Learning Revit 2023

LinkedIn Learning

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Short Keys

Access Home Screen: ctrl+d

Close file: ctrl+w

- I. Introduction
 - A. Getting Started with Revit
 - 1. Paul F. Aubin, 20 year experience
 - B. What is Revit?
 - 1. Design, documentation, and delivery of buildings
 - 2. Autodesk AEC (Arch/Eng/Const) collection
 - 3. Building Information Modeling (BIM)
 - a) All pertinent building design data
 - 4. Tools for:
 - a) Architectural design
 - b) Interiors
 - c) Building engineering
 - d) Structural design construction
 - e) Fabrication
 - 5. Revit LT, for architecture only
 - C. How Do You Get Revit?
 - 1. Windows only
 - 2. Needs a lot of RAM
 - D. Understanding Revit Flavors
 - 1. Professional
 - a) Mid-to-large sized firms
 - b) AEC collection good for multiple tools
 - (1) Autodesk Docs
 - 2. LT
- a) Small firm/sole proprietor
- b) Architecture only
- c) Does not support work sharing
- d) Compatible files with full version
- 3. Education

- a) Functionally equivalent to full version
- b) Includes watermark on output files
- E. Understanding Revit Release Versions and File Formats
 - 1. Annual major release
 - a) New file format
 - (1) Not backwards compatible
 - (2) Don't work share with newer versions, you won't be able to open newer files
 - b) File formats same across full, LT, and educational
 - 2. Easy to see which version on window file preview
 - a) Older files can be upgraded
 - b) Need to save older files as newer version
 - c) May modify or lose annotations, etc.
 - 3. Temporarily upgrades linked files
 - a) Not permanent; upgrade linked files first to make permanent
 - 4. Cannot open newer versions at all
- F. Other Revit Courses
 - 1. Must be working in at least recorded (lesson) version
- II. Getting Started
 - A. Revit or Revit LT
 - 1. For lesson purposes, either works
 - B. Opening a Project
 - 1. Open Revit -> Home Screen
 - a) Models -> Open/New
 - (1) .rvt
 - b) Families -> Open/New
 - (1) For items, objects, or components within a model
 - (2) .rte
 - 2. Models -> Open -> locate file -> Open
 - 3. File opened -> modeling interface
 - a) Access Home Screen (ctrl+d)
 - 4. Close file (ctrl+w) -> returns to Home Screen
 - C. Opening a Collaborative Team Project
 - 1. Revit: work sharing / central models
 - a) Revit LT cannot do this (read-only)
 - 2. Central file is a database hosted on servers
 - a) Each user creates a local copy
 - 3. Select central model -> check Create New Local
 - a) Unchecking will alter central model
 - 4. Revit prevents multiple users editing same geometry at same time
 - 5. Home Screen
 - a) Icon: work share enabled

- b) Icon with cloud: work shared cloud model
- c) No icon on standalone projects
- D. Introducing the Interface
 - 1. Quick Access Toolbar
 - a) Customizable
 - 2. File dropdown
 - a) Submenus on hover
 - 3. Ribbon -> panels
 - 4. Options bar
 - a) Appears on running command
 - 5. Properties palette
 - a) Changes on running command or selecting geometry
 - 6. Project Browser
 - a) Various views of project
 - b) Opens new tab of view window
 - c) "Table of contents" of project
 - 7. If Properties or Project Browser is missing,
 - a) View tab (on ribbon) -> User Interface -> Toggle Properties or Project Browser
 - 8. Status Bar (on bottom)
 - a) Appears on hover over geometry
 - 9. Navigation Bar (on far right)
 - a) Moving, panning, zoom
- E. Navigating a Project's Views
 - 1. Navigation Bar
 - a) Zoom -> dropdown menu
 - (1) Zoom in region —> click and drag box on screen to zoom
 - (2) Previous Pan or Zoom steps back one step
 - (3) Next Pan or Zoom steps forward one step
 - (4) Zoom to Fit
 - (5) Zoom Out 2x
 - (6) With other tabs open:
 - (a) View -> tile views
 - (i) Puts tabs next to each other
 - (b) Zoom all to fit
 - (7) Zoom to sheet size
 - (a) Matches scale
 - 2. Mouse wheel rolling to zoom
 - 3. Mouse wheel click to pan
- F. The Unified Building Information Model
 - 1. Performing modifications in any view
 - 2. Project Browser -> Schedules and Quantities

