



INSPIRE VALLEJO is a program of MILES MCNEAL & POWELL, a community impact interests firm
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Job Description

Intern for Inspire Vallejo (College Credit)

gain experience in community development, program coordination, strategic planning, marketing, and program development.

Location: Remote
Department: Executive Office
Reporting To: Chairwoman

ABOUT THE INTERNSHIP:

Guess what?! We've been busy at Miles McNeal & Powell! We're seeking multiple interns for our very first internship experience for our [Inspire Vallejo](https://inspirevallejo.org) program. We extend this opportunity to higher education students who are seeking professional development, social enterprise insight, and course credits.

As an intern you will commit to 12 weeks of service working to enhance the vision of Inspire Vallejo! Whether you're a marketing maven, a social media guru, or a logistics whiz, there's a place for you on our team. We're seeking awesome individuals with an interest in:

- Community Outreach & Relations
- Communications
- Digital Marketing
- Event Planning
- Program Development & Coordination
- Strategic Planning

WHAT ARE WE LOOKING FOR?

- **Your commitment is key!** Be able to intern 12 weeks at 10-16 hours/week on the Inspire Vallejo program.
- **Your collaboration is important!** Strong collaborative skills to offer perspective in the best interest of the program.
- **Your input is invaluable!** We welcome independent and diverse perspectives.
- Current student or recent graduate (within 12 months) from college/university.
- Enthusiastic go-getters with a love for creativity, a knack for problem-solving, and a passion for making communities shine.
- Ready to roll up your sleeves and dive into the action.
- Uphold the bold vision and mission of the firm.
- Abide by the firm's culture and values.
- Maintain confidentiality about all internal matters of the firm — practicing confidentiality for all initiatives.
- Prepare for, attend, and conscientiously participate in meetings.
- Aid in enhancing the program's development.
- Assist with priorities, milestones, and the program's roadmap.
- Understand the target market and build relationships with key stakeholders to engage with the program.
- Work closely with the Chairwoman.
- Other duties assigned by the Chairwoman (within reason).



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ABOUT MILES MCNEAL & POWELL LLC:

Launched in 2020 and located in Vallejo, California, [Miles McNeal & Powell LLC](#) is a social enterprise and community development entity with a team of change agents who are highly experienced, forward-thinking, purpose-driven, community-centric, civic-minded, and equity-led. As a community impact interest firm, we reinvest in the hopes and needs of communities with disadvantaged, underinvested, underserved, and economically vulnerable populations by focusing on economic equity, community regeneration, and urban innovation to build strong sustainable communities.

OUR VISION:

Miles McNeal & Powell is committed to our leadership role in creating supercommunities as community-dreamers, community-doers, community-developers, and community-disruptors, while being steadfastly rooted in our culture and values and maintaining our uncompromising principles.

OUR MISSION:

Make a substantial social impact and be a champion of future cities and supercommunities by: meeting the demands of our communities; closing the gaps of opportunity, economic equity, and well-being for the disadvantaged, economically vulnerable, underinvested, and underserved; and delivering on our goals for our business, communities, and investors.

EQUAL OPPORTUNITY STATEMENT:

Miles McNeal & Powell LLC is an equal opportunity employer and does not discriminate on the basis of race, sex, religion, national origin, gender identity or expression, sexual orientation, disability, age, or any other category protected by local, state, or federal laws. We are committed to building a diverse, equitable, and inclusive team of change agents. We strongly encourage applicants who are people of color, LGBTQ+, women, trans and gender non-conforming people, people with disabilities; and/or formerly incarcerated people.

READY TO INSPIRE?

Drop us a line at hireme@milesmcnealpowell.com and let's create something incredible together. Use the subject line **[Applicant] Inspire Vallejo Intern for (insert Interest/Skill Area)**