

# Meeting Visitation Report

**Your Name:**\_\_\_\_\_ **Meeting Date:**\_\_\_\_\_

**Name of Meeting Attended:**\_\_\_\_\_

☐

Board of Education

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Village/Town

☐

Special District/Other

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USO Meeting/School

**List the Key “Players” or people conducting the meeting (minimum 3 people):**

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**Agenda Items Discussed:**

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**New Programs/Policies/Business Discussed:**

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**Controversial Issue or Most Debated Topic:**

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**Attendance Verification:**

**Signature:**\_\_\_\_\_

**Printed Name & Title:**\_\_\_\_\_

**Contact Information:**\_\_\_\_\_

**Attach an agenda sheet or other proof of your attendance**