

SAMPLE HEARTS AND MINDS ACTION PLAN

(School year plan for engaging stakeholders in the community school model)

<p>JULY - AUGUST</p> <ul style="list-style-type: none"> • Begin building out next SY's presentation • Discuss with Admin opportunities to present at teacher orientation days or the first faculty meeting • Confirm date of presentation • Look for Community organizations to present content. Schedule 1 per quarter with the outside community (volunteer organizations, local colleges, corporations etc.) 	<p>SEPTEMBER</p> <ul style="list-style-type: none"> • Deliver 1st presentation for educators/school staff • Plan and schedule presentation for community partners (set up 2 for the year) • Schedule parent "chat and chew" to deliver a presentation (4 per year), (great for new families). This can be in alignment with other school events • Create a community school one pager visual to have available for each school event 	<p>OCTOBER</p> <ul style="list-style-type: none"> • Attend CPT(Common Planning Time) to provide Community School updates • Attend PTO/PTA to present (attend monthly to provide updates) • Schedule monthly school staff "chat and chews" (invite school staff to your space to chat informally about community schools) • Ask Admin to present at Back to School night
<p>NOVEMBER</p> <ul style="list-style-type: none"> • Attend CPT to provide Community School updates • Schedule parent "chat and chew" to deliver presentation • Attend PTO/PTA meeting- share out 	<p>DECEMBER</p> <ul style="list-style-type: none"> • Attend CPT to provide Community School updates • Present at a Community Organization • Attend PTO/PTA meeting- share out • 	<p>JANUARY</p> <ul style="list-style-type: none"> • Attend CPT to provide Community School updates • Present at Faculty meeting (quarterly updates) • Attend PTO/PTA meeting- share out •
<p>FEBRUARY</p> <ul style="list-style-type: none"> • Attend CPT to provide Community School updates • Community Partners presentation (for new and existing) • Schedule parent "chat and chew" to deliver presentation 	<p>MARCH</p> <ul style="list-style-type: none"> • Attend CPT to provide Community School updates • Present at a Community Organization • Attend PTO/PTA meeting- share out 	<p>APRIL</p> <ul style="list-style-type: none"> • Attend CPT to provide Community School updates • Attend PTO/PTA meeting- share out •

<ul style="list-style-type: none"> • Attend PTO/PTA meeting- share out • 	<ul style="list-style-type: none"> • 	
MAY <ul style="list-style-type: none"> • Attend CPT to provide Community School updates • Present at Faculty meeting (provide end of year highlights, impact data, planning for next year) • Attend PTO/PTA meeting- share out 	JUNE <ul style="list-style-type: none"> • Attend CPT to provide Community School updates • Provide a final presentation or share out a final school year report on “where were we, where are we at and where are we going” share with all stakeholders • Attend PTO/PTA meeting- share out 	Additional Notes