FA'26 Professional Development Officer Deliverable

The following deliverable should be all submitted as a single PDF or MS Word document.

Email to president@misso.org Submission is due by 11:59 pm

Attach your current resume as page 1 of your deliverable.

Section 1: Resume Formatting & Review

- Download and add comments on the side of the attached resume. Comments should be related to both formatting and content.
    - Provide insight into any improvements that can be made, be detailed
    - Utilizing your feedback and insight, convert this resume into the MISSO format along with revising its content
- Resume Link

Section 2: Mock Interview:

- View the linked video and note what the lady could have improved upon regarding **his answers, specifically, NOT his physical actions.** Explain what aspects the interviewee could have improved upon and how she could have framed her answers better in order to sell herself. This can either be in paragraph or bullet point format.
- Video Link

Section 3: Recruiting Process & Networking

- As part of your responsibilities, members will look to you for advice when dealing with recruiters and on how to build effective connections. Provide examples of successful networking strategies you've implemented in the past.

Section 4: Free-Response Questions (6-8 Sentences minimum)

1. The University of Houston is the second-most diverse campus in the nation. We boast many international students as a proud statistic. However, oftentimes these students are not eligible for internship or co-op opportunities and must find other ways to build up their resume for a full-time offer. Utilizing your knowledge and experiences, how would you help such a student and advise them?
2. You notice the common trend in MISSO wanting to go above and beyond. You receive many inquiries about what certifications to get for their prospective career. What websites/platforms would you recommend members study on based on these 5 sample career paths? (List the certs. and/or websites below)

- Cyber Security:
- Data Analytics:
- Solutions Architect:
- Technology Consulting:
- Software Development:
- Customer Success/Tech Sales:
- Product Management:

3. List 5 ideas you may have for PD workshops. Try to address both soft and technical skills that our members may not be able to get in the classroom. If you have any potential speakers/companies in mind, don't be afraid to list them and explain why they'd be perfect for the event. Include a short-written explanation for each idea that goes over why you chose that idea, how you would go about putting this workshop together, and maybe who you would include in the creation process.

4. MISSO wants to create its most impactful case competition yet, and as the Professional Development Officer, you will take the lead. Identify at least *three (3)* potential case competition topics that address real challenges MIS students face when preparing for internships or full-time roles (such as limited technical exposure, communication gaps, or lack of real-world project experience).

   For *each* case idea, you must answer all four (4) of the following components:

   - Explain why this case topic is relevant to MIS students today.
   - Describe the specific technical, analytical, and soft skills the case will develop.
   - Outline the competition structure (rounds, deliverables, timeline, judging criteria).
   - Explain the long-term professional development benefits this case would provide to MISSO members.

5. Why do you stand out from other PD candidates? What type of impact do you have to hope on our members, and why should they come to you?

HIIII ITS HASAN. I just want to say so proud and excited that you're running. My biggest piece of advice to you is always remember to be kind and humble. People will be coming to you in a place of need so make sure you do everything in your power to help them succeed. Best wishes on elections, you made it this far!

- HASAN ALI PROFESSIONAL DEVELOPMENT OFFICER FALL 26'