- a) Schedule Views -> Tile Views
- b) Highlighting in Schedule will select in all open views
- c) Highlighting in another view will **not** select in Schedule
 - (1) But, will affect schedule if changed
- G. Choosing a Template File
 - 1. Consistency, office standards
 - 2. Default Template
 - a) New model -> Imperial Architectural (Default.rte)
 - b) Architecture -> Component -> Type Selector Menu
 - c) A lot of manual configuration
 - 3. Commercial Default
 - a) File -> New -> New submenu -> Project
 - b) Browse -> Commercial Default.rte
 - c) Blue Badge on view indicates placement on Sheet
 - 4. Likely that firms have standard templates
- III. Building a Model
 - A. Setting Up Levels and Grids
 - 1. Datum elements establish context
 - 2. Levels important heights such as floor level
 - 3. Grids structure like columns and beams
 - 4. Levels:
 - a) Work in Elevation or Section view
 - b) Architecture -> Datum panel -> Level
 - (1) Snap new level
 - c) Will add new Level to Project Browser, but not to Sheets
 - (1) Options Bar -> Make Plan View
 - (2) Or —> Plan View Types to edit where levels appear on Project Browser
 - (a) Black color indicates it is just a datum height
 - (b) Blue indicates associated Floor Plan
 - 5. Grids:
 - a) Work in Floor Plan (Level 1)
 - b) Architecture -> Datum panel -> Grid
 - c) Snap to any existing grid line
 - d) Will sequence automatically
 - (1) Edit Parameter to rename
 - e) Modify size of grid
 - (1) Modify the Grid By Dragging This Model End
 - (2) If snapped, will affect all similar grid lines
 - f) Can hide:
 - (1) Select grid line -> Modify tab -> Hide in Views dropdown-> Hide Category tool

- B. Working With Walls
 - 1. Architecture -> Wall: Architectural
 - 2. Properties palette -> dropdown Type Selector
 - 3. Options Bar —> Level selection for height (up to)
 - 4. Options Bar -> Location line -> Finish Face Exterior
 - a) Click to draw wall -> Spacebar to flip top/down or left/right line follow
 - 5. Options Bar —> Offset
 - a) Can use while drawing wall
 - b) Can still snap with effective offset
 - 6. Escape key -> breaks chain
 - a) Just once will keep in wall edit mode
 - b) Changing wall type will reset settings on Options Bar
 - c) Double press will end wall modification
- C. Understanding Dimensions
 - 1. Refining layouts
 - 2. Temporary dimensions by selecting geometry
 - a) Determined by object, surrounding geometry, and window zoom
 - b) Edit via witness line control grips
 - (1) Click to change interior/exterior/center of geometry
 - (2) Click and drag to a new geometry
 - 3. Permanent dimensions
 - a) Quick Access -> Aligned Dimension tool
 - b) Click two witness lines (geometry)
 - (1) Tab key will change location on geometry
 - (2) Can also alter preference on Options Bar
 - c) Click in empty space to place dimension
 - d) Can edit size of geometry by typing dimension
 - e) Moving objects
 - (1) Select object -> Right click -> Snap overrides -> Midpoint
 - (2) Select object -> type desired distance
- D. Adding Doors and Windows
 - 1. Needs to be hosted on a wall
 - 2. Architecture -> Door -> Properties palette
 - a) Flip door direction before (with mouse location) or after placement (with toggles)
 - b) Placing on wall reveals temporary dimensions
 - 3. Architecture -> Window -> Properties palette
 - a) Spacebar will flip window direction before placing
 - b) Placing on wall reveals temporary dimensions
- E. Modifying the Design
 - 1. Select geometry -> Modify ribbon -> Create Similar

