

# Tactical Project - Periodic Meeting notes

*This template example is authored by Lucas DiCioccio and is part of my series of template documents. See <https://lucasdicioccio.github.io/tactical-projects.html> for more context about Tactical Projects. Links are fake link.*

## TEMPLATE

- Early plan
- Dangerous Backlog
- Other Updates
- HR

## 2022-01-XX

- Early plan
  - [charlie] [PR1234](#) reviewed by Samy
- Dangerous Backlog
  - [dany] provisioned server with 128GB RAM, everybody should have access, please test with your SSH creds, hostname is `supefoofoo.tactical.acme-corp.com`
- Other Updates (new section)
- HR

## 2022-01-10

- Early plan
  - [alice] met with @bob and they agreed to settle decisions
    - Most data already in the new monitoring, just need a few days of history
  - [charlie] finalized the simulations, upgrade was not too complex, need some vetting by @bob
    - [dany] @bob definitely under stress and becoming a blocker => **AI(dany)** escalate to get a replacement
- Dangerous Backlog
  - [germaine] added monitoring and dashboard ([link](#))
  - [alice] started getting business rules, still unclear when will be done
  - **(CARRIED OVER)** [germaine] provision new servers
    - @dany will take it => **AI(dany)** do it
- HR
  - @joey still out until 2022-01-15, @germaine is his backup

## 2022-01-03

- Early plan
  - [dany] need to get a plan ready by 2022-01-31
    - Big presentation on 2022-02-02
    - Everyone agreed we should have some plan vetted
  - [charlie]
    - Needs simulations regarding load we'll face in 2022

- [alice] note that last year's simulation cannot just be re-run: because we changed, thankfully it's well document
- Dangerous Backlog
  - No visibility whatsoever on the backlog, need monitoring -> **Al(germaine)** do it
    - Must be refreshed at least twice a day
    - Alerting is bonus at this point
  - provision some server, everybody gives me their SSH-key, we'll have some playground to test stuff -> **Al(germaine)**
- HR
  - @joey out 2022-01-08 -> 2022-01-15, @germaine is my backup