



Incident/Near Miss Report



In the event of any accident or near miss during a club evening, event or trip, please complete this form and forward to WCCC Safety Officer or Chairman. Paddle UK also ask that all incident/near misses are submitted to them electronically using their [online form](#).

Reporter's Name

Contact phone / Email

Role in connection with the incident

Leader/Assistant ☐

Coach ☐

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Club official ☐

Competitor ☐

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Other (describe) ☐

Date of Incident

Location of incident

Names of individuals injured or those primarily involved

Environment

Canal ☐

Lake Reservoir ☐

Ungraded River ☐

Artificial WW Course ☐

White Water (Grade) ☐

Tidal River/Estuary ☐

Sea ☐

Pool / Polo Pitch ☐

On Land/ Bank ☐

Other (explain) ☐

Weather / water / sea conditions (if relevant)

Incident Type (tick all that apply)

Injury ☐
Angling Dispute ☐
RIDDOR Reportable ☐
Near Miss ☐

Medical Condition ☐
Enviro /Ecological ☐
Covid 19 ☐
Other (explain) ☐

Other River / Water User ☐
Emergency Services/ 3rd party ☐

Access / Navigation ☐
Equipment Failure ☐

Did the incident require medical treatment - Please choose all that apply *

No ☐

Yes – onsite first aider/paramedic ☐

Yes – attended A&E (not admitted to hospital) ☐

Yes – admitted to hospital for less than 24 hrs ☐

Yes – admitted to hospital for more than 24 hrs ☐

Other (explain) ☐

Please describe the incident

Actions or recommendations that could prevent a reoccurrence, or any lessons learnt?

Submitted as true and complete record:

Signed

Date

WCCC use only

Review of incident, any actions to be taken or modifications required to operating procedures

Reviewed on behalf of WCCC

Name

Signed

Date