- a) Matches all settings
- 2. Modify tab -> Trim and Extend to Corner
 - a) Click on side of geometry you want to keep
- 3. Changing draw shape
 - a) Create Similar -> Fillet arc
 - b) Click first geometry, click second geometry
 - c) Use mouse or type distance to set radius
 - (1) Can also set radius beforehand in Options Bar
- F. Loading Families
 - 1. Columns
 - a) Architecture -> Column dropdown -> Column: Architectural -> Properties palette
 - b) Will merge to surrounding geometry
 - c) Columns on grid:
 - (1) If grid is moved, columns move with it
 - 2. Loading new families
 - a) Modify tab -> Load Families -> Browse
 - b) Insert tab -> Load Autodesk Family
 - (1) Can change language and locale
 - 3. Components
 - a) Architecture --> Component --> Properties palette Type Selector to find desired object
 - b) Can search under Properties palette
 - c) Can search in Load Autodesk Family window
- G. Creating Ceilings and Lights
 - 1. Project Browser -> Ceiling Plan
 - 2. Creating a ceiling
 - a) Architecture -> Ceiling tool -> Properties palette
 - b) Ribbon -- Automatic or Sketch
 - c) Move or rotate
 - 3. Adding Light Fixtures
 - a) Architecture -> Component -> search for a light fixture
 - b) Hosted element, must be placed on ceiling
 - c) Moving:
 - (1) Modify -> Align tool
 - (2) Click destination first, then desired edge of object
 - d) Making an array
 - (1) Select multiple light fixtures
 - (a) Right-to-left drag selects only things completely in box
 - (b) Left-to-right drag selects everything that passes through box

- (2) Modify -> Array tool
- (3) Options Bar
 - (a) Linear/Radial
 - (b) Group and Associate allows for parametric array; remains responsive
 - (i) Uncheck for just a copy command
 - (c) Number
 - (d) Move to
 - (i) 2nd between next copied element
 - (ii) Last between the whole array
 - (e) Constrain
- H. Exploring Additional Modeling Tools
 - 1. Roof
 - a) Work in Floor Plan
 - (1) Architecture -> Roof -> Sketch Mode -> Draw
 - (a) Select opposing sides of drawn roof -> Options Bar-> Define Slope
 - (b) Reselect same lines -> Properties palette -> set Slope
 - b) Control pitch with Slope on Properties palette
 - To attach: select geometry (wall) -> Modify -> Attach Top/Base tool -> Select roof
 - 2. Floor
 - a) Work on correct desired floor plan
 - (1) Can change settings in Properties palette
 - b) Architecture -> Floor -> Sketch floor
 - c) Can make sloped floor if desired
 - 3. Curtain Wall
 - a) Tab to select correct feature
 - b) Can convert existing walls to any other type such as curtain walls
 - c) Architecture -> Wall -> Properties palette Type Selection -> Storefront
 - d) Modifying settings on Properties palette
 - 4. Stair/Railing
- IV. Working With Views
 - A. Creating a Section
 - 1. Quick Access Toolbar or Views tab -> Section tool
 - 2. Click two points across drawing
 - a) Will create section box on floor plan
 - b) Flip orientation with section grip
 - c) Can drag and move it (but may affect any annotations)
 - d) Can determine extents with box

- 3. Name section in Properties palette
- 4. Right click on section line -> Go to View
- 5. Can annotate with dimensions
- 6. Creating thicker line weights
 - a) Manage tab -> Object Styles tool -> select element -> Change pen weight
- B. Working With 3D Views
 - 1. Orthographic and Perspective
 - 2. Quick Access Toolbar -> Default 3D View
 - a) Can rename with view settings
 - b) Default 3D View will then create new {3D} view on Project Browser
 - 3. Section boxes
 - a) Select desired geometry
 - b) Modify tab -> Selection Box tool
 - c) Can modify size and extents
 - d) Rename 3D view on Project Browser
 - 4. Perspective view
 - a) Quick Access Toolbar -> 3D Views dropdown -> Camera
 - b) Click to place camera; click again to set cone
 - c) Properties palette
 - (1) Eye elevation
 - (2) Target elevation (3-point perspective)
 - (3) To maintain 2-point perspective, eye and target elevations must be same value
 - d) Navigation Bar
 - (1) Zoom
 - (2) Pan
 - (3) Orbit
 - (4) Rewind
 - (a) File -- Options -- Steering Wheels -- Uncheck Rewind History -- Save and Close file -- Reopen file
 - (5) Walk
 - (6) Look
 - (7) Center
 - (8) Behavior
 - e) Immersive view
 - (1) Properties palette -> Uncheck Crop View
- C. Editing In Any View
 - 1. Single unified building model
 - 2. Box drag selection
 - a) May select more than intended

