

Academic Enhancement Syllabus

What is Academic Enhancement?

AE is a course designed to assist students in achieving personal, social, and academic success. Working with your AE teacher, you will learn and practice skills that will assist you throughout high school and the following years. It is an elective course, and students earn one unit of credit with a passing grade. In addition to the new information that students will learn and practice, you can receive individual help for your other subjects from your core academic teachers.

Units of Study

- I. First Days of School
- II. Finding Success
- III. A Better You
- IV. Preparing for Life After High School
- V. Life Skills
- VI. Communication Skills
- VII. Service to Others

Grading

All grades in AE will be assessed equally, so there are no “major or minor” grades. Most grades will be based on checking for completion or the score from a small quiz. Very little homework will be assigned for AE. Earning an “A” in this course should be very attainable for all students.

Items required for this class:

Folder/Notebook- to keep handouts
Basic school supplies, such as paper, pens, and pencils

If you would like to donate items for use in our classroom, here are some things we need:

Tissues, tissues, tissues, and more tissues, please!
Glue sticks
Post it notes (various colors)
White-lined index cards - any size

Expectations for student behavior:

Students are expected to do the following:

1. Be respectful - some of the topics discussed in AE will allow for differences of opinion
2. Be on time to class
3. Use time wisely
4. Keep all assignments and materials for class organized in your folder or notebook
5. Abide by all rules set forth in the agenda and technology agreement
6. Be kind, Be responsible, Work hard

General Classroom Procedures

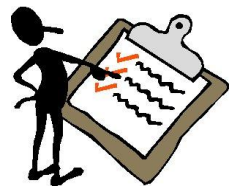
Academic Procedures

Parents and students can see the grade book and progress at any time online. Please utilize the Parent Portal and the Student Portal. All students are expected to check their own grades. Please remember the following:

- An empty grade (--) means the item has not yet been graded and has no effect on the average.
- A grade of One (1) means the assignment needs to be completed. This is used when a student has failed to turn in or complete the assignment and still must do so. Chances are this one is greatly impacting the average in a negative way, and the average *should* recover if completed. This is time sensitive.
- A zero grade (0) means the assignment was not completed, and it is too late to complete it at this time. This is definitely having a negative impact on the average.
- While extra credit is generally not offered, teachers are more than willing to assist you with the assigned work - just ask!
- Students are expected to do their own work. If a student is caught copying another student's work, both students will receive zeroes for the assignment, and parents will be contacted. Subsequent infractions will result in a disciplinary referral and consequences.
- While there may be time available to complete work from other classes, you are not guaranteed to have extra time every class period.
- Hall Passes and Restroom Passes: Students should visit the restroom and take care of errands during class breaks when possible. The restroom policy outlined in the student handbook will be followed.

Make Up Work:

1. If absent, it is the **student's responsibility** to find out what was missed and to make arrangements to get it done.
2. All assignments and daily work will be posted in Google Classroom. Students should start here. After you check this, email the teacher or see them during AE if you have any questions about missed work.
3. All due dates set before an absence are still observed, as stated in the student handbook.
4. If students are absent for the day, they may not be required to make up the daily activity, depending on the assignment. Check with your teacher.



Chromebooks

1. Students must come to class with Chromebooks charged daily.
2. Earbuds may only be used when specific permission is given by the teacher.
3. Chromebooks may not be left in my room unattended.
4. No games/no movies. Failure to follow the technology agreement will result in disciplinary action.

Parent Signature _____ Student Signature _____