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Below are the guidelines established and implemented by the Vermont Department of Motor Vehicles if a driver education school or driver educator licensed through VT DMV chooses to use the hybrid/virtual format.

1. The use of a hybrid/virtual classroom format is not mandated. A school and/or instructor may choose to utilize it.
2. The school/instructor must maintain a physical classroom which is approved by the Vermont DMV Driver Education Coordinator as required in Vermont Rule 14-050-039(o).
3. A class will remain limited to 30 students as set out in Vermont DMV Administrative Rule 14-050-039(r)5. However, consideration must also be given to the available seating allowed in your physical classroom in case the hybrid/virtual classroom format is disallowed for any reason.
4. All classroom instruction must be provided by a DMV driver education licensed instructor, or a guest speaker as allowed by Vermont DMV Administrative Rule 14-050-039.
5. The school/instructor must ensure actual classroom time meets or exceeds the 30 hours mandated in the driver education curriculum requirements.
6. The school/instructor must keep accurate attendance records.
7. The instructor must use the same curriculum they would use in a physical classroom; however, modifications are permissible to ensure the same material is being covered, understood and the student is being evaluated on their mastery of the material.
8. The school/instructor and student must have adequate internet connection to minimize the connection being lost during classroom time.
9. The school/instructor and student must use a desktop, laptop or tablet which is stationary. Smart phones are not acceptable.
10. The school/instructor and students must have camera, microphone, and speaker capabilities so all parties can interact in real time. The student's camera must be always on and the student visible during classroom time.
11. The instructor may record each session, this would allow a student who is absent to view the session later if required by school / instructor attendance policies.
12. The instructor must hold an in-person on-site parent/student/instructor introductory meeting prior to the commencement of the class to allow for face-to-face introductions, class expectations and to have class requirements clarified, questions answered and for



any other information to be provided. Student and at least one parent/guardian must attend.

13. The student must be sitting upright and free of any distractions. They shall not be in a reclining or laying position.
14. The use of short on topic videos and other media facilitated by the instructor are acceptable.
15. All in-vehicle instruction must be conducted by a Vermont DMV driver education licensed instructor, sitting in the front passenger seat as required in Title 23 VSA 614 and Vermont DMV Administrative Rule 14-050-039(r)4.
16. All observation and behind-the-wheel instruction must be conducted by the same school and continue to be integrated and concurrent with classroom instruction.
17. The Commissioner of Motor Vehicles reserves the right to modify these guidelines or amend the rule to require the use of a physical classroom if on review the hybrid / virtual classroom guidelines are not being met or there is a negative impact on the safety of the motoring public.