- b) Properties palette -> dropdown (left of Edit Type) -> Select family type
 - (1) Can't copy
- c) Modify tab -> Filter tool -> Check None -> Reselect desired elements
 - (1) Deselects everything else
- d) May be more effective or strategic multi-selection techniques
- 3. Schedule selection
 - a) Select element -> Modify tab -> Highlight in Model tool
- D. Color Scheme Diagram
 - 1. Room elements represent actual rooms in model
 - 2. Architecture -> Room and Area panel -> Room tool
 - a) Room conforms to enclosed spaces
 - b) Can use Highlight Boundaries tool for easier viewing
 - c) Click to place, but is only visible when actively editing
 - 3. Room separator
 - a) Room and Area panel -> Room Separator tool -> Draw new geometry within existing room
 - b) Subdivides existing room into smaller boundary
 - c) Room Separator will also appear with Highlight Boundaries
 - d) Rooms sequence automatically
 - (1) Change name in Properties palette or by selecting tag
 - e) Can add Department for function in Properties palette
 - 4. Enabling color scheme
 - a) Annotate tab -> Color fill panel -> Color Fill tool
 - b) Place on screen
 - (1) Opens Choose Scape Type and Color Scheme window
 - (2) Choose Rooms on Space Type dropdown
 - (3) Choose Department on Color Scheme dropdown
 - c) Automatically creates color scheme
 - (1) Can edit types of departments later
 - d) Can hide
 - (1) Properties palette -> Color Scheme -> Department box-> Click None
- E. Visibility
 - 1. Model elements represents real life things
 - 2. Other elements like annotations
 - 3. Creating multiple views
 - a) Project Browser -> Right click on desired view -> Duplicate View dropdown -> Duplicate or Duplicate with Detailing
 - b) New copy —> original copy
 - (1) Will not affect detailing

- (2) Will affect model elements
- (3) Can delete or change detailing on new copy
- c) For model elements, Hide, don't Delete
 - (1) View tab -> Visibility/Graphics tool -> Uncheck element
 - (2) Will not affect visibility of original copy
- 4. Creating poche
 - a) View tab -> Visibility/Graphics tool -> Find element (wall, columns) -> Cut: Patterns column -> Override -> Background Pattern -> Solid Fill -> Background color -> Select color
- F. Creating An Enlarged Floor Plan
 - 1. Callouts enlarge a portion of a view
 - 2. Can be created in any orthographic view
 - 3. View tab -> Callout tool -> Draw shape around desired area
 - 4. Creates new view on Project Browser
 - 5. Creates Crop Region with dashed box
 - a) Uncheck to hide dashed box
 - b) Uncheck Annotation Crop to show new annotations outside dashed box, even if hidden

V. Creating Documentation

- A. Dimensioning a Plan
 - 1. Quick Access Toolbar or Annotate tab -> Aligned Dimensions tool
 - 2. Can chain dimensions between multiple witness lines
 - 3. Can drag measurement text to create leader lines
 - 4. Removing 0' (when only inches)
 - a) Select or be editing dimensions -> Properties palette -> Edit type
 -> Uncheck Use Project Settings -> Check Supress 0 Feet
 - 5. Options Bar -> Wall faces dropdown
 - 6. Options Bar -> Options button
 - a) Openings
 - (1) Centers or Widths (widths better)
 - (2) Dimensions all doors/windows
 - (3) When intersecting column grid, may show 0'-0"
 - (a) Modify -> Edit Witness Lines tool -> Click desired face to remove witness line
 - (4) Including curtain walls
 - (a) Modify -> Edit Witness Lines tool -> draw desired witness lines
 - b) Intersecting Walls
 - c) Intersecting Grids
 - (1) Dimensions all intersecting grids of geometry
- B. Creating Tags
 - 1. Room tags have dedicated Room Tag button

