



PTO Board Meeting Agenda  
10/6/2022

In attendance

President: Jamie Heagany  
Vice President (Communications): Stacy Tiffany  
Treasurer: Ashlie Simons  
Secretary: Stephanie Lovio

Call to Order/Welcome

Review and Approval of Minutes - Stacy motioned and Ashlie 2nd. Meeting minutes approved from 9/1/22

Treasurer's Report - Ashlie

Budget-

- Received \$340 from food trucks at Homecoming Parade. Added to general donations.

Recent and Upcoming Yearly filings (State, Taxes, Audit)-

- Filed state list of officers
- Filing taxes, should be done by the end of October.

Items of Business

Review Bylaws regarding elections

- Article 4, section 4- PTO President, VP Fundraising, VP Communications, Secretary and Treasurer are elected for 2 years. Treasurer only position currently up for re-election in April 2023.

Discuss frequency of Monthly Meetings per Bylaws

- Article 6, section 3- Meetings to be held every month but discussed combining the November and December meetings. Stacy motioned to amend the bylaws and Stephanie 2nd.
- Next meeting to be held November 16th at Jamie's house
- January meeting held at the school directly after quarterly meeting, around 10:30am
- March 22nd at 9:30am at Jamie's house.

Calendar dates for Quarterly Meetings in January/April

- January quarterly meeting to be combined with PTO membership breakfast. Will be held in the cafeteria. Proposed date, January 11th at 9:30am. Board meeting will be held directly after the quarterly meeting.
- The April quarterly meeting will be held in the library. April 19th at 9:30am. PTO officers to be announced at this meeting.

Teacher Appreciation- Donations in place will get us through December

Spirit Rock- Synold approved placement so it can be delivered ASAP.

T-shirts- Place order beginning of the year so they can be sold and used for the last half of the year.

Principal's Request for Holiday Staff Party- Synold requested gift cards and baskets to raffle at the staff holiday party. Discussed giving a flat donation so office staff can use the money for whatever they need. Stacy motioned \$250 donation and Stephanie 2nd.

Fall clean up (Nov 5)- Sign-up going out, PTO is not in charge but helping to promote.