

1. Meeting Information

Date/Time of the Meeting:	September 30th, 2015, 9:00 - 10:00
Inviting person:	Philipp Slusallek (DFKI)
Minutes takers:	Philipp Slusallek , all
Purpose of the meeting:	FI-WARE WebUI Chapter Weekly meeting
Venue:	Google Hangouts
Phone details (if PhC):	Hangout Link: https://plus.google.com/hangouts/_/grns745a5mv3ckacgm7bocunxaa

2. Attendees

Please mark your name in the table below if you are attending the meeting.

Name	Partner	Attended?
Philipp Slusallek	DFKI	yes
Torsten Spieldenner	DFKI	vacation
Kari Autio	UOULU/CIE	
Jarkko Vatjus-Anttila	Cyber	
Esa Posio	Cyber	
Sami Jylkkä	Cyber	
Toni Alatalo	Playsign	yes
Erno Kuusela	Playsign	
Jonne Väisänen Lasse Öörni	LudoCraft LudoCraft	yes
Tiina Hynninen	Adminotech	yes
Cvetan Stefanovski	Adminotech	

Jonne Nauha	Adminotech	
Ari Okkonen	UOULU/CIE	yes
Arto Heikkinen	UOULU/CIE	
Timo Mukari	UOULU/CIE	
Mikko Levanto	UOULU/CIE	
Matteo Ligas	Adminotech	
Antti Kokko	Adminotech	
Manuel Escriche	TID	yes

3. Agenda

- [Review of Action Points from last call](#)
- [Review of FIWARE Calls and Activities](#)
- [Sprint review](#)
- [Upcoming Deliverables](#)
- [AOB](#)

4. Minutes of meeting

Review of Action Points from last call

- AP Torsten: Where to put the Apiary files? Email to Miguel
 - Question should be asked to Jose Manuel directly.
- Contribution to Open Source Community:
 - Ask Philipp about status and what to do
 - Add contribution to Word document sent by Tiina
 - Philipp: There is a Google Doc where everyone can simply add their entries. Done for DFKI already.

Review of FIWARE Calls and Activities

- All GE owners have been asked to fill out various documents including the exploitation plans. Please look into this.
- There is a draft on the new DOW. This was supposed to be provided before my vacation but was not. Since I am now back I started looking into this and will circulate a first version soon.

Sprint Review

- Will be handled by Manuel

Upcoming Deliverables

- Google Sheet to track which contents are done and available for each GE in WebUI:

https://docs.google.com/spreadsheets/d/1M_Yipx4h8iV_wHCjfrzs3SPHKRHt1bdIVSNIXawKBq/edit

For sprint 4.4.3 (last sprint of Phase 4), several items were created for each GE to cover work on upcoming deliverables. Guidelines for these deliverables are available here:

<https://docs.google.com/document/d/1wa15t2dSEucSA1xD7FyOLpP0ymihYYry0mhALV6GsXU/edit?pli=1#heading=h.j7n83q1barka>

- GE software (deadline **September 26th**)
 - GE Software must be available publicly on GitHub
 - Content in Repo, in particular w.r.t. readme, must comply with section 3.1 of the guidelines document
 - In particular, the guides that were previously published in FIWARE Wiki now need to be part of the GitHub wiki
- GE software in docker (deadline **September 26th**)
 - Binaries of GE must be provided in Docker containers:
 - <http://forge.fiware.org/plugins/mediawiki/wiki/fiware/index.php/Docker>
- GE installation and user guides (deadline **September 26th**)
 - Installation and Administration guide, as well as User and Programmer's Guide, need to be provided as before, **BUT**
 - Guides need to be published both in GE Repo and on <https://readthedocs.org>
 - It should be possible to just import the documentation markdown from the GitHub documentation
 - See section 3.2 of the guidelines document
- GE blueprint deployment (deadline **October 10th**)
 - As before, each GE needs to be provided in terms of a FIWARE Lab Image, and a recipe for automatic deployment
 - It is now allowed and recommended to use Puppet in addition to Chef recipes
- GE Catalogue entry (deadline **October 13th**)
 - Have GEi in catalogue. **AP Torsten**: Check which parts need to be adapted to new guidelines
- GE Academy courses (deadline **October 24th**)
 - Training material needs to be provided in FIWARE Academy.
 - This follows the guidelines available at
 - http://wiki.fiware.org/Working_with_the_FIWARE_Academy

Overview of current activities

Please fill this out ahead of the call.

- **Cyber:**
 - Both RvI & GIS GE releases done
 - Blueprints also updated
 - FIWARE catalogue content updated
- **DFKI:**
 - Torsten is on vacation
 - We continue with the XML3D 5.0 work.
- **Adminotech:**
 - More information how to use Readthedocs is needed. It seems that all the documentation must be rewritten for it.
 - Porting the POI GE to Docker platform needs more work due to connection to two databases.
- **Playsign:**
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- **Ludocraft:**
 - Publication Deliverables
- **UOulu:**
 - Arrangements are done so that AR issues will be looked by the author Antti Karhu in near future, including the Alvar licensing problem.

AOB

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