- 2. Quick Access Toolbar or Annotate tab -> Tag By Category tool -> Select element
 - a) Automatic loading of tag style
 - b) Some elements may not have tags loaded
 - c) Options bar -> Check Leader
- 3. Rename tags by click to edit
 - a) Auto sequencing if Change Type Parameter approved
 - b) Can also edit all like elements
 - (1) Select element —> Properties palette —> Edit Type —> Type Mark —> type in naming convention
 - c) Window tags will tag all like windows as same tag
 - d) Door tags will order sequentially
- 4. Add tags by element
 - a) Annotate tab -> Tag All Not Tabbed tool -> Select elements
- 5. Arranging tags
 - a) Select wall tag -> Right click -> Select All Instances -> Visible In
 View -> Properties palette -> Type Selector -> change type
- 6. Adding leader lines to host tag
 - a) Select tag -> Modify -> Add / Remove Host tool -> Select original element -> Ctrl + select additional like elements
 - b) If tag says < Varies >, an unlike element is selected
 - (1) Simply unselect unlike element
- C. Customizing Tags
 - 1. Loading in tags
 - a) Annotate tab -> Tag by Category tool -> No tag loaded -> Yes -> Browse
 - b) Or Insert tab —> Load Autodesk Family tool —> Browse —> Load in
 - (1) Tag by Category
 - c) Type Mark to label by category
 - d) If labeling for other purposes
 - (1) Select tag —> Modify —> Edit Family
 - (2) Can edit geometry
 - (3) Select label -> Properties palette -> Label -> Edit
 - (a) Opens new window; Parameter Name set as Type Mark
 - (b) Select Red Arrow to remove Type Mark as parameter
 - (c) Select Mark -> Select Green Arrow to set as parameter
 - (4) Save As Family -> Modify -> Load Into Project and Close
 - (5) Select desired tags -> Properties palette -> Type Selector-> Tag Instance

(6) Select element (tag host) -> Properties palette -> Mark

- D. Adding a Schedule View
 - 1. Door Schedule standards
 - a) Door Number
 - b) Type
 - c) Width
 - d) Height
 - e) Thickness
 - f) Material
 - g) Finish
 - h) Under Cut
 - i) Fire Rating
 - j) Hardware
 - k) Type
 - l) Material
 - m) Frame Finish
 - 2. Room Schedule standards
 - a) Room Number
 - b) Room Name
 - c) Floor Finish
 - d) Base Finish
 - e) Wall Finish
 - f) Ceiling Finish
 - g) Ceiling Height
 - h) Comments
 - 3. Creating a custom schedule
 - a) View tab -> Schedules dropdown -> Schedules/Quantities tool
 - b) Select desired elements (such as furniture)
 - c) Opens Schedule Properties window
 - (1) Select desired properties in schedule
 - 4. Can extend column width, zoom (ctrl+scroll), and freeze header
 - a) Modify -> Freeze Header tool
 - 5. Cleaning up
 - a) Properties palette
 - (1) Sorting/Grouping
 - (a) Sort by dropdown
 - (i) Level
 - (ii) Check Header
 - (iii) Check Footer
 - (iv) Check Blank Line
 - (b) Then by dropdown
 - (i) Family and Type

- (c) Uncheck Itemize Every Instance
- (d) Check Grand Total
- (2) Formatting
 - (a) Level
 - (i) Field Formatting
 - (a) Hidden Field
- E. Customizing a Schedule View
 - 1. Right click schedule on Project Browser -> Duplicate view
 - 2. Exclude elements
 - a) Properties palette -> Filter -> Filter by dropdown -> Family and Type -> Equals dropdown -> Contains or Does Not Contain -> type in element (case sensitive)
 - 3. Add integer field (i.e. for booth seating count)
 - a) Properties palette -> Fields -> New parameter (icon) -> Name
 -> Type of Parameter dropdown -> Integer -> Select Type
 (instead of Instance)
 - b) Type value into column
 - c) Calculations
 - (1) Properties palette -> Formatting -> Select newly made column -> Calculation parameter dropdown -> Calculate totals
- F. Creating a Construction Detail
 - 1. Hybrid detailing process
 - 2. Section tool -> Type Selector -> Detail View -> place section
 - 3. Edit scale (i.e. $1\frac{1}{2}$ " = $1\frac{1}{0}$ ")
 - Annotate -> Detailing panel -> Component dropdown -> Detail Component tool -> Type Selector
 - 5. Insert tab -> Load Autodesk Families -> Detail Items folder
 - 6. Can draw extra annotations
 - a) Annotate -> Detail Line tool
 - b) Annotate -> Text -> Two Segment Leader
 - (1) Add Left/Right Side Leader tool to add extra leader lines
- G. Path of Travel
 - 1. Calculating shortest distance
 - a) For exit plans, code requirements
 - 2. Project Browser -> Duplicate Floor Plan -> Duplicate (without detailing)
 - 3. Rename new level
 - Status bar -> Reveal Hidden Elements toggle -> Select element -> Modify -> Unhide Element tool
 - 5. Analyze tab -> Route Analysis panel -> Path of Travel tool
 - a) Click two points
 - b) Automatically avoids geometry

