

Basalt Elementary School Accountability Committee (SAC) Meeting Minutes			
Date:	04/16/24	Time:	5:30 PM
Location:	BES Library	Facilitator:	Carly Kraemer
Time Called to Order:	5:35 PM	Principal/Designee:	Grant Waaler
Time Adjourned:	6:55 PM	Secretary/Recorder:	Shayla Groves
In Person Attendees:	Grant Waaler, Marisol Henriquez, Whitney Carper Bell, Kappi Meldrum, Carly Kraemer, Shayla Groves, Desiree Pimentel, Kaja Rumney, Jen Nichols, Kyleigh Martindale, Katherine Files, Casey Livingston		
Online Attendees:	Anna Feiss, David Garrison		
Meeting Recording:	not recorded		

SAC Members			
Current Year Positions (2023–2024)		Last Year Positions (N/A)	
Chair:	Carly Kraemer	Chair:	
Co-Chair:	Open	Co-Chair:	
Secretary:	Shayla Groves	Secretary:	
Teacher Rep:	Kappi Meldrum	Teacher Rep:	
DAC Rep:	Sarah Dogbe	DAC Rep:	
Community Rep:	Anna Feiss	Community Rep:	
SLC Rep:	Jen Nichols	SLC Rep:	
Parent Reps:	Kaja Rumney, Casey Livingston, Kyleigh Martindale, Chirseley Niebla	Parent Reps:	

Remaining Meeting Dates

May 21

Meeting Agenda & Discussion

Item 1: Call to Order / Welcome / Membership Norms – Carly Kraemer

- Carly Kraemer, Chair of the SAC, called the meeting to order at 5:35 PM.
- Carly reviewed the current [BES SAC Member Norms](#).

Item 2: Celebrations – Grant Waaler and Marisol Henriquez

- CMAS Testing
- 2nd, 3rd, and 4th grade Art Days
- Anna Feiss' application for Community Representative was approved.

Item 3: Agenda Overview – Carly Kraemer

- [04/16/24 Meeting Agenda](#)

Item 4: Approval of Minutes from 03/19/24

- The minutes were reviewed. There being no further discussion, and upon the motion duly moved by Carly and seconded by Kappi, it was RESOLVED to approve the March 19, 2024 SAC meeting minutes with no changes.

Item 5: District Accountability Committee (DAC) Report – Carly Kraemer on behalf of Sarah Dogbe

- DAC presented budget recommendations to the Board of Education in March.
- DAC is seeking community members and Latino representation.
- Since this is the first year that the entire district is on the same math curriculum, DAC is reviewing how its implementation affected student performance and teacher retention.

Item 6: School Liaison Committee (SLC) Report – Jen Nichols and Desiree Pimentel

- Spruce Up Your School with Roaring Fork Outdoor Volunteers: April 26 – Kinder and 4th grade will be tentatively involved and this will hopefully become an annual event.
- Wish for Wheels Bike Day: April 26
- Movie Night: May 17 – Sandlot has been selected for the movie.
- Parent Book Club with Lisa Lowsky has been rescheduled for August. Basalt Regional Library will purchase all of the books, *No-Drama Discipline: The Whole-Brain Way to Calm the Chaos and Nurture Your Child's Developing Mind* by Daniel Siegel M.D. and Tina Payne Bryson.
- Teacher Appreciation Week: May 6-10
- Next SLC Meeting: May 1 – Jason Santo, BMS Assistant Principal, will talk about the transition to Middle School.
- SLC is discussing the possibility of contributing leftover budget to help purchase AV equipment for the gym.

Item 7: Review Recommendations from Dual Language Education of New Mexico – Whitney Carper Bell

- DLENM's site visit and report were funded by a Connect for Success grant
- Key Recommendations:
 - More oracy practice.
 - BES has focused professional development this year on oracy practices, specifically during our ERW time. Teacher observations and coaching is followed up to ensure these practices are implemented.
 - Increase rigor in classrooms.
 - Currently looking at the structure of Longhorn Block and how to ensure all students are getting what they need. Continuing to work on learning and language objectives in all classrooms.
 - Better curricular materials, especially in Spanish.
 - Upcoming Estrellita support for the 2024-2025 school year for Spanish phonics program, including teacher training and coaching.
 - More family engagement and communication on Dual Language program.
 - Whitney recently completed SEAL professional development on family engagement and is looking at bringing practices to the 2024-2025 school year such as a dual language family night in the fall with cultural activities to share together as a community.
 - BMS will be sending out a communication about their Dual Language plan for 2024-2025 and Whitney will make sure BES families also get this communication.
 - Update the BES website on the Dual Language program and provide more resources for families.

Item 8: Discussion Items

- Old Business
 - Review of UIP Implementation – Grant Waaler
 - [Link to UIP on CDE website.](#)
 - BES wrote the current UIP two years ago and will write a new one next school year. BES has a Performance Plan with 65.6% pf points earned.
 - SAC to conduct a more in-depth review once CMAS scores are in and help shape the next major improvement strategies.
 - BES was recently selected by RFSD as the school to be audited by the State of Colorado as part of the READ Act.
- New Business
 - [SAC Responsibilities Inventory](#) – Carly Kraemer
 - Each committee member completed the inventory and SAC discussed the responses as a group.
 - [Review Family Engagement Plan](#) – Grant Waaler
 - Attendees participated in a breakout exercise to capture strategies already in place and identify strengths, gaps, and new opportunities.
 - Feedback will be consolidated into a revised draft of the plan.
 - SAC will determine if updates are needed to reflect RFSD's KB Policy: Parent and Family Engagement in Education.
 - Budget for 2024-2025 School Year – Grant Waaler
 - Grant shared BES's District Budget and School Activity Budget showing

balances as of April 2024. The District Budget is funds allocated by RFSD for general supplies, curriculum, special education, severe needs, etc.. The School Activity Budget is funded by student supply fees, City Market Community Rewards, Target Red cards, grants, and various donations. These funds are used to purchase classroom supplies, field trips, staff appreciations, celebrations, new technology equipment, etc.

- Funding Needs:
 - There is not adequate budget for staff morale expenditures like new teacher breakfasts, recognition gifts, meeting snacks, etc.
 - Admin would like more budget to compensate teachers for deeper, consistent professional development, training, follow up, and implementation. SAC members expressed interest in exploring grant opportunities to fund PD.
 - Admin would like a budget to hire a consultant to synthesize and analyze testing data.
- Big Expenditures:
 - A planned expenditure to carpet the 2nd grade hallway will come out of the facilities budget.
 - BES currently pays \$20,000 per year for ACES programming.
 - Admin is saving up funds in the Tech account to purchase a projector and sound system for the school gym.
- Any budget surpluses stay within BES accounts and rollover to the next fiscal year.
- BES is down three full-time employees this school year due to decreasing enrollment. Enrollment projections for next school year may indicate the need for further FTE reductions.
- SAC will vote on budget recommendations at a future meeting.
- Revisit [Parking Lot Items](#) – Carly Kraemer

Item 9: Adjournment

- Carly Kraemer, Chair of the SAC, adjourned the meeting at 6:55 PM.