



Dear Englewood eLearning Families,

This document contains valuable information regarding attendance procedures and expectations with Englewood eLearning. Please familiarize yourself with this information. It is incredibly important that students attend to their learning, whether they are in elementary school, middle school, or high school.

Below, you will find a brief explanation as to how attendance is taken for each level of eLearning (elementary and secondary). Additionally, each explanation comes with a link to a flow chart that outlines general next steps in the process for unexcused absences.

We appreciate your patience as we systematize our procedures for taking, tracking, and supporting attendance in school. Please reach out if you have any questions about this process. Thank you!

Regards,
Paul Whitaker
Principal, Englewood eLearning

Elementary (Grades K-6)	Secondary (Grades 7-12)
<ul style="list-style-type: none">Attendance taken daily by teacher (teacher reported)	<ul style="list-style-type: none">Attendance taken daily by teacher (teacher reported)
<ul style="list-style-type: none">Teachers take attendance during morning meeting before 9:30AM	<ul style="list-style-type: none">Attendance taken daily by teacher (teacher reported)
<ul style="list-style-type: none">Parent(s)/Guardian(s) can report absences using this form	<ul style="list-style-type: none">Parent(s)/Guardian(s) can report absences using this form
<ul style="list-style-type: none">Flow chart for consequences of unexcused absences	<ul style="list-style-type: none">Flow chart for consequences of unexcused absences