficient clarity of speech and hearing, with or without reasonable accommodation, which permits the employee to discern verbal instructions, communicate effectively in person, and to hear sounds within the normal range of conversation;
- Sufficient visual acuity, with or without reasonable accommodation, which permits the employee to monitor classroom activities and comprehend written work instructions and comprehend, review, and prepare a variety of written and text documents and materials;
- Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to operate classroom instruction equipment and office equipment, including a personal computer;
- Sufficient personal mobility, agility, strength, and reflexes, with or without reasonable accommodation, which permits the employee to stand or sit for long periods of time, to lift or move objects or students that weigh up to 50 pounds, and to work in a detention and classroom environment.
- Job tasks may require, with or without reasonable accommodation, running, climbing, stooping, kneeling, crouching, reaching, pushing, pulling, lifting, and grasping.