Operations & Marketing Internship

Job Title: Hybrid Operations & Marketing Intern (Not paid) (in person 3 days a week)

Location: Amman, Jordan (Remote with occasional in-person meetings/events)

Duration: 3–6 months (with possibility to extend) (Certification after 6 month mark)

About YourPass:
YourPass is redefining fitness and wellness access in Amman. Through our app, users can explore and book classes, treatments, and experiences at the city's best studios, gyms, and wellness spaces—all in one place. We're a fast-growing startup on a mission to make self-care more flexible, convenient, and fun.

Job Description:
We're looking for a motivated and detail-oriented intern to join our team and support daily operations. This is a great opportunity for someone who wants to gain hands-on experience in the wellness-tech space, learn what it's like to work in a fast-growing startup, and contribute meaningfully to real projects.

Key Responsibilities:
- Support with administrative and day-to-day tasks across different departments
- Help coordinate with partner studios, cafes, and clients
- Assist with social media, scheduling, copywriting, and community engagement
- Coordinate with the Yourpass team to support events, promotions, and partnership activations
- Organize files, help track bookings, and keep internal systems updated
- Participate in team meetings and contribute to creative brainstorming
- Support the team during events (when applicable)

Qualifications
- University student or recent graduate (preferably in marketing, business, communications, or a related field)
- Familiar with Instagram and basic content tools (like Canva)

Skills
- Strong leadership and strategic thinking skills
- Organized, proactive, and eager to learn
- Strong communication skills (written and verbal)
- Excellent organizational and multitasking skills
- Fluent in Arabic and English
- Passion for wellness, fitness, or startups is a bonus
- Comfortable working remotely and independently

Benefits:
- Flexible remote work
- Exposure to the fitness and wellness industry
- If you're ready to learn, grow, and contribute to something exciting—apply now and join the YourPass team!