

Activity Calendar for Juniors

Month	Date	Description
September	By end of month	- Check accuracy of ACP Template and highlight courses from last year (green=pass, red=fail) - Add current semester courses to template
October	1st	Wisconsin Education Fair @ MSTC - Write Up Reflection following field trip of the experience to be added to portfolio - They should write about the experience using this template. After the survey is given all the junior advisors will look at the results and see what changes should be made in the future and topics of discussion with students about their potential college/career choices.
November	By 1st P/T Conference Date	- Complete ACP Conference sheet for each student in Advisory - Have each student complete the Who Am I?, etc. section of the ACP template - Transitions Expo Reflection (every other year)
December	By Christmas Break	- Complete Post Secondary Plan template questions for 11th grade - Explore Clusters, Pathways, Occupations, and Schools in CareerLocker
January	25th	Update ACP Template - Highlight 1st semester courses green (pass) or red (fail) - Begin discussion of what is needed next year in order to graduate
February	Before 2nd P/T Conference Date	Scheduling - Meet with each student to prep for scheduling - Attend meeting with advisory students in auditorium
March	Before Scheduling	Scheduling and Post-secondary Prep - Assist students with scheduling for senior year - Check graduation progress for any credit recovery - Check admission requirements for specific schools they are looking to attend
April	By end of	Graduation Requirements

	month	• Double check that students are going to reach all needed grad requirements following the scheduling process • Make sure that they know about the 3.5 credits in Social Studies and .5 in CTE that are required (MUST complete their ACP Portfolio in order to graduate through this course)
May	By end of month	Student Participation List • Add items to the Student Participation List that they were involved in during the school year • The list should have been started last year and built on for this year

November

Parent/Teacher Conferences & Who Am I?

Parent/Teacher Conferences

Look over the [Talking Points](#) and [ACP Script](#) information that is available to you during conferences. You should go over the [ACP conference sheet](#) with each advisory student before the first parent/teacher conference night. Hard copies will be distributed to each advisor, but you can also print your own if extras are needed. If you wish to have students complete it electronically, please let Mrs. Jackson know so she can develop it.

Who Am I? On ACP Template

Have students complete the bottom portion of the ACP template with their most up-to-date reflection. They should complete: Opportunities Outside the Classroom, Who I am, What do I want to Do, How Do I Get There, Possible Career/Interest Areas, and Considerations for Postsecondary. These do not need to be elaborate, but should be thorough responses based on who they are right now, be sure to tell them that it is ok to change their minds and will most likely do so several times throughout high school.

Please spend as much time on this as each student needs. They can come back to the website multiple times to find the best fit for them. Try to guide students to look at the entry level positions they will need to hold before they begin thinking about the higher ranking positions in that field.

Transitions Expo & Reflection (every other year)

All sophomores and juniors will be participating in the Transitions Expo and following the event they need to complete the following [survey](#). The Transitions Expo planning team will review the results to improve the event for the future. Feel free to discuss the event with your advisory students and find out how they benefited from the event, or ways to make it better in the future. They should write a reflection about their experience in the event in a Google Doc or Word Document so that it can be shared in their senior ACP portfolio. Some topics include: did they agree with the salary, did you have enough money to live the lifestyle you wanted, what did you get the most out of through the College Knowledge section, will you change your future plans because of this, etc.

