MANUAL

Accessing NSU Email System for the First Time

Email: Check your personal email to identify the actual NSU email address created and sent to you from nsu.it@northsouth.edu. Email address format (mostly): firstName.lastName.242@northsouth.edu

Password: Check your personal email to find the password of the NSU Email Address sent already.

- Go to the website www.gmail.com and select the "Sign In" option.
- Enter your NSU email address and click "Next."
- Input your initial password and click "Next."
- The system will prompt you to change your initial password. Please follow the instructions to set a new password. Once completed, you will gain access to your NSU email platform.

For assistance, please send an email to helpdesk@northsouth.edu.