



Ministry of Education

APPLICATION FOR THE REGISTRATION OF EXTERNAL RESOURCE PERSONS

Please read application procedures in **Annex I** before completing this form

A. PLEASE SELECT THE CAPACITY IN WHICH YOU WISH TO REGISTER AT MoE:

- | | | |
|-------------------------------------|---|--------------------------------------|
| ☐ Professor | ☐ Professional | ☐ Other |
| ☐ Lecturer | ☐ Entrepreneur | |
| ☐ Consultant | ☐ Public Officer | |

B. KEY FUNCTIONAL AREAS OF WORK EXPERTISE

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|--|--|
| ☐ Lecturing and Training | ☐ Aesthetic Education |
| ☐ Education Consulting | ☐ Distance Learning and Media Communication |
| ☐ English and Second Language Education | ☐ Teaching in the North and East |
| ☐ Science and Mathematics | ☐ Examinations |
| ☐ Primary Education and Early child Education | ☐ Management and HR Consulting |
| ☐ Laboratory Experimentation | ☐ Research in Education |
| ☐ Curriculum Development | ☐ Education and Career Development |
| ☐ Teaching and Learning Materials | ☐ Nutrition in Schools |
| ☐ Translating Sinhala, Tamil and/or English | ☐ Education Administration |

C. PERSONAL PARTICULARS
(USE CAPITAL LETTERS)

Full Name

Mailing Address

City / Town

Province

Country

Tel. No.

NIC No													
Date of Birth	D	D	M	M	Y	Y	Y	Y					
Marital status			Single			Married							

Gender Male Female

D. EDUCATION BACKGROUND

Name of University /College	Degree / Diploma /Certificate	Awarded year	Specialization

E. EMPLOYMENT RECORD

Job Positions Held (Most recent)	Name of Organization/ Company	Period of service (Years/Months)

F. LANGUAGE PROFICIENCY

(Please tick the appropriate box)

SINHALA	Excellent	Very Good	Good	Satisfactory	Weak
Written Communication					

Verbal Communication					
TAMIL					
Written Communication					
Verbal Communication					
ENGLISH					
Written Communication					
Verbal Communication					
OTHER					

G. COMPETENCIES (e.g: Lecturing, Curriculum Development, Research, Writing)

Competency Category	Competency level			
	Postgraduate	Master's	Bachelor's	Certificate

H. PLEASE DESCRIBE HOW YOUR EDUCATION, WORK EXPERIENCE AND COMPETENCIES WOULD HELP YOU EXCEL IN THIS ROLE:

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I. PLEASE DESCRIBE WHY YOU APPLIED FOR THIS :

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I confirm that the information given in this form, as well as any on the attached CV signed by me and the documents are accurate and complete to the best of my knowledge.

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Signature of Applicant

Date

Annex I

APPLICATION PROCEDURES

Potential Resource Persons will apply for registration with the following documents:

1. Applicants who are overseas also may apply.
2. On-line education, training and consulting are possible.
3. Completed Application form obtainable from M.o.E or www.moe.gov.lk.
4. Certified copy of the highest academic qualification.
5. Certified copy(ies) of the most relevant professional certificates (not more than three)
6. Full curriculum vitae, clearly indicating in its first page the applicant's area of competencies and intended key functional areas of work.

Please use black ballpoint pen in CAPITAL letters only.

All sections of the form must be completed and the declaration signed and dated

Please send your complete application and documents on or before March 20 , 2023 to edureformsrp@gmail.com and hardcopies to Prof. G. Nanayakkara, 3rd Floor, Ministry of Education, Isurupaya, Battaramulla.