

Minutes

Board of Directors' Organizational Meeting

November 15, 2021

6:25 p.m. Board Room, Adams Elementary

Call to Order:

Board Secretary Nicole McCarville called the meeting to order at 6:23 p.m. in the Board Room at Adams Elementary School and presided over the meeting. Board members present: Onica Ulveling, Cindy Johnson, Duane Horsley (via Zoom), Karen Friedlein, and Kristen Lundstrom (board member elect). Staff members present: Dr. Casey Berlau, Nicole McCarville, Karinne Tharaldson, Tammie McKenzie, Jerry Raymond, Patrick Rabbitt, Craig Rowedder, Kirk Christensen, Roxanne Aden, and Carla Hensen. Others present: Nathan Konz, Amy Whitver, Kris Boeckman, Sarah Stortz, Jennifer Munson, Drew Munson, Jane Demey, and Dylan Demey.

New Board Members Oath of Office:

Board Secretary McCarville administered the oath of office to elected board members Kristen Lundstrom and Duane Horsley.

Approval of Agenda:

It was moved by Karen Friedlein and seconded by Onica Ulveling to approve the Board agenda. The motion passed unanimously.

Organizational Meeting:

A. Election of Officers –

- President: Board Secretary McCarville asked for nominations for the office of President. Nominations received: Cindy Johnson. All board members unanimously voted for Cindy Johnson to serve as president for the 21-22 year. Secretary McCarville administered the oath of office to newly elected Board President Cindy Johnson.
- Vice President: Board Secretary McCarville asked for nominations for the office of Vice President. Nominations received: Onica Ulveling. All board members unanimously voted for Onica Ulveling to serve as Vice President for the 21-22 year. Secretary McCarville administered the oath of office to newly elected Vice President Onica Ulveling.

President Cindy Johnson took over presiding the organizational meeting.

B. Establish Regular Meeting Schedule for 2021-2022

It was moved by Duane Horsley and seconded by Onica Ulveling to hold regularly scheduled board meetings on the 3rd Monday of the month at 5:30p.m in the Board Room at Adams Elementary with the continued agenda structure of consent agenda and topics for discussion listed. The motion passed unanimously.

- C. Code of Ethics:** The board reviewed policy 211 Code of Ethics for their role as board of directors of CCSD.

D. Committees/Appointments for 2021-2022: The following committees/appointments were recommended by Onica Ulveling and seconded by Karen Friedlein. The motion was unanimously approved by the board:

- a. Transportation Committee: Jeff Cullen and Karen Friedlein
- b. School Improvement Team: Kristen Lundstrom and Onica Ulveling
- c. IASB Legislative Network Liaison: Cindy Johnson
- d. Negotiations Teams:
 - i. CEA: Duane Horsley, Karen Friedlein, Nicole McCarville, Casey Berlau
 - ii. CESA: Duane Horsley, Karen Friedlein, Nicole McCarville, Casey Berlau
 - iii. Labor Committee: Duane Horsley, Karen Friedlein
- e. Calendar Fact-Finding Committee: Kristen Lundstrom

Public Forum:

Carroll High School students Drew Munson and Dylan Demey addressed the board regarding the 7 class requirement in the handbook as well as the PE requirement. They presented recommended revisions to the handbook and asked that the board put an agenda item on the December regular board meeting to discuss.

Donations:

Two donations were presented for acceptance: \$1,500 from Leer, Inc. to the general fund and scrap metal from Ty Healy/Biokinometrics to the agriculture sciences program. It was moved by Karen Friedlein and seconded by Onica Ulveling to accept the donations. The motion passed unanimously.

Administrative Report:

- A. **Superintendent Report:** Dr. Berlau presented some updates on the facility master planning RFP, COVID numbers in the district, the OSHA vaccine ETS, and possible dates for working sessions with TeamWorks and IASB for board development/strategic planning. Karinne Tharaldson gave an update on professional development activities that have been going on in the district.
- B. **Early Graduation:** CHS Principal Tammie McKenzie presented the following list for graduation at semester pending completion of graduation requirements: Brooke Fortner, Jordan Johnston, Allison Rickers, Chloey Steffes, Dani Loneman, Josh Chumbley, Alanna Schuur, David Gonzales, Rebecca Armentrout, Jacey Vonnahme, Zachary Tornow, Damarius Billmeier, Chase Dirkx, Donte Fennell, Austin Fisher, Celeste Gonzales-Galvan, Alex Jansonius, and Kyle McKinsey. It was moved by Onica Ulveling and seconded by Karen Friedlein to approve the list for graduation pending completion of graduation requirements. The motion passed unanimously.
- C. **General Accreditation Exemption:** It was moved by Karen Friedlein and seconded by Kristen Lundstrom to apply for the General Accreditation Standard Exemption for physical education for the 2022-2023 year for grades 9 through 12. The motion passed unanimously.

