New Faculty Committee

Meeting Agenda

Date: Monday, September 11, 2023
Time: 11:00 AM
Location: Virtual Meeting Room

Agenda Details:

1. Call to Order & Approval of Agenda
    a. Motion to approve: Forouzan F
    b. Second: Emily E.
    c. 11:06am
2. Approval of Minutes
    a. Motion to approve: Samantha M.
    b. Second: Fourozan
    c. Link to minutes was provided during the meeting.
3. Announcements/Updates/Introductions
    - Erin announced that adhoc committees are not required to meet in person at this time, but that our committee will try to make some meetings in-person this semester to gauge interest.
    - Daniella Washington introduced herself to the committee and the committee welcomed her as a potential new member!
    - Marybeth and Poy (who were introduced at the last meeting) also mentioned that they would like to join the committee.
    - Congrats Vicki!
        - Vicki announced that she had been at SMC for 34 years, but received an award for being here 25 years full-time!
    - FA Sponsorship
        - Erin announced that Peter Morse and the FA have agreed to sponsor the end-of year celebration and Peter is also willing to help answer additional questions at our upcoming benefits workshop (if needed)
    - Added to the agenda: Flex Day & New Faculty Orientation
        - Erin provided a brief update about the new faculty orientation and mentioned that Daniella, Poy, Manuel and Marybeth all

participated as part of the panel (along with Jessica Krug). Sharing their experiences about the new faculty institute got many of the new faculty excited about the program.

- Erin also mentioned that our first workshop during flex day was a huge success and well attended (at least 10 new faculty participated in-person) and new faculty liked the interactive aspects of the workshop.

■ EPI Meeting

- Slides that will be presented to the EPI team were discussed and also plans to share aspects of the slides at board meeting but must get approved by Maria first
    a. Forouzan had a question about the various colors in the slides - a suggestion was made to ensure that the part-time tracks were two distinct colors.
    b. Marybeth had a question about the second mentoring meetup and it was explained why we were only keeping the meetup in the fall to focus on the classroom observations in the spring.

■ Board Meeting

- It was mentioned that these slides would also be explained at the upcoming board of trustees meeting as our plan for the upcoming year, but needed to be approved by Maria and the EPI team first.
    a. Daniella asked if we had discussed what it would mean to be institutionalized by the college and the requirements that would come along with that. The committee briefly discussed their research and discussions with other local colleges, such as San Diego Mesa College and ELAC. and that further discussion would need to be had before being institutionalized. This includes the role of the new faculty committee and flexibility.

4. Action Items
    a. Review Canvas Shell

        ■ Full-Time Track

        ■ Part-Time Track

        - This item was postponed and committee members were asked to review canvas pages on their own and provide feedback.

    b. SMC Amazing Race - Friday September 16th

- [Amazing Race Cards (p.26 & 34)]
  - changed shuttle to transportation
- Participants - 13 new faculty who have RSVP'D
- Volunteers
- Transportation
  - Committee was updated on the amazing race planning process and the committee approved all plans (including amazing race cards and means of transportation). Committee requested volunteers to help with the event.

5. Discussion Item
   a. Next Event: Student Services Center Tour - Friday, October 20th
      - Daniella volunteered to help Vicki with the student services center tour this year.
   b. Mentoring Meet & Greet - Friday, Nov. 17th
      - This item was postponed to the next meeting.
6. Adjournment
   a. Next Meeting: Monday, September 25th at 11:00am
   b. Meeting adjourned at 12:25PM.