

Affordable Learning Solutions Meeting
Tuesday, January 26, 2020, 10:45-11:45am. Zoom

Minutes

1. Check-in's (Present: Jim Murray, Tom Bickley, Khaled Obaid, Monica Muñoz, Pamela Baird, Daisy Muralles)
 - a. Missy will set up shared folder for minutes and agendas
2. Review and edit [minutes](#) from the Dec 3rd, 2020 meeting.
 - a. Missy cleaned up minutes
 - b. Monica will add proposed low-cost logo
 - c. Approved by acclamation.

Discussion items

3. ZCCM (zero-cost) & LCCM (low-cost course materials)
 - a. Follow up on survey need, data gathering
 - i. May not need a survey as Ryan in bookstore may be able to pull these costs from faculty.
 - ii. \$50 can be cut-off for low-cost
 - b. Update from Missy Wright, Ryan Perez, Daisy Muralles meeting
 - i. Notes [here](#)
 - c. Script for updating ZCCM course in PeopleSoft - Daisy report
 - i. Nov 5th meeting with Manuel Saldanha they have a system in place and we just need to provide them with the ZCCM and LCCM icons and list of courses that require [the icon](#) (see slide 5 for example)
 - ii. List of contacts to share with Manuel for [Automating the ZCCM attribute in PeopleSoft](#)
 - iii. Get info to Ryan and Manuel before their meeting with Daisy & Missy

Updates & Reports

4. Ryan - Provost connection for meeting in January - need to clarify purpose and anticipated outcomes from this meeting
5. [AL\\$ annual conference](#) next Thur/Fri—participating is Monica, Daisy (Thur PM, Fri only) Missy?
 - a. Will provide new guidelines for grant-writing
 - b. Who is registered so far?
 - i. John Wenzler and Tom and Monica (?) will attend Thur morning session
 - ii. Daisy will attend Friday
6. Other updates?

- a. AL\$ in the news
<https://calmatters.org/education/2021/01/newsom-fund-free-textbooks/>
- 7. Track student resolution - aim to have finished and signed off for early 2021?
 - a. Andrea could not make today, but will send draft
- 8. Discuss and confirm 3 more Spring 2021 meeting times
 - a. 9-10a Feb 25
- 9. AOB