- 6. Analyze -> Route Analysis panel -> Reveal Obstacles tool
 - a) Analyze —> Route Analysis dropdown
 - b) Can add or subtract overrides
 - (1) Have to click out then back into Reveal Obstacles
 - (2) Draw new path of travel
 - (3) Select path —> Update (where Path of Travel was)
- 7. Can customize path
 - a) Select path -> Modify -> Add Waypoint
- 8. Tagging
 - a) Annotate tab -> Tag by Category tool -> Select paths
 - b) May need to load or create new tag for paths
- VI. Collaborating With Others
 - A. Importing a CAD File
 - Insert tab -> Link CAD tool (not Import CAD) -> Single click CAD file ->
 Uncheck Current View Only -> Positioning dropdown -> Auto Center to
 Center
 - a) Be attentive to Correct Lines That Are Slightly Off Axis
 - (1) Check for small-scale (usually)
 - (2) Uncheck for large scale (like site plans)
 - 2. If you cannot select linked CAD
 - a) Modify dropdown -- Check Select Links
 - b) -> Check Select Pinned Elements
 - 3. Editing layers
 - a) View tab -> Visibility/Graphics tool -> Imported Categories tab-> Check or uncheck layers
 - Select linked CAD file -> Modify tab -> Query tool -> select element of CAD -> opens Import Instance Query window -> Hide in View
 - B. Importing Image and PDF Files
 - 1. Supports JPG, PNG, TIFF, BitMap, PDF
 - 2. Insert tab -> Link Image tool -> Browse for image -> Click to place
 - 3. Scaling and Orientation
 - a) Orientation
 - (1) Select image -> Modify -> Rotate tool -> Spacebar to move center of rotation
 - b) Scale
 - (1) Select image —> Modify —> Scale tool —> Options Bar —> Check Graphical —> Pick a known distance —> Click two points —> Type known distance
 - 4. PDFs
 - a) Insert tab -> Link PDF tool -> Browse for PDF
 - b) Will open Import PDF window

- (1) Resolution dropdown -> 300 DPI
- c) If PDF made in a vector geometry program (CAD, Illustrator)
 - (1) Select linked PDF -> Modify -> Enable Snaps tool
- Can refresh linked files
 - a) Insert tab -> Manage Links tool -> Select file -> Reload
- C. Linking Another Revit File
 - 1. Coordinating models
 - 2. Insert tab -> Link Revit tool -> Browse for file -> Positioning dropdown
 - -> Auto Internal Origin to Internal Origin
 - a) May display notice of nested links not displaying, that's fine
 - 3. Project Browser -> Revit Links
 - 4. Refresh via Manage Links tool
- D. Performing an Interference Check
 - 1. Looking for clashes between different categories of geometry
 - 2. Collaborate tab -> Interference Check dropdown -> Run Interference Check tool
 - 3. Will open Interference Check window
 - a) Categories from: Current Project
 - b) Categories from: other model
 - c) Check desired geometry categories from each
 - 4. Will open Interference Report window
 - a) Click Show twice
 - b) Will ask to open additional views, click OK
 - c) May need to do this multiple times until ideal view
 - 5. Manage tab —> Manage Links
 - a) Reload or
 - b) Reload From -> browse for new file
 - Interference Check dropdown -> Show Last Report tool -> opens new window -> Refresh
- VII. Creating Output
 - A. Working With Sheets
 - 1. Project Browser -> Sheets
 - 2. On Views, blue badge indicates placement on sheets
 - a) Sheet will have dropdown showing associated view
 - 3. Cropping views
 - a) Open View -> Status bar -> Show Crop Region tool -> Resize crop region
 - 4. If linked with another Revit file, it may show redundant grid lines
 - a) Open View -> View tab -> Visibility/Graphics -> Uncheck linked file
 - (1) Will hide everything from linked file, even geometry

