

Cherrywood Park III Homeowners Association

c/o Advance HOA Management, Inc.

P.O. Box 370390

Denver, CO 80237

July 27, 2026

Dear Owners at Cherrywood Park III,

The Board of Directors is pleased to announce that Advance HOA Management, Inc. will become our new professional management company effective August 1, 2026. They will deliver full-service management to our community, in accordance with Board direction and community policies. As part of the transition to Advance HOA Management, please note the following:



Assigned Community Manager

Our Community Manager is Tonya Higgs and may be reached at 303-482-2213 x289 or at tonya.higgs@advancehoa.com.



Payment Instructions

Please note the form enclosed with this mailing. Any payments made in July will be processed through our current management company and all balances will be transferred to Advance HOA Management. **Please be sure to update how your assessment payments are made.**



Website and Mobile App

Your community website is the best place to manage your account, make payments, and submit requests. You can find a link at www.cherrywoodpark3.org or go to www.advancehoa.com/homeowner-login and click 'Create one here.' Enter your information and verify via a link sent to your email. Once you have a username and password, you can download the mobile app, Community Link Pro. For questions or account information, use chat in the portal or at advancehoa.com, text 888-832-6803, or contact Client Services at clientservices@advancehoa.com or 303-482-2213.



Maintenance and General Service Requests

For fastest service, please submit requests through your community website at www.advancehoa.com/homeowner-login. You may also contact Client Services at clientservices@advancehoa.com or to 303-482-2213 effective August 1, and your requests will be directed as needed.



Contact Information Verification Form

It is important that we have your current contact information on file in case of emergencies and to ensure you receive all our communications. Please update your contact information by submitting the enclosed form or online at www.advancehoa.com/homeowner > Update Your Contact Information.



After-Hours Emergency Maintenance

Please contact Advance HOA's after-hours staff at **800-892-1423** for urgent maintenance issues that require immediate attention. Emergency maintenance is an event that has caused major damage to HOA property and/or is causing damage to the property. All life-threatening emergencies should be directed to 911.

Your cooperation in working with Advance HOA is appreciated. Thank you for your continued support of our community.

Sincerely,

PAYMENT INSTRUCTIONS

PAYING ONLINE IS EASY!

- 1 | Log into your community website at www.advancehoa.com/homeowner-login and click **Make a Payment!**
- 2 | Click the column **Payment Method** to add a card, bank account, or to use Google Pay or Apple Pay*
- 3 | **Schedule or Make a Payment.**

To schedule a **Recurring Payment**, click the column **Recurring Payment**.

- Add a nickname to the recurring payment (i.e. HOA Name – Monthly Assessment).
- Choose a payment method from the dropdown menu.
- Choose the Frequency, Start and End Dates, and Amount.
- Click Save and Confirm.

To schedule a **One Time Payment**, click the column **One Time Payment**.

- Choose a payment method from the dropdown.
- Enter the Payment Amount.
- Check the box and click **Submit Payment**.

* Payment options are **Card, Google Pay, Apple Pay, or Bank** (echeck). The payment platform partners with Payabli. The payment processor charges \$1.00 for bank payments (echeck) and 3.2% for credit/debit card and Google Pay.

ALTERNATE PAYMENT OPTIONS

Bank Bill Pay

Via your bank's bill pay service, please use the remittance address to the right.

Cherrywood Park III Homeowners Association

c/o Advance HOA Management
PO Box 98113
Phoenix, AZ 85038-0113

Check

Mail a check to the remittance address to the right.

Reference your account number or property address to ensure proper payment application

Assistance is available via chat on your community website or by texting 888-832-6803.
Client Services can be reached at 303-482-2213 or clientservices@advancehoa.com.

- > If you have prepaid assessments (credit) or a past due balance, this will carry over from the prior management company and will be reflected on your account in mid to late August.
- > Coupons are available upon request. Please contact Client Services.
- > No late fees will be applied to owner accounts for two months as part of this transition.