Transfer Student Advising Prep Steps

Prepare a list of classes for Advising Week by following the steps below.

Questions Call OS3 (240) 895-4388

1. **Know what you've completed:**

   Unofficial Transcript: In your Student Portal on the 'My Academics' tab identify courses completed, credits transferred in.

2. **Have an understanding of what you need:**
   a. Students with more than 24 credits can enroll in LEAD301 instead of 101, but we recommend 101 to be in the class with other first year students
   b. Students with more than 24 credits can take LEAD311 but aren't required to
   c. If you received an AA/AS as a dual enrollment student, you should register for LEAD101, and are required to take the Professional Pathways sequence of LEAD111, LEAD112, and LEAD211.
   d. Students with an AA/AS only have to complete LEAD301 no other LEAD requirements such as Inquiries or CoreExploration are required.

   Core Requirements:
   - LEAD Seminar: LEAD 101 (First Year Students) or 301 (Transfer Students)
   - Professional Pathways: LEAD111 (First Year Fall), LEAD112 (First Year Spring), LEAD211 (by end of Jr Year)
   - Core Knowledge and Methods: LEAD exploration or an inquiry

   Visit Core Knowledge Methods - Academics for more information.

   - Language Study: Encouraged to complete during year one. Language course at 102/110 or higher. AP scores of 3. 4, or 5 on a foreign language exam fulfill this requirement.

3. **Major Requirements:**
   - Degree checklists: Major/Minor Requirements
     - **Undecided Major? *(Remember to select a major before completing 55 credits)***
       - Identify topics that interest you (Sometimes it helps to think about your strengths and weaknesses)
       - Select an entry level course with a number 100 – 200
         This course should be a major requirement and an Exploration or Inquiry requirement.
         Example: PSYCH 101, ECON 102
       - Write down a few classes you are interested in taking, making sure the courses do not conflict with each other. (Using the Schedule Planner Matrix form will help ensure there are no conflicts).

4. **Create a list of possible courses for next semester:**

   Use the table below to create a list of possible courses you can take next semester and bring these options to your advising meeting. Go to 'Course Search' in your Student Portal to find classes.
   - Take no more than 2 classes back-to-back, unless you cannot avoid it. Be sure classes do not overlap.
   - All first year students with less than 24 credits, must successfully complete LEAD111 and LEAD112. LEAD211 should be completed by the end of Junior year. A student who started SMCM in the fall normally takes LEAD111 in Fall, LEAD112 in Spring of their first year and thenLEAD211 during their second year. See this document for more information about the CORE-P program and the fall 2023 CORE-P 201 offerings.

Core Requirement Course Options:

Course (with section #)	Meeting Days	Time	Location
EX: Psych 101-01	**MWF**	**8:05 am - 9:20 am**	**SH 109**

Major Requirement Course Options:

Course (with section #)	Meeting Days	Time	Location

To plan out what your days will look like, enter the courses in pencil into the Schedule Planner Matrix. Be mindful of spreading out your schedule if possible so that you have a chance to eat, re-write notes, and study.