- b) Open View -> View tab -> Visibility/Graphics -> By Host View -> Custom -> Annotation Categories -> Custom -> Scroll through to deselect categories (like grids, levels)
- 5. Adding views to a sheet
 - a) Project Browser -> Drag view to desired sheet
 - b) On sheet, can right click view -> Activate View -> do actions -> Right click -> Deactivate View
 - c) Sections, elevations, and callouts populate info automatically
- 6. Creating new sheets
 - a) Project Browser -> Right click Sheets -> New Sheet
- B. Plotting a Set of Documents
 - 1. Quick Access Toolbar -> Print tool
 - a) Opens Print window
 - b) Selected Views/Sheets -> Select
 - (1) Opens Select Views/Sheets window
 - (2) Create New Empty Set (top, icon) —> Name set —> Display Filter dropdown —> Uncheck 2D Views and 3D Views —> Check All —> Edit Print Order
 - (a) Opens Edit Print Order window
 - (b) Can check Manual
 - c) Page Setup
 - (1) Opens Page Setup window
 - (2) Vector Processing for line views (best)
 - (3) Check Hide Unreferenced View Tags
 - 2. Quick Access Toolbar -> PDF tool
 - a) Opens PDF Export window
 - b) Check Combine Selected Views and Sheets Into a Single PDF
 - c) Basically same as Print window
- C. Exporting the Model
 - 1. Project Browser -> Select sheet -> File dropdown -> Export dropdown
 - -> CAD Formats dropdown -> DWG
 - a) Opens DWG Export window
 - b) Modify Export Setup (3 dots)
 - (1) Opens DWG/DWF Export Setup
 - (2) Layers
 - (a) AIA Standards
 - (3) Lines
 - (4) Patterns
 - (5) Text & Fonts
 - (6) Colors, Solids
 - (7) Units & Coordinates
 - (8) General

- (a) Export to File dropdown
- (b) AutoCAD year format
- 2. Will open Export CAD Formats Save to Target Folder window
 - a) Check Export Views On Sheets and Links As External References
- 3. Can export 3D formats
 - a) Export from a 3D view
- D. Generating a Cloud Rendering
 - 1. Cloud Rendering allows for uninterrupted workflow
 - View -> Status bar -> Visual Styles dropdown -> Graphic Display Options
 - a) Will open Graphic Display Options window
 - b) Shadows dropdown -- Check Cast Shadows
 - c) Lighting Dropdown -> Sun Settings
 - (1) Will open Sun Settings window
 - (2) Select Still -> select preset -> Duplicate -> Change time
 - d) Background dropdown -> Background dropdown -> Gradient (has best horizon line)
 - 3. Can paint geometry or change materials
 - 4. Manage tab -> Object Styles tool
 - a) Will open Object Styles window
 - b) I.e. walls:
 - (1) Scroll down to Walls -> Materials column -> Click Default Walls
 - (a) Will open Material Browser
 - (b) Select material (default wall) -> Appearance tab -> Replace This Asset (icon)
 - (i) Opens Asset Browser
 - (ii) Find Wall Paint -> Select material/color -> Click double arrow on far right
 - (c) Material Browser -> Color -> Select color
 - 5. View tab -> Render in Cloud (requires login, costs Cloud Credits/money)
 - 6. View tab -> Render gallery
 - a) Will open web browser

VIII. Conclusion

- A. Next Steps
 - 1. Revit 2023: Essential Training for Architecture (Imperial and Metric)
 - 2. Revit Tips, Tricks, and Troubleshooting (weekly)