## Vandagriff Music 2024–2025 Policies & Procedures Students of Jessi Vandagriff

Please initial each section, sign/date at the end, and return this form to your teacher. By signing this agreement, you agree to respect and abide by the studio policies.

General Information   Weekly private lessons are offered in 45 minute sessions.		
At the Studio   Students are expected to a materials and music. Parents may quietly wait in to ong as they return to pick up their student in a time welcome to talk with the teacher during the first five afterwards—in order to respect the next student's	he lesson room, wait in their vehicle, or nely fashion. To discuss student progres we minutes of the student's lesson—but	run errands so ss, parents are
Practice and Instrument   Private student day, five days a week. A proper instrument is vital eaks, have an appropriate bocal and seat strap, a	to your student's success. Bassoons n	
Materials   Students are encouraged to purphone. The teacher will obtain all needed books a registration fee is usually enough to cover the cosmaterials) for the whole year; however, if it is not endditional costs. The \$50 materials and registration ime can be finalized.	and music for the student. The \$50 annut t of books and materials (including grou enough, the student/parent is expected	ual materials and up reed making to cover the
Calendar and Schedule   A fixed monthly Sep-May). Tuition rates are based on 26 private I recitals, recital expenses, and more. Masterclass from 4:00-5:15 at the studio. Masterclass will generate week. Lessons scheduled on Mondays will still be Consult the studio calendar for major holiday closuliness, teacher conference attendance, or teacher upcoming masterclass week when the student document cancellations will be rescheduled or reimborackages. Rates are announced in April.	esson opportunities, masterclasses, per will generally be held the second Friday erally take the place of your student's lest held on minor holidays (Memorial Day, ures. If the teacher needs to cancel a lest reperformance conflicts, it may be resches not have a regularly scheduled lesson	erformances & y of each month esson for that , Labor Day, etc.) esson for extremened and Labor an on. Any additiona
Tuition and Payment   Tuition is paid in edmonth in order to facilitate prompt payments for all the 5th of the month.		
	Monthly Payments	
45 Minute Weekly Private Lessons:	\$ 140	

The teacher reserves the right to raise tuition at the beginning of each new academic year (September 1st).
Summer Months   During the summer months (Jun–Aug), private students are still encouraged to practice and take lessons. Weekly lessons will move to the summer schedule starting the first week of June. Students can sign up for individual summer lesson days and times using jessi.youcanbook.me starting in April. If a student does not take lessons throughout the summer months, they cannot be guaranteed a spot in the studio in the fall. Summer rates are announced in April.
Makeup Lessons   Due to the teacher's limited availability, makeup lesson weeks are no longer being offered. If your student needs to cancel a lesson, the teacher is willing to attempt to fit them into an available lesson slot once per semester. Please be courteous by notifying the teacher at least 24 hours in advance regarding any known upcoming absences. 24 hours notice is required if a makeup lesson will be requested. If a student stayed home from school for illness, they should not attend lessons. If the roads are impassable due to weather or a student is contagiously ill but feels well enough to play, Zoom/Facetime is an option for that week. Zoom/Facetime lessons are not permitted for other reasons.
<b>Discontinuing Lessons</b>   All students stop taking lessons at some point. Ideally, this decision is made thoughtfully with plenty of discussion between the teacher, parent, and student so that lessons can cease with a positive sense of closure. For this reason, one month's notice in writing prior to discontinuing lessons is required. Note: At the discretion of the teacher, students may be asked to discontinue lessons at any time if they have unpaid tuition, an excess amount of absences/unprepared lessons, or if they show a lack of interest or difficult attitude.
Communication   Visit www.vandagriff.org to find teacher contact information, current studio policies and procedures, and the studio calendar.
The best way to contact the teacher is via email, which will be promptly returned with an email reply or phone call. The teacher always welcomes emails or text messages from students during the week if they have questions regarding their repertoire or other matters. Jessi can be reached at: 801-616-8995
I hereby release Jessi Vandagriff, owner of Vandagriff Music and her spouse or representatives, and any additional studio teachers from all liability from personal injury, illness, property loss, or damages resulting directly or indirectly from studio activities. I agree to allow Vandagriff Music to take photographs/ video or audio recordings as well as quoted statements of me or my child for educational and/or promotional use without compensation.
Parent Signature (or student signature if student is over 18)  Date
Student Name (please print)