WAUPACA CHAIN O'LAKES SANITARY DISTRICT

P0 Box 71, King WI 54946

BOARD MEETING MINUTES

10/16/25 ~ 9:00 A.M. 644 Hillcrest Drive, Suite 2, Waupaca, WI 54981

Call to order: The meeting was called to order at 9:00 A.M. President Larson presided. Notices were properly posted.

Roll call: James Larson-President, Joseph DeYoung-commissioner, John Miller-commissioner, Julie Prahl-District administrator, Bill Woolsey-District plumbing inspector, Angel Gebeau-District engineer.

Open meeting statement: This meeting and all meetings of the Waupaca Chain O'Lakes Sanitary District are open to the public. Proper notice has been posted in accordance with the Wisconsin Statutes so that citizens may be aware of the date, time, place, and agenda of this meeting.

Approval of agenda: A motion was made by DeYoung and seconded by Miller to approve the 10/16/25 agenda. The motion was carried by unanimous voice vote.

Review and approval of meeting minutes: A motion was made by DeYoung and seconded by Miller to approve the 9/15/25 meeting minutes. The motion was carried by unanimous voice vote.

Public comment: None

Financial reports, 2026 adjusted budget and investments: Prahl presented the September 2025 financial reports. DeYoung and Miller reviewed September checks written. Prahl presented details regarding the monthly expenses and income. Prahl will continue to monitor rates as CDs mature. A motion was made by DeYoung and seconded by Miller to approve the financial report subject to audit. The motion was carried by unanimous voice vote

The board discussed the adjusted 2026 budget; additional revisions were made. The final budget will be presented at the public budget hearing on October 28th, 2025.

AECOM report:

Work in progress and projects completed – The high flows at King Veterans Home were discussed.

Controls and lift station replacement – update – Gebeau is working on contracts for bidding.
Gebeau will create a specific AECOM contract for this project. Gebeau will discuss easements with attorney Deitrich.

Waupaca high school service agreement – A meeting was held with high school officials on September 17th, 2025, to discuss the agreement.

CMOM status – update – no update.

Woolsey report:

Work in progress and projects completed – Town of Farmington is installing storm sewer that will be near the sewer pipes. Farmington was advised of the location of the sewer pipe and to insulate their storm sewer pipes to minimize possibility of the pipes freezing.

Cleaning and televising – The cleaning and televising has been completed, **t**he reports have been reviewed and any areas with issues will be discussed for action items.

Park Lane – Research needs to be completed to determine the cause of service disruption.

Otter Drive service – Discussion regarding hookup of Otter Drive property, cost estimates need to be determined.

Date for next meeting: Budget hearing October 28th, 2025, 4:00 P.M.
Regular board meeting November 14th, 2025, 9:00 A.M.

Adjournment: The meeting was adjourned at 10:40 A.M.

Julie Prahl
District Administrator

Approved: _____
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