



PAST PRESIDENT

Position Summary:

The past president serves in an advisory role to the president, president elect, and chapter as a whole, and provides guidance and expertise as a knowledgeable member of the board. They advise on past practices and operations in accordance with the chapter bylaws. Upon request, they assist officers in performing their duties.

Term of Office: One year (*this is the third year of a three-year commitment which includes serving as president-elect, president, and immediate past president*).

Estimated time requirements per month:

- Attending board meetings: 2 hours plus travel time if applicable
- Assisting President with new board onboarding and mentoring: 2-4 hours
- Attending monthly chapter meetings: 2 hours

Qualifications:

- Serve as President the previous board year

Responsibilities:

Chapter Leadership

- Attends all monthly board meetings when possible.
- Serves as acting president if both the president and president elect are unavailable
- Supports the president and president elect in achieving chapter goals
- Advises chapter officers on relevant issues

Chapter Affiliation Requirements (CARE)

- Oversees the yearly CARE reporting requirement and functions as the main point of contact for ATD on all CARE-related communications

Planning/Strategy

- Participates in the development and implementation of short-term and long-term strategic planning for the chapter
- Participates in succession planning, including recruiting new board members and helps President Elect with Nominating Committee.
- Acting as a mentor to board members

Expectations

- Follow Chapter bylaws, policies and procedures and ensure CARE requirements are met
- Work collaboratively to move forward the Chapter's mission, value, strategic plans and goals
- Represent the chapter to members and potential members at Chapter and other events
- Performs other duties as assigned by the President or Board

Benefits of being on the ATD Cascadia Board

- Complimentary National Membership dues for duration of term.
- Complimentary Chapter Membership dues after first year of service on the board.
- Attend most chapter events at a free or discounted rate.
- Financial assistance to attend the annual Chapter Leaders Conference if budget allows.
- Ability to network with leaders in the Talent Development field.
- Potential to continue serving ATD by participating as a National Advisor for Chapters.
- Eligibility to qualify for an Educational Partnership Certificate from National (value \$1200).
- Complimentary ATD Cascadia membership for 15 years.