



**Rentor**  
3109 H St.  
Eureka, CA 95503  
[www.Rentor.com](http://www.Rentor.com)  
707.444.3835  
DRE #01144072

<<Date>>

<<Name>>

<<Full Address>

Re: Late Fee Notification

Dear <<Tenant>>,

We have not received your payment for the balance owed on your account. Therefore, you have now accrued a late fee, leaving your account with a total unpaid balance of \$<<total amount owed>>. Please see the attached Unpaid Charges report for more detail.

**Please note:** Rents are due on the 1st day of the month and are late if not received in our office on the 2<sup>nd</sup> day of the month. Late fees are charged if the payment in full is not received before 11:59:59 pm on the 5th (or, if applicable) after the period listed on the rental agreement. Late payments and non-payment of late fees can affect your rental history.

It is important you pay your late fee to keep your rental history in good order. You can set up automatic payments through [Payments.RPM101.com](http://Payments.RPM101.com) to simplify and automate your monthly payment.

Please login today to [Payments.RPM101.com](http://Payments.RPM101.com) to make the payment and avoid further legal action. Furthermore you can, [click here for additional options](#) or contact our team. If you have any further questions, please feel free to reach out to our team by texting or calling 707-515-6097. If you are texting, please include your name and address.

We thank you in advance for your attention to this matter.

Sincerely,

**Rentor**