

# Board of Directors Meeting Agenda



**March 12, 2024**

**Location:**

Heartland AEA  
6445 Corporate Drive, Johnston  
Boardroom

**Time:** 4:00 p.m.

**Phone:**

Dial: 1-669-900-6833  
Meeting ID: 966 4976 7499 followed by #  
Skip putting in participant ID - just stay on the line

**Zoom Link:**

<https://heartlandaea.zoom.us/j/96649767499>

**Participants:**

Ms. Margaret Borgen Board President	Ms. Tiara Mays-Sims Board Member	Ms. Kelly Simmons Board Member	Ms. Jenny Ugolini Board Secretary
Ms. Liz Brennan Vice President	Mr. Alex Piedras Board Member	Mr. Kevin Fangman Chief Human Res. Officer	Dr. Kristi Upah Chief Student Svcs. Officer
Mr. Pete Evans Board Member	Dr. Steve Rose Board Member	Dr. Susie Meade Chief Academic Officer	Dr. Cindy Yelick Chief Administrator
Mr. John Kinley Board Member	Ms. Margie Schwenk Board Member	Mr. Kurt Subra Chief Financial Officer	

**President:** Margaret Borgen

**Recorder:** Jenny Ugolini

**Board Meeting at 4:00 p.m.**

Time	Topic/Process	Presenter	Outcome
5 min.	<b>1.01</b> Roll Call	Margaret Borgen	Roll call and approval of the agenda.
	<b>1.02</b> Approval of Agenda	Margaret Borgen	
	<b>1.03</b> Approval of minutes from <a href="#">Feb. 13</a> and <a href="#">27</a> , 2024	Margaret Borgen	Review and approval of minutes from Feb. 13 and 27, 2024
	<b>1.04</b> Public Forum and Correspondence	Margaret Borgen	Hear comments from members of the public and share Board correspondence.

**2. Discussion Items**

Time	Topic/Process	Presenter	Outcome
20 min.	<b>2.01</b> Legislative Update <ul style="list-style-type: none"> <li><a href="#">Iowa Press Link for Feb. 23</a></li> </ul>	Cindy Yelick	Board members will be updated on the current legislative session.

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15 min.	<b>2.02</b> Chief Administrator's Update of Recent Activities <ul style="list-style-type: none"> <li>• Feb. 29 Board Advisory Council</li> <li>• March 5 HAA Mtg.</li> <li>• Supt. Regional Visits</li> <li>• Supports for Staff</li> </ul>	Cindy Yelic <b>3. Action Item</b>	Board members will be updated on recent activities and upcoming events.
5-10 min.	<b>2.03</b> <a href="#">Negotiations - Certified Union</a>	Kevin Fangman, Kurt Subra	Board members will be updated on the negotiations with the certified union.
5 min.	<b>2.04</b> Insurance Renewals <ul style="list-style-type: none"> <li>• <a href="#">Dental</a></li> <li>• <a href="#">Voya Life Insurance</a></li> </ul>	Kurt Subra	Board members will be updated on the Agency's insurance renewals.
5 min.	<b>2.05</b> Construction Update and Change Orders	Kurt Subra	Board members will be updated on the phase 2 remodeling project and related change orders.

Time	Topic/Process	Presenter	Outcome
5 min.	<b>3.01</b> <a href="#">Negotiations - Certified Union</a>	Kevin Fangman, Kurt Subra	Board members may approve the HEA ratified agreement.
	<b>3.02</b> Insurance Renewals <ul style="list-style-type: none"> <li>• <a href="#">Dental</a></li> <li>• <a href="#">Voya Life Insurance</a></li> </ul>	Kurt Subra	Board members may approve the insurance renewals.
	<b>3.03</b> Construction Change Orders	Kurt Subra	Board members may approve the change orders for the phase 2 remodeling project.

## 4. Consent Agenda

Time	Topic/Process	Presenter	Outcome
5 min.	<b>4.01</b> <a href="#">Personnel Report</a> <ul style="list-style-type: none"> <li>• <a href="#">Addendum</a></li> </ul>	Kevin Fangman	<b>Handout:</b> Personnel Report <b>Admin. Recommendation:</b> approval
	<b>4.02</b> Bills <ul style="list-style-type: none"> <li>• <a href="#">LOPB 021524</a></li> <li>• <a href="#">LOPB 022924</a></li> <li>• <a href="#">Board Reports</a></li> </ul>	Margie Schwenk	<b>Handout:</b> Available at meeting <b>Admin. Recommendation:</b> approval

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	<b>4.03</b> <a href="#">Northwest AEA and Heartland AEA 2023-24 Teacher of the Deaf/Hard of Hearing (TDHH) Sharing Agreement</a>	Kurt Subra	<b>Handout:</b> Agreement <b>Admin. Recommendation:</b> approval
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## 5. Chief Administrator Comments

[FYI - Upcoming events](#)

## 6. Board Comments

## 7. Adjourn

**Next Board Meeting:** Tuesday, April 9, 2024

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