

Terms & Conditions MEDS Workshop 2025

“RIJEKA – CITY OF TEXTURES”:

- Participants -

Version 1.4 - 2025-05-17

PREAMBLE

This document outlines the terms and conditions for the selection, participation, and responsibilities of participants involved in the MEDS Workshop 2025, titled "RIJEKA – CITY OF TEXTURES." It serves as a binding agreement between the organizers of the workshop and the participants, establishing clear expectations, rights, and obligations for all parties involved. By agreeing to these terms, participant applicants acknowledge their understanding of the workshop's rules, and requirements, and commit to upholding the standards necessary to ensure a successful and productive event.

MEDS Workshop is a collaborative educational event aimed at fostering learning and professional development in the context of design, architecture, and complementary disciplines. It provides a platform for tutors to guide and inspire participants through practical projects. The terms outlined here are designed to promote a safe, respectful, and fun environment for all tutors, participants, and organizers.

Please note that a separate document will govern the terms and conditions for tutors, as defined in Section 1 of this document. Both tutors and participants are expected to adhere to the guidelines and protocols set forth in their respective agreements, ensuring the success of this year's workshop.

1. DEFINITIONS

Workshop – The event titled MEDS Workshop 2025 "RIJEKA – CITY OF TEXTURES", including all associated projects.

Organizer – The entity responsible for organizing and managing MEDS Workshop 2025.

Tutor – An individual or team (up to 3 people) who propose and lead a project at MEDS Workshop, guiding the project from concept development to execution and exhibition.

Participant – An individual who takes part in a project at MEDS Workshop, but is not a tutor.

Participant candidate – An individual who applies to become a participant at MEDS Workshop.

Tutor Call – The public announcement inviting students and young professionals with backgrounds in design, architecture, arts and related fields to submit project proposals for MEDS Workshop. The call serves as a competition to select the best project ideas that will be executed together with the participants during the workshop.

Participant Call – The public announcement opening the application process for participants wishing to join MEDS Workshop.

Workdays – The days during MEDS Workshop when tutors and participants collaborate on the design and execution of their projects.

Exhibition/Expo – A public display showcasing the completed projects of MEDS Workshop, held at the locations where the results may remain temporarily or permanently.

2. ORGANIZER

The **organizer** of *MEDS Workshop 2025* is the non-profit organization *Meeting of Design Students Hrvatska*.

3. THE WORKSHOP

3.1. PURPOSE

The aim of MEDS Workshop is to execute up to 15 projects centered around specific topics, as outlined in the provided participant and theme packs, within the urban spaces of Rijeka, Croatia.

The Participant Call is a competition for young designers and others who are interested in learning and gaining valuable experience through co-designing and executing practical projects, and thereby transforming public spaces. The participation in the projects enables **participants** to build their portfolios, develop new skills, and showcase their creative achievements.

The goal of the participant call is to receive qualified applications from suitable **participant candidates** to select the most gifted individuals for participation in the event.

3.2. LOCATIONS

The workshop will take place in and around the city of Rijeka, Croatia.

3.3. FORM

MEDS Workshop will take place from **August 3 to August 18, 2025**. **Participant** attendance is mandatory for the entire duration of the workshop. Deviations from this are only possible in exceptional cases and only with the **organizer's** prior agreement.

The workshop is open to students and young professionals from all design-related fields and complementary disciplines worldwide. Both **tutors** and **participants** must be at least 18 years old.

The total number of **participants** and **tutors** is limited to 200 people.

3.4. COSTS AND CANCELLATION

A participation fee of € 350.00 is required from each individual (**tutors** and **participants**) to cover workshop-related costs. For **participants**, this fee includes accommodation in a shared room from August 3 to August 18, 2025, two meals per day, as well as tools and materials necessary for the workshop.

The payment deadline for the participation fee and the bank account details for the payment will be provided to the **participant candidate** in an email confirming their acceptance.

If a **participant** withdraws less than two months before the workshop start date, the participation fee will not be refunded, unless the **participant** is replaced by another individual who will cover the associated costs.

In case of a refund, the **organizer** will not cover any bank transfer fees arising from the refund.

3.5. TIMELINE

Tutor Call: December 23, 2024 - February 17, 2025

Announcement of selected tutors and projects: tbd

Participant Call: March 16, 2025 - ~~April 13, 2025~~ April 23, 2025, at 11:59 PM CET

Date for participants acceptance notification: from May 1, 2025 onwards

The **organizer** reserves the right to extend the duration of the Tutor Call and to postpone the date of the announcement of selected projects.

4. PROCEDURE FOR SUBMISSION AND EVALUATION OF APPLICATIONS

The Participant Call includes application deadline, participant pack, theme pack, application form, and this terms & conditions document.

The Tutor Call and Participant Call are separate processes, with the Tutor Call and selection of **tutors** taking place before the Participant Call and selection of **participants**. Both calls are publicly announced on the MEDS website (*medsworkshop.com*), MEDS Network social media channels (including Instagram: @MEDS_workshop), and other platforms.

4.1. SUBMISSION OF APPLICATIONS

Applications can be made by students and young professionals. Each applicant must complete the entry assignment, fill in the application form and upload the completed assignment as part of the form.

Applications can only be made via the form available at www.medsworkshop.com.

The entry assignment can have a maximum file size of 10 MB.

The responsibility to create original work rests with the **participant candidates**. Details about the assignment can be found in the participant pack.

If the files submitted with the application are found to be malfunctioning or incomplete, as determined by the **organizer**, the application may be rejected. The **organizer** also reserves the right to reject applications that do not meet, or attempt to circumvent the before mentioned criteria.

4.2. EVALUATION OF APPLICATIONS

Qualified applications and entry assignments submitted during the Participant Call are evaluated by members of MEDS Network.

The **organizer** will inform the **participant candidates** about their acceptance by email as soon as the decisions have been made.

Applicants are advised to whitelist the email address participants.medsroatia@gmail.com to ensure that acceptance emails and other important communications from the **organizer** do not end up in the spam folder.

4.3. SELECTION OF THE BEST PARTICIPANT APPLICATIONS

The selection and evaluation of the participant applications will be based on the following criteria:

Personal qualification and overall fit to the event

- Are the application materials compelling enough to consider selection of the applicant?

- Does the candidate have an academic or professional background that indicates they would be a valuable addition to the MEDS Workshop?
- Is the candidate considered a good fit for participation in the MEDS Workshop?

Concerning the entry assignments submitted as part of the application

- Did the candidate explain the main idea of their entry?
- Does the content/ form of the entry relate to the main theme of the workshop?
- Is the entry an original idea?

5. AWARDS

- Not applicable to **participants** -

6. BENEFITS & EXPECTATIONS

The **organizer** provides **tutors** and **participants** with the following benefits:

- accommodation in shared mixed classrooms during the Tutor camp and Workshop.
- 2 daily meals: breakfast and dinner.
- activities engaging the local community, representatives of local governments, and creative environments, along with the necessary resources to facilitate these activities.
- educational materials relevant to the workshop's themes, along with a prepared workspace and ongoing support from the organizing team.
- expert guidance and substantive support from representatives of the organization.

Selected **tutors** and **participants** are expected to:

- actively participate in activities organized by the **organizer** related to the realization of the project, especially during project work and associated events such as debates, exhibitions, etc.
- grant the **organizer** a non-exclusive license for the copyright of the developed project, for the purposes of its implementation and promotion.
- cooperate in promoting the project and its outcomes across traditional and digital media, with particular emphasis on social media.
- provide their short personal profile, a documentation of the project process and photos for use on the MEDS Workshop website.

Participants receive a certificate for their successful participation at the end of MEDS Workshop.

7. RULES AND OBLIGATIONS

Participants are required to adhere to all regulations set by the **organizer**, including but not limited to written or verbal instructions, safety guidelines, accommodation house rules, and anti-discrimination and harassment policies. The **organizer** is not responsible for any damages resulting from non-compliance with these regulations or the **organizer's** recommendations, which are often based on experience from previous MEDS workshops.

The **organizer** is not liable for any damage to workspaces, project sites, or accommodations caused by **tutors** or **participants**. To prevent undesirable behavior and accidents during the project work, **tutors** are responsible for supervising **participants**, enforcing rules and regulations during work hours, and immediately reporting any serious or repeated misconduct to the **organizer**. **Participants** must follow the **tutors'** instructions.

In cases of severe misconduct, unsafe behavior, or violations of regulations, the **organizer** reserves the right to exclude any **tutor** or **participant** from the workshop, including with immediate effect if deemed necessary.

The **organizer** is not liable for any personal items, including valuables, money, or other belongings, that are left behind or lost during the workshop by **tutors** or **participants**.

A valid health insurance policy (e.g., travel health insurance) that covers typical medical treatments in the country and city of the workshop and includes coverage for accidents and injuries resulting from the use of building and power tools is mandatory. **Tutors** and **participants** are responsible for their own insurance coverage. The **organizer** is not liable for any health issues, accidents, or related incidents involving **tutors** or **participants**.

In general, the **organizer's** liability is excluded to the fullest extent permitted by law. If liability cannot be entirely excluded, it shall be limited to instances of gross negligence.

The **organizer** will ask **tutors** and **participants** to sign a waiver with regards the above mentioned content.

8. DATA PROTECTION – GDPR

All information collected by the **organizer**—whether through registration, submitted files, online data, web cookies, or other means—is handled with respect for the **participant's** privacy. Personal information is used only for the administration of the selection process and the administration and proper execution of MEDS Workshop. This includes the fulfillment of all legal obligations of the **organizer**. By submitting data, **participants** consent to its partial publication (with regards to name, age and country of the applicant), editing, and use as necessary for the **organizer's** purposes.

Personal information collected during registration may include the individual's name, email address, postal address, birth date, school/firm, CV/resume, portfolio, short personal profile, and phone number.

We may share personal information, such as name, email, and phone number, with our main partner, MEDS Network.

If you wish to review, correct, restrict, or delete the personal information you have provided, please contact us via email at: participants.medsroatia@gmail.com.

9. CONCLUDING PROVISIONS

By submitting a participant application for MEDS Workshop, you confirm that you have read, understood, and agree to comply with all the regulations outlined in this document.

The **organizer** reserves the right to modify or update these regulations at any time. New versions will supersede previous ones. The latest version is available on MEDS website at www.medsworkshop.com. Participation is contingent upon acceptance of the most recent version of the Terms & Conditions.

Any matters not covered in this document will be addressed and communicated by the **organizer** in an appropriate manner.

For any questions, please contact us at participants.medsroatia@gmail.com.