December

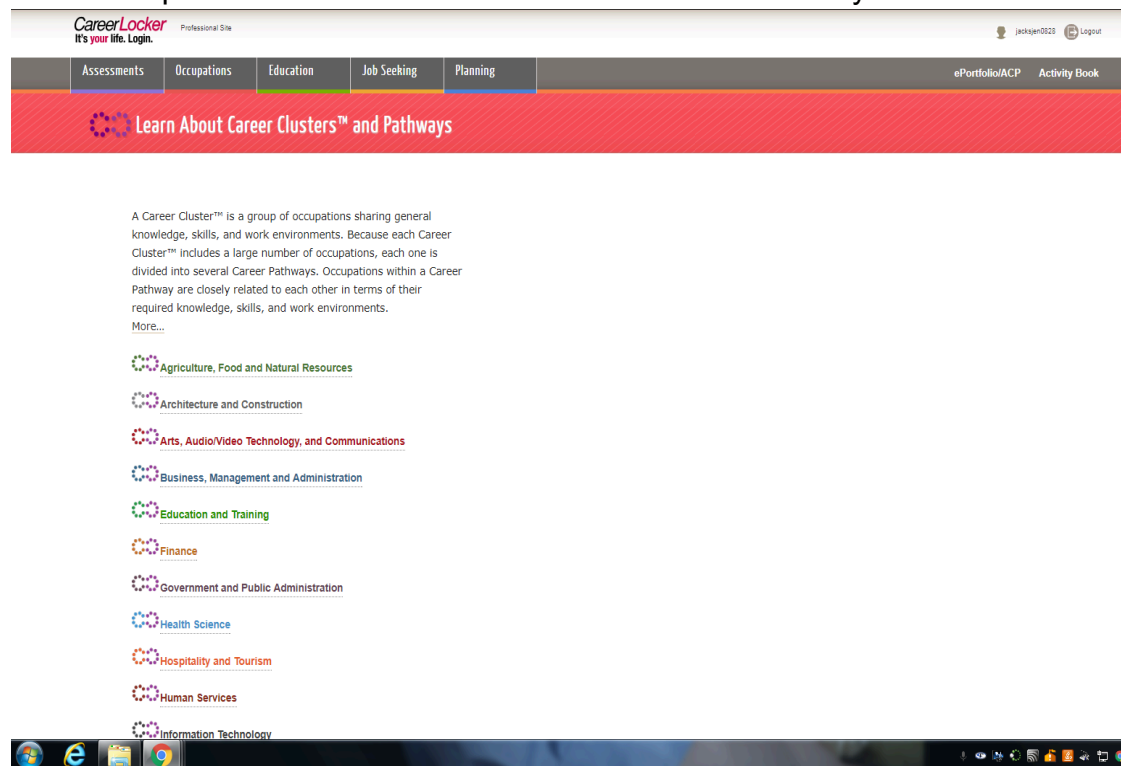
Postsecondary Plan Template Data Collection

The student should complete the What Do I Want to Be section of the [Personalized Postsecondary Plan](#) template. Their responses do not need to be lengthy, but should cover all the information that is being asked of them.

Remind students about the portfolio requirements. All requirements are found [here](#)!

Explore Pathways, Occupations, and Postsecondary in CareerLocker

1. Log into CareerLocker (<http://careerlocker.wisc.edu>)
2. If you need to create a new log in, use school code: nhs-c366
3. Hover over “Occupations” and select “Career Clusters and Pathways”



- a.
4. Select Clusters of choice to explore three (3) different Pathways

Finance Career Cluster™

About the Career Cluster™

Skills & Knowledge

Related Occupations

About the Career Cluster™

Description

Occupations in the Finance Career Cluster™ involve banking, helping individuals or companies to manage money in order to reach their financial goals, providing insurance coverage, and studying financial markets.

Pathways

- [Accounting](#)
- [Banking Services](#)
- [Business Finance](#)
- [Insurance](#)
- [Securities and Investments](#)

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- Within a given Pathway they will find Related Occupations, they should select 3 occupations they are specifically interested in
 - When they find their top careers they should click the little “Save” star icon in the right hand corner so it will save to their ePortfolio/ACP record
- For each career they should click the “Education Path” option to see High School classes they should take along with finding what postsecondary schools offer a degree for this field

Assessments
Occupations
Education
Job Seeking
Planning

Majors and Degrees

[Back to Find Majors and Degrees](#)

Accounting

Majors & Degree Info

Overview
Graduate Admission
Typical Course Work
Things to Know
Resources

Related Information

Schools and Colleges that offer this Major or Degree

Related Majors or Degrees

Related Occupations

Schools and Colleges Offer this Major or Degree

Choose a state
Wisconsin

Wisconsin Schools and Colleges

Colleges and Schools Name	Degrees Offered for this Major or Degree
Blackhawk Technical College - Main Campus	Diploma
Cardinal Stritch University	Bachelor's
Carroll University	Bachelor's
Carthage College	Bachelor's
Concordia University	Bachelor's
Chippewa Valley Technical College - Main Campus	Associate
Edgewood College	Bachelor's, Master's
Fox Valley Technical College - Main Campus	Certificate, Associate

- i.
- ii. If they find the school of their choice for this degree program, they can also “Save” the school to their ePortfolio/ACP by clicking the Save star again

Updated 11/21/2018

CareerLocker Professional Site
It's your life. Login.

Assessments Occupations Education Job Seeking Planning

Colleges and Schools

[Back to Find Colleges and Schools](#) [Back to the Majors & Degree Info](#)

Mid-State Technical College - Main Campus

At a Glance

- General Information
- School Name and Address
- Student Body
- Costs
- Financial Aid
- Admissions
- Academics
- Sports
- Student Life
- Student Services
- Career Services
- Majors and Degrees

At a Glance

About the School

- Wisconsin Rapids, WI
- Public institution
- 2-year college
- Degree Offered: Certificate or diploma, Associate
- Small town-rural area (not within commuting distance of a large city)
- 10,737 undergraduate students
- National Junior College Athletic Association (NJCAA)

Tuition

- In-state tuition: \$3,966 or \$5,364
- Out-of-state tuition: \$5,949 or \$8,046

Admission

- Open (virtually all applicants are accepted)
- Applications due: Continuous

iii.

1. After looking at these Clusters, Pathways, Occupations, and Schools the student should start beginning to piece together what courses they need to take during senior year to prepare for this field.
 - a. If they go through all this and say "I don't know what I want to do" they should redo some of the inventories and surveys to help determine what they are talented in and what they could pursue for a career.

January

Update ACP Template Grades

- Update ACP Template Grades
 - Have students go into their ACP template and highlight their 1st semester courses green (if they passed) or red (if they failed). Enter 2nd semester course titles into the template.
 - Begin discussion of what courses they will need to schedule for next school year for graduation requirements and career prep

February

Scheduling Meeting

Have one-on-one meeting with each student to plan for their senior year classes and update in ACP template document.

Attend Dual Credit/Work Based Learning meeting with your advisory groups in the Auditorium to learn more about course options available to students prior to registration beginning. If students could not attend for any reason, but are interested, they need to speak with Mrs. Jackson about details and course requirements to participate in certain programs.

March

Scheduling & post-graduation Prep

Have one-on-one meeting with each student to plan for their senior year classes and update in ACP template document. Make sure all graduation requirements will be met with their tentative plans. It is also helpful to look up the colleges they are anticipating attending to be sure of the admission requirements (4 credits of English, 3 credits of Science, etc.) because some will have odd requirements regarding foreign language and fine arts that students need to plan for.

If they need assistance with scheduling, do your best to help guide them through the process. This is usually best done one-on-one coaching with their skill level and what they can plan on needing for senior year.

April

Graduation Checklist

To make sure their courses for senior year will have them meet Nekoosa High School requirements

- ☐ **English:** 4.0 credits
- ☐ **Social Studies:** 3.5 credits
- ☐ **Mathematics:** 3.0 credits
- ☐ **Science:** 3.0 credits
- ☐ **Physical Education:** 1.5 credits
- ☐ **Health:** 0.5 credits (completed in grades 7-12)
- ☐ **CTE:** 0.5 credits (must take Career and Financial Literacy as a senior)
- ☐ **Electives:** 8.0 credits
- ☐ **Total Required to Graduate: 23.0 credits**
- ☐ **GPA Required to Graduate: 1.5 GPA**

May

Add to Student Participation List

Students will add to their bulleted list of all the activities they have been involved in during the school year. They should have started this process last year to include sports, clubs/organizations, volunteer work, job experience, etc. This should be created in a Google Doc and will be added to throughout their high school career and used to assist with scholarship applications during their senior year.

An example of what could be created is found below:

- Basketball (Frosh, Soph, Jun) or (9, 10, 11) or (1, 2, 3)
- FCCLA
 - Treasurer
- Student Council
- Pep Club
- Bethlehem Lutheran Church
 - Youth Group
 - Mission Trip to New Mexico (July 15-July 20)
- McDonalds
 - Reference: Shift Manager Name
 - Prepared meals for customers, cleaned facilities, handled large sums of money

June

Update Academic Career Plan Template with Semester 2 Grades

Go into Academic Career Plan template and have students complete it for the courses they passed and earned credit for. Highlight cells in appropriate colors (green for passed, red for failed) for all courses taken that semester.