

GLOBAL LINK DEVELOPMENT EDUCATION CENTRE
Application for employment as Community Gardener & Caseworker

Please type or print clearly in black ink. Continue on separate sheets where necessary

| | |
|-----------------------------------|--|
| Surname: | |
| Other Name(s): | |
| Address: | Telephone Number(s): home work mobile |
| Postcode: | May we phone you at work? |
| E-mail: | Yes/No/Not applicable |
| How did you hear about this post? | |

EDUCATION AND TRAINING (in chronological order)

| School/College/Other institution | Dates attended | Subject/Course | Qualification gained |
|----------------------------------|----------------|----------------|----------------------|
| | | | |

DETAILS OF PRESENT OR MOST RECENT EMPLOYMENT (including voluntary)

| | |
|---|--|
| Employer | |
| Job Title | |
| Please briefly state the nature of your work. | |
| How much notice would you need to give? | |

DETAILS OF PREVIOUS EMPLOYMENT (including Voluntary)

| Dates | Employer | Nature of Employment |
|-------|----------|----------------------|
| | | |

PERSONAL STATEMENT

Please explain why you are interested in this vacancy. Try where possible to give practical examples of your experience, achievements, skills and personal qualities which illustrate why you would be suitable for the post, addressing, in particular the criteria outlined in the Person Specification.

REFERENCES

Please give details of two people from whom we may if necessary request a reference as to your suitability for this post. Please include your current employer (for either your paid or voluntary post)

| Referee 1 | Referee 2 |
|--|--|
| Name: Address: Postcode: Phone: Occupation: Relationship to applicant: (e.g. employer, academic tutor, friend etc.) | Name: Address: Postcode: Phone: Occupation: Relationship to applicant: (e.g. employer, academic tutor, friend etc.) |

PERSONAL DETAILS

Immigration, Asylum and Nationality Act 2006:

In accordance with the Immigration, Asylum and Nationality Act 2006, we require new members of staff to provide documentary evidence that they are entitled to live and work in the United Kingdom. I confirm that I am legally entitled to work in the UK.

Signature:

Rehabilitation of Offenders Act 1974:

Do you have any unspent convictions? Yes / No

(Declaration subject to the Rehabilitation of Offenders Act 1974)

In the event of a successful application an Enhanced Disclosure may be sought from the Criminal Records Bureau in relation to criminal and child protection matters. A conviction will not necessarily be a bar to obtaining employment.

Please sign here if you agree that the appropriate enquiry may be made to the Criminal Records Bureau about the existence and content of any criminal record.

Signature:

I understand that any offer of employment is subject to satisfactory references and any necessary checks. I confirm that the information on this form and any attachments is correct and complete. I understand that any information later discovered to be incorrect may result in the termination of any agreements made.

Applicant's Signature:

Date: