

# GalacticGat0r's Terms of Service

## I. CONDUCT

1. All parties are expected to write in a clear, concise and polite manner. If you're rude to the artist in any capacity, rush them or make demands then consider the commission void.
2. All relevant reference material and requirements should be provided before any work begins or payment is submitted. A reference or aesthetic board will suffice.
3. Clear communication is required for accurate interpretation of your request. The artist will be sure to keep you in the loop of the progress and if there may be any delays.
4. Failure to abide by the terms outlined may result in the commission being declined or canceled.

## II. PAYMENT

1. Commissions must be paid in halves, 50/50: half before the sketch stage is started and the other half once it's completed. Full payment is required before the artist sends a high quality file.
2. Payment accepted in PayPal and Venmo only.
3. Payment will be requested via PayPal and Venmo by the artist.
4. NOTE: other in game payments are, of course, accepted. Depending on the location or website, please reach out to the artist about other forms of payments outside of USD. (This applies to pet websites mostly)

## III. PROCESS

1. A few thumbnail sketch ideas will be made to see what is wanted. Once a sketch idea is settled on the artist will proceed to the next stage of a full sketch; this stage is where corrections will be made to the drawing itself. The artist will give tabs as progression is made on the piece. If any colors need to be changed or altered then it can be worked with. When the artist is finished with the piece they will showcase a low quality version with signatures on it before asking for the remainder of the payment.
2. Commissions are generally expected to take roughly three weeks from half payment to completion.
3. If there are any circumstances that delay commission completion, the client will be informed; this may include emergencies or work accommodations.

## IV. REVISIONS

1. The subject of the commission cannot be changed after payment has been submitted. If the commissioner wants any changes done then they may request those changes during the sketch stage.

2. A maximum of three revisions are given during the sketch stage free of charge.
3. Further revisions will result in fees proportional to the additional workload.
4. No revisions will be made once the commission is considered complete.

## V. CANCELLATION + REFUND POLICY

1. The artist has the right to cancel the commission and refund the appropriate amount at any time.
2. If a refund is requested by the client during the sketch stage then a full refund will be issued. If the artist has moved on to the lineart/coloring stage then only half will be refunded of the half given. No further refunds will be issued once the piece is completed.
3. If the client ceases contact for over 1 month, the commission will be considered concluded and no refunds will be issued.
4. Forcing a chargeback will result in personal and public blacklisting. All rights that may have been bestowed in relation to the artwork will be retracted and appropriate legal action may be taken.

## VI. COPYRIGHT + USAGE

1. Under no circumstances may the artist's signature be removed from any work.
2. Art may not be modified or edited by anyone but the original artist.
3. The artist reserves full rights to the work produced.
4. All commissions are for personal use unless otherwise agreed upon. Commercial use licenses can be provided for additional fees and negotiation.
5. Under no circumstances may personal, non-commercial art be used for the purposes of making or promoting monetized content by anyone but the original artist.
6. If the commissioner wishes to use the art for content creation, such as YouTube videos, then the artist must be informed and properly credited each time the art is utilized.

By commissioning me, Leon, you agree to all terms

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Special thanks to [Bubble](#) for the TOS template.