

SBDM Meeting Minutes
Rodburn Elementary
Dec. 2, 2020

Meeting was called to order @ 4:30

Members Present: James Hood, Deanna Roberts, Vicki Anderson, Cassie Chandler, Tessa Gilliam

A. Opening Business:

Approval of Agenda - Deanna Roberts made a motion to approve the agenda. Vicki Anderson seconded the motion. All were in consensus.

Approval of Minutes - Cassie Chandler made a motion to approve the minutes. Vicki Andersons seconded the motion All were in consensus.

Good News Report -

Tinting at the school is completed. There are a few additional windows that will be tinted for free.

Mr. Hood reported that Title 1 had passed out over 100 activity sets for the “Best Dressed” Turkey activity. 25 students participated in the activity. Winners had their picture taken with Mr. Hood and Mrs. Pratt.

Rodburn is still waiting on the buzzer system. KEDC is behind their schedule.

Mr. Hood and Mrs. Ritchie attended the Veteran’s Day program where the winners of the essay contest were acknowledged. Aleah Mauk was the winner, with Braiden Waugh and Kate Roberts as runner-ups.

Mr. Hood explained the new PBIS (STRUT) expectations that have been introduced to the students. Each area of the school have specific expectations for Rodburn students to follow.

Rodburn has received additional Chromebooks from the Central Office. However, there is still a need for more Chromebooks. Rodburn does not have enough Chromebooks for students. Many families have more than 1 child and need access to more than 1 Chromebook. Rodburn is working toward a 1 to 1 with Chromebooks. Due to limited funds, Title 1 is purchasing more Chromebooks. They are on backorder and have not come in at this time due to such a high demand.

B. Student Achievement Report/Data:

Mr. Hood reported that 73% of students are in-person, 27% of students are virtual. Rodburn has 76 students working with paper packets. Teachers are creating the paper packets. Teachers are using Lexia, Symphony Math, PLP, and Google Classroom to meet the needs of their students. Any student who is struggling in reading and math is receiving additional support through ESS daytime tutors, teachers tutoring after school, RTI services, and providing one-on-one virtual instruction. When allowed, Mr. Hood reported that students are coming to school for small group instruction. The instructional assistants are helping provide support in these areas as well by tutoring students both in person and virtually.

Rodburn's enrollment is down from previous years. At this time Rodburn has 402 students enrolled. Mr. Hood stated that he is doing home visits on Fridays to check on students.

Mr. Hood explained the process for the CSIP (Comprehensive School Improvement Plan) He reviewed the Needs Assessment, School Assurances with the council.

Instructional Time Verification sheet was reviewed and explained.

Mr. Hood shared the Acknowledgement of Risk form that went with students for parents to sign and return.

Rodburn has been serving approximately 270 lunches daily.

C. School Improvement Plan

Mr. Hood explained the process for the CSIP (Comprehensive School Improvement Plan) He reviewed the Needs Assessment, School Assurances with the council.

Mr. Hood explained that the CSIP must align with the Needs Assessment. As a district they chose to use the forecasting button to forecast projections for the percentage of proficient/distinguished students. With the projection, Rodburn would be lower than our goals. Elementary schools decided to go with a 5% increase in all components. CSIP must be completed by Jan. 21, 2021

D. Budget Report

SEEK - Mr. Hood reviewed SEEK funds.

Title 1 Budget - Mrs. Pratt presented the Title 1 budget. She stated that due to COVID, budget needs to be reviewed. Educational Consultant line has a balance of 5,000. Due to COVID, this amount is not needed for the remainder of the year. Rodburn would like to move \$3,000 to Computers and Related. Registration Fees has a balance of \$500.00. Rodburn would like to move \$400.00 to Computers and Related. Postage has a balance

of \$250.00. Rodburn would like to move \$150 to Computers and Related. Our goal is to purchase chromebooks for all. Parent Involvement Money - Child Care line has a balance of \$500. Rodburn would like to move \$400.00 to Other Supplies and Materials to support parental engagement during COVID. Food for Parent Meetings has a balance of \$500.00 Rodburn would like to move \$400.00 to Other Supplies and Materials. All council members were in agreement with the changes in the budget.

E. Committee Reports

No committee reports at this time

F. Bylaw or Policy Review/Readings/Adoption

Review Policy # 20 - Student Transfers - Mr. Hood felt that this policy was not needed. Deanna Roberts made a motion to remove the policy. Vicki Anderson seconded the motion. All were in consensus

Review Policy #7 and #8 - Mr. Hood presented to the council these policies to review. He recommended that the policies be combined for one policy. Vicki Anderson made a motion to combine the policies. Sanchia Pratt seconded the motion. All were in consensus. Mr. Hood presented a new policy which combined the policies. Vicki Anderson made a motion to approve the 1st reading of the policy. Sanchia Pratt seconded the motion. All were in consensus.

G. Old Business

H. New Business:

- a. Parent Involvement Activity for December - Mrs. Pratt stated that since being virtual it has been difficult to involve parents with activities. Title 1 would like to do an activity for December that would involve the help of parents. It has been suggested by parents to decorate the tree for the holidays. Title 1 would like to purchase materials for a decoration. The decoration can either be placed on the school tree or their tree at home. Teachers will decide a grade appropriate activity. Title 1 along with Family Resource will purchase items needed. Parents were in favor of this activity.

I. Ongoing Learning

District Level PLC's - Mr. Hood shared how the grade level teams across the district are meeting every Wednesday to discuss the