



SANTA ROSA HIGH SCHOOL

A CALIFORNIA DISTINGUISHED AND GOLD RIBBON SCHOOL

Celebrating over 150 years of academic excellence to our community!

Dr. Kimberly Johnson-Clissold
Principal

Jill Finnerty
Vice Principal

Hector Soto
Vice Principal

Michael Casper
Vice Principal

Debra La Prath
Vice Principal

School Site Council Meeting Minutes

September 24, 2025, Time: 4:00 PM

Location: SRHS Library

Members Present: Hector Soto, Kimberly Clissold, Pete Parkinson, Jessica Lichau, Harmony Sweet, Sean Keslar, Julie Tiffany, Jim Seder, Mitchell Johnson, Matt O'Donnell, Thao Pham, Boston Crozat, Riley Piehl
Guests Present: Andy Brennan, Jill Finnerty, Minona Heaviland

- 1. Welcome and Introductions**
- 2. Adjustments to the Agenda (none)**
- 3. Public Comments/Announcements (none)**
- 4. Approval of Minutes: None**
- 5. Reports**

a. Principal's Report

Principal Clissold is back as Interim Principal for SRHS. She has been a principal for 13 years, including 2018-2023 at SRHS. Spent last 2 years at Tamalpais High. She took SRHS position in July 2025, started 2 weeks prior to school, starting with 1 hour meeting only. She has been focused on short-term problems/issues; recognize that longer term issues still need to be addressed.

SRMS and SRHS Status:

Enrollment Junior High is 466 students, close to capacity. Very high proportion of latino students. Need to focus on interventions and support for hispanic community, while making sure other groups are not overlooked. Need to prioritize family engagement and focus on transition readiness.

Senior High enrollment 1449, very diverse student body. Areas to focus on: Leadership opportunities, welcoming students in, policies, college and career readiness. Wellness center is back open now. Principal wants site council input on wellness center. Family engagement in SRHS is priority. College and Career Counselor now shared w/ other HS.
Tutoring starting soon (Title I funds), grades 7-12

Facilities Update:

Fencing front area- permanent fencing to be installed by beginning of 2026. Gate entrances may change. Roadway connection being established from Mendocino to student parking area. Updates in buildings coming with modernization goals, updating sinks, places to do art, etc., with expansion and need being considered.

Upcoming events:

10/3 professional development day



SANTA ROSA HIGH SCHOOL

A CALIFORNIA DISTINGUISHED AND GOLD RIBBON SCHOOL

Celebrating over 150 years of academic excellence to our community!

Dr. Kimberly Johnson-Clissold
Principal

Jill Finnerty
Vice Principal

Hector Soto
Vice Principal

Michael Casper
Vice Principal

Debra La Prath
Vice Principal

10/7 senior night webinar

10/15 event for prospective 7-9 grade students for next year.

WASC: Accreditation process for school. Principal asking for maximum extension due to changes and expansion.

School Lunches:

The cafeteria is now offering enough food for every student. Student store or selling of food during the day is still not an option due to regulations with nutrition guidelines and equity and not being allowed to charge for food.

b. ELAC Report (Mr. Soto)

Meeting held in English and Spanish; about 25 attendees

Reviewed number of english learners [number not mentioned]

Voted President, VP, Secretary

ELAC needs bigger meeting space for next meeting

Next meeting 10/6 @ 6pm

6. Consent Items (Routine items to be voted upon as a single motion) - None

7. Old Business – None

8. New Business

a. Election of Officers for 2025-26

By unanimous vote:

Chair: Pete Parkinson

Vice Chair: Sean Kaslar

Secretary: Thao Pham

b. Appointments to fill vacant student seats on Site Council

By unanimous vote:

Thao Pham (10)

Boston Crozat (12)

Riley Piehl (12)

Evelyn Ortiz (10, Alternate)

Daria Gonzalez (12, Alternate)

c. Appointment to fill vacant teacher seat on Site Council

Dr. Clissold will send email seeking teacher interest in Site Council.

d. Safety Coordinator's Report (Mr. Brennan)

Comprehensive School Safety Plan (CSSP): Annual update of this plan is a primary role of Site Council. CSSP includes site specific safety needs and plan.



SANTA ROSA HIGH SCHOOL

A CALIFORNIA DISTINGUISHED AND GOLD RIBBON SCHOOL

Celebrating over 150 years of academic excellence to our community!

Dr. Kimberly Johnson-Clissold
Principal

Jill Finnerty
Vice Principal

Hector Soto
Vice Principal

Michael Casper
Vice Principal

Debra La Prath
Vice Principal

Mr Brennan has been on the safety team for 25 years. He has a military background and dive team experience. Safety Coordinator position came into effect a few years ago. Mr Brennan currently holds this position and is paid by the school for this work. He is also the web master, designs and keeps the SRHS website updated.

Mr Brennan creates reports for Site Council that include: money safety coordinator spends, current issues being worked on, safety concerns that are brought to his attention, discipline, academic achievements, safety policies.

Initial Safety Report: He has added safety equipment in his report.

Every classroom now has a backpack of safety supplies and a lockdown kit: 5 gallon bucket with toilet seat and supplies with privacy tent.

SEMS: Standardized Emergency Management System updated chart included in report.

Every classroom has emergency evacuations posted.

Classroom safety briefing documentation: training in-service with school staff and their classrooms and teachers have to complete a form that states when they did their briefing. To date, 80% of teachers complied and did their safety briefings and completed their forms to confirm.

Next drill: Great California shakeout earthquake drill on 10/16/25. This is a full evacuation drill, from start to finish the drill is expected to take about 1 hour.

Discussion of Safety Surveys

Concern raised about SRHS over-surveying. Discussed the need for better follow up and not too many surveys. Ensure we're asking meaningful questions that can be acted upon. Focus on "functional" safety issues that directly affect students and staff at SRHS.

Mr. Brennan recommends against decreasing amount of surveys; important to track change over time and cover SRHS-specific questions that are not addressed in Panorama or YouthTruth surveys that are administered district-wide.

Ideas/solutions regarding surveying:

Ask when the District plans to survey and if we can add questions to it.

Principal will seek what data is being asked and also on the timeliness of receiving the data from these surveys.

CSSP updates are due by March 1, 2026- discussed surveys should be done sooner, Mr. Brennan recommends doing our own Survey by December 2025. Discussed adding a survey in the fall due to delay in receiving results so that the Site Council has time to complete safety plan by March 1.



SANTA ROSA HIGH SCHOOL

A CALIFORNIA DISTINGUISHED AND GOLD RIBBON SCHOOL



Celebrating over 150 years of academic excellence to our community!

Dr. Kimberly Johnson-Clissold
Principal

Jill Finnerty
Vice Principal

Hector Soto
Vice Principal

Michael Casper
Vice Principal

Debra La Prath
Vice Principal

Discussed developing a safety plan for sporting events and other events that happen outside of normal school hours. Noted that constricted gate egress at Nevers Field has still not been addressed despite District commitment to do so last year.

e. Review [Site Council Responsibilities Timeline](#) and discussion of work plan for the 25-26 year

Next steps and goals for next meeting with Site Council: create a priority list for site council and hear budget and funding reports from Principal Clissold

9. Topics for next meeting

- a.** Further discussion of safety surveys, including plans for District-wide survey and review of questions asked in last year's SRHS survey (Mr. Brennan will prepare list)
- b.** Initial background and discussion of SPSA for 2026-27

10. Adjournment

SSC Resources

- [Robert's Rules of Order -Simplified](#) This is a quick reference guide provided by Cornell University
- [SSC Bylaws](#)