

How to Activate your Library Account

Start at the library's [homepage](#). Click the **Explore the Catalog** button:

VCFA RESOURCES

▼ VCFA Catalog

The VCFA Catalog, "WorldCat," is a database that combines millions of books, sound recordings, periodical titles, movies, maps, musical scores, and manuscripts from library collections around the world. Most titles are available via Interlibrary Loan, and VCFA e-books and thousands of public domain titles are immediately available in full-text formats.

Please see our guides below for more information about using WorldCat and your library account.

If you are having trouble logging in, please email vcfalibrary@vcfa.edu.

HELPFUL RESEARCH SUPPORT LINKS:

>> [A Basic Guide to Searching the VCFA Library Catalog](#)

>> [Guide to Finding Articles](#)



EXPLORE THE CATALOG →

You'll find the **Sign In** link located in the upper right-hand corner of the screen of the new window:



If you are logging into the catalog for the first time you will need to create a password. Start by clicking on **Set/reset password** (1).

[SIGN IN](#)

[SIGN IN](#)

1

[SET/RESET PASSWORD](#)

In the new window, enter your library username in the username field (2) and click **Request New Password** (3). Your username will be your firstname.lastname, all lowercase letters. Do NOT enter your VCFA email address as your username.

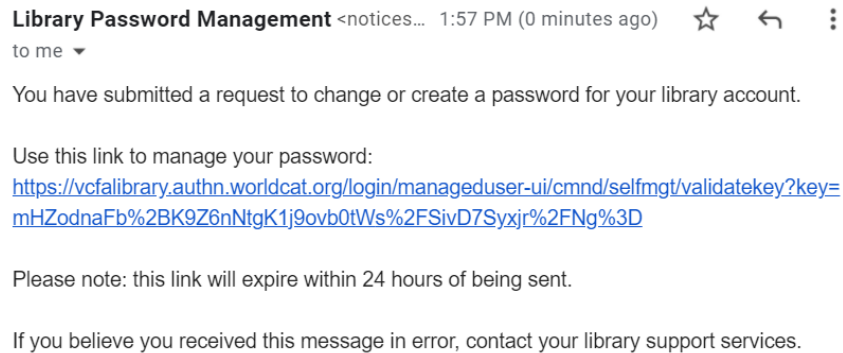
Request New Password

Your password will be case-sensitive, and must be nine characters or more, with at least one non-alphabetic character. The characters semicolon (;), colon (:), apostrophe ('), and period (.) are not allowed.

2  Username ex: firstname.lastname@vcfa.library

3  **REQUEST NEW PASSWORD**

You'll receive an email in your VCFA email account from "Library Password Management" prompting you to create a password.



Click the link to reach the Change Password page and enter a password that meets the security requirements. We suggest using the same password that you use for your VCFA email account. *For example: VCFAlibr@ry!*

After you've entered your username and new password, click **Change Password**:

Change Password

Your password will be case-sensitive, and must be nine characters or more, with at least one non-alphabetic character. The characters semicolon (;), colon (:), apostrophe ('), and period (.) are not allowed.

Username ex: firstname.lastname@vcfa.library
vcfa.library 

New Password
..... 

Confirm New Password
..... 

 **CHANGE PASSWORD**

Now you can return to the catalog homepage and login with your username and new password.

** Please note that library staff do not have access to passwords. If you forget yours, simply follow the above steps to reset your password. If you would like to change your username, please contact a library staff member for assistance.

Questions? Need more help?

Email the library staff at vcfalibrary@vcfa.edu