- D. **Teacher Associate Agreements with Kuemper:** It was moved by Onica Ulveling and seconded by Karen Friedlein to approve the teacher associate agreements with Kuemper and the motion passed unanimously.
- E. **AEA Board of Director Ballot for Director District #3:** It was moved by Onica Ulveling and seconded by Duane Horsley to approve the AEA Board of Director Ballot for Director District #3 presented by Karen Friedlein. The motion passed unanimously.
- F. **First Reading of Board Policies:** The following policies were presented for their first reading:

- 708 - School Student Transportation Eligibility
- 708R1 - Student Conduct on School Transportation
- 708.1R1 - Use of Recording Devices on School Buses Regulation
- 712 - Extra-Curricular Activities - Bus Service
- 713 - Field Trips
- 714 - Summer Program Bus Service
- 716 - Maintenance Program
- 717 - General Specifications for New Buildings and Sites
- 720 - Energy Conservation
- 721 - Employee-Owned Furnishings and Equipment In Buildings and Work Areas
- 722 - Asbestos Containing Materials
- 430 - Holidays
- 924.1 - Online Fundraising Campaigns - Crowd funding

It was moved by Karen Friedlein and seconded by Onica Ulveling to approve the first reading of the policies. The motion passed unanimously.

The following policies were recommended to be deleted:

- 711 - Exceptions to Distance Requirement
- 715 - Transportation Insurance Program
- 715R1 - Transportation Insurance Program Regulation
- 716R1 - Maintenance Program Regulation
- 719 - Bomb Threats

It was moved by Karen Friedlein and seconded by Onica Ulveling to approve the removal of these policies. The motion passed unanimously.

Business Office Report:

A. SBRC Modified Supplemental Aid Request:

It was moved by Onica Ulveling and seconded by Karen Friedlein to approve the filing of the SBRC modified supplemental aid request in the amount of \$140,960 for open enrolled out students. The motion passed unanimously.

It was moved by Karen Friedlein and seconded by Onica Ulveling to approve the filing of the SBRC modified supplemental aid request in the amount of \$3,035.34 for LEP instruction beyond 5 years. The motion passed unanimously.

B. Request for Modified Allowable Growth for LEP Excess Costs:

It was moved by Karen Friedlein and seconded by Onica Ulveling to approve the request for modified allowable growth for LEP Excess Costs of \$14,997.21. The motion passed unanimously.

C. Capital Outlay:

It was moved by Onica Ulveling and seconded by Kristen Lundstrom to approve the bids for 5 separate projects related to the food service program to be paid by the nutrition fund:

Fairview Braising Pan – Rapids Wholesale = \$22,727

CHS Braising Pan and Storage – Rapids Wholesale = \$40,741

CMS Heated Cabinet and Storage – Rapids Wholesale = \$21,191

CHS Dry Storage and Shelving – Rapids Wholesale = \$13,273

Adams Heated Cabinet – Rapids Wholesale = \$3,100

The motion passed unanimously.

D. Food Service wage adjustment:

It was moved by Karen Friedlein and seconded by Onica Ulveling to approve the proposal from Nicole McCarville and Sara Anderson for an increase in wages for food service department staff for a total projected cost to the 21-22 fiscal year of \$29,717.

The motion passed unanimously.

E. Bus Drive Incentive:

It was moved by Karen Friedlein and seconded by Onica Ulveling to approve the proposal from Dr. Berlau and Nicole McCarville for an incentive to bus drivers driving routes, not to exceed \$29,000 total for the 2021-2022 year. The motion passed unanimously.

F. Permission to obtain bids for a Special Education Bus:

Dr. Berlau requested permission to obtain bids for a Special Education Bus equipped with an appropriate lift to meet the needs of some of our students. It was moved by Onica Ulveling and seconded by Karen Friedlein to approve the request to seek bids and the motion passed unanimously.

Adjournment:

It was moved by Onica Ulveling and seconded by Karen Friedlein to adjourn the meeting at 7:51 p.m. Unanimous approval.

Cindy Johnson, President

Nicole McCarville, Board Secretary

Approved: _____