

Subject Line: Shape the Future—Mentor a Student at [School Name]

[Your School/Organization Logo]

[School/Organization Name]

[School/Organization Address]

[City, State, Zip Code]

[Date]

[Recipient's Name]

[Recipient's Title]

[City, State, Zip Code]

Dear [Recipient's Name],

At [School Name], we believe in the power of connection. Our alumni have gone on to pursue diverse careers, overcome challenges, and build meaningful lives—and now, we invite you to share your experience by becoming a mentor to the next generation of [School Mascot/Students].

About the [Mentorship Program Name]

The [Mentorship Program Name] is designed to connect [School Name] students with alumni who can offer guidance, career insights, and life skills that help shape their futures. As a mentor, you'll have the opportunity to:

- *Help students explore potential career paths*
- *Provide valuable advice on college, trade school, or entering the workforce*
- *Share your experiences and lessons learned along the way*
- *Build a meaningful connection with a student who needs your guidance*

What to Expect

Mentors will be paired with a student based on shared interests and career goals.

The program involves:

- *Commitment: [Time expectation—e.g., One-hour virtual or in-person meetings once a month for three months]*
- *Format: [How mentorship is conducted—e.g., video calls, in-person meetings, email exchanges]*
- *Requirements: [Any necessary background checks, school policies, etc.]*

How to Get Involved

If you're interested in making a lasting impact, we encourage you to sign up here:

[Insert Sign-Up Link].

Have questions? Feel free to reach out to [Program Coordinator's Name] at [Contact Email/Phone Number].

Your experience and insights can make a real difference in the lives of [School Name] students. We hope you'll consider joining us in shaping the future!

Best regards,

[Your Name]

[Your Position]

[Your Contact Info]