

Official Meeting Minutes

The Regular Coalition Meeting of Region 5C Public Health Emergency Preparedness (PHEP) Coalition was called to order by Gerry Cody at 1:32pm on April 10, 2025 via Zoom.

- EC Members Present:
 - Gerry Cody, Chair (Randolph)
 - Kathleen Waldron (Avon)
 - Rob Casper (West Bridgewater)
 - Absent: Kayla Smith, Lisa Cullity
- Region 5C Planner: Tim Blanchard
- HMCC Members Present:
 - Elaine LaCoursiere
 - Chrystal LaPine
 - Absent: Danielle Dennis
- MDPH
 - Felicia Balbi
- Coalition Members Present
 - Tracy Mayo (Duxbury)
 - Chris Schultz (Abington)
 - Tamara Smith (Randolph)
 - Connie Dolan (Rochester)
 - Britney Jayne (Holbrook)
 - Emily Field (Mattapoisett)
 - Bob Valery (Halifax)
 - Lori Desmarais (Marion)
- Guests Present:
 - Sheila Wallace (Region 5B Planner)

Gerry welcomed everyone. Discussed that he visited the public health museum in Tewksbury. Encouraged everyone to attend if they get a chance.

Budget Update:

- Elaine spoke: There's about \$7,000 left in the budget. February budget mod was approved. Waiting on a couple more approvals, including Risk Communication training.

MDPH update.

- Felicia spoke.
 - Concurrence discussion. Felicia explained that the Notice of Funding was only 4 pages long and did not come attached with funding.
 - Grant application is due May 6th
 - Amy Donovan, Tim McDonald and Andrew Petty are LSAC chairpersons.
 - Feds told DPH that they should plan for level funding, possibly more or less funding than prior budget periods. Plan would be to work with the same budget

funds as the previous budget period. If there is a delay or reduction in funding, deliverables will be scaled and due dates will be flexed.

- The concurrence vote would be to agree to work cooperatively with OPEM and will come to the table to modify, create and work together
- **Concurrence Vote:**
 - Motion made by Gerry to concur with LSAC to work with OPEM until more information is available. Seconded by Kathleen.
 - Roll call vote taken.
 - Abington - Y
 - Avon - Y
 - Duxbury - Y
 - Halifax - Y
 - Holbrook - Y
 - Marion - Y
 - Mattapoisett - Y
 - Randolph - Y
 - Rochester - Y
 - West Bridgewater - Y
 - Passed unanimously (10-0).
- There will be a Q4 WebEOC drill, focused on 24/7 contacts.

HMCC Update

- Chrystal spoke.
 - Q3 updates for RST is due 4/25
 - Facilitating several trainings during Q4
 - Framework training has been approved.
 - Risk communication training is still pending, was sent in to DPH on 2/28. Revisions were made and resubmitted on 3/26
 - Also waiting on MMA TTX approval
 - Hospital training coming up next week
 - May 21st is cybersecurity workshop training. Let Chrystal know if you're interested
 - Next HMCC meeting is May 9th, from 9-11. Is the second half with Dr. Hawkins for the HEI piece for EDS plans.

Planner Update

- Tim spoke. Discussed the multiple trainings coming up, including the framework workshop. Tim discussed the TranslateLive equipment and the benefits of it. Will be voted on at the Executive meeting.

Old business

None

New business

None

Next meeting will be Thursday, May 8, 2025.

No further business appearing, motion to adjourn made by Rob, seconded by Kathleen.
Coalition meeting adjourned at 2:13pm.

Moved into Executive Session at 2:13pm with Executive Committee members and HMCC to discuss budget items.

Elaine spoke. HMCC has not received Q4 money yet.

Discussed the BP2 budget and the lack of understanding on level of funding.

Motion made and seconded to purchase the TranslateLive hardware and data plan. Motion passed unanimously.

Meeting adjourned at 2:28pm.