

MANSFIELD FARM HOMEOWNER'S ASSOCIATION, INC BOARD OF DIRECTOR'S
MEETING MINUTES

Date_____ at 6:00 PM

Meeting held at: 5489 Harbour View Blvd., Ste. 200, Suffolk, VA. 23435

Board Members Present:

President: Daryl Bernard
Vice President: Tammie Oparaji
Treasurer: Sara Khuel
Member @ Large: Lloyd Samuel
Board Members Absent: Sara Khuel

Others Present:

Danielle Smith, Thomas Hew, Tasha Branch, Gloria Wray

Call to Order & Establishment of Quorum:

There was a quorum present and the Meeting was called to order at 6:08 pm.

Approval of Minutes:

A motion was made by Daryl Bernard_, seconded by Gloria Wray to approve Board Meeting Minutes as submitted. Vote was taken and motion carried by unanimous vote.

Homeowners Forum:

Homeowners Forum was held from Gloria Wray asked the question, "How did the lawn contract pan out?_. Response: Contract will be presented to the board. Gloria Wray asked if she could be apart of the negotiations for the contract. Mike Jones discussed speeding in the neighborhood and signs to place around Mansfield Farms. Tasha Branch made the motion for the signs and Tammie Oparaji second the motion. Homeowners voted to purchase signs for the neighborhood. The money will be taking out of the operating reserve. Mrs. Wray discussed the cars on the side of the street which lead to a conversation amongst the homeowners. Lights were discussed. If you have a light out near your home, please contact Kandyce and she will talk to Dominion Power. City of Suffolk Police will be attending our April meeting to give support and answer questions. Danielle Smith discussed that the park area lighting is bad. We need a no trespassing sign for certain times. 6:45 homeowner report

President's Report: conducted by (insert name of Board President)_____

Treasurer's Report: report was read by Kandyce

Manager's Report:

Conducted by Kandyce Kirkland- discussed BMP fences near 155 Rochdale, new insurance policy is with Nationwide. Thomas Hew motioned to approve report and Tammie Oparaji second it

Old Business:

Get BMPs up to code so that Suffolk will take over, website:who wants to be on it, pet stations-Shiloh will come and service them, and no solicitation signs.

A motion was made by Tasha Branch_, seconded by Thomas Hew vote was taken and motion carried unanimously to

A motion was made by _____, seconded by _____, vote was taken and motion carried unanimously to

New Business:

2nd Wed of the month- Tasha second to have it so that we can have representation from the city, meetings moves to 6:30 and executive at 6:00pm, Year of the Quarter, and next meeting will be April 30th at 6:30.

A motion was made by Mike Jones, seconded by ___Lloyd Samuel___, vote was taken and motion carried unanimously to

Next Meeting Date: The next monthly board meeting is scheduled for _____, 2019, at 6:00 PM.

MOTION TO MOVE INTO Executive Session (No Minutes Taken):

A Motion was made at 7:16PM to move into Executive Session to discuss delinquencies, violations, contracts, & other confidential topics by _____, seconded by _____, vote was taken and motion carried unanimously.

MOTION TO MOVE OUT OF Executive Session to vote on items discussed:

A Motion was made at _____PM to move out of Executive Session by _____, seconded by _____, vote was taken and motion carried unanimously.

A motion was made by _____, seconded by _____, vote was taken and motion carried unanimously to

A motion was made by _____, seconded by _____,
vote was taken and motion carried unanimously to

Adjournment:

A motion was made by _____, seconded by _____
And carried with a unanimous vote to adjourn the meeting. With no further business, the
meeting was adjourned at _____ PM.

Respectfully submitted,

Secretary

The foregoing minutes were approved by the Board of Directors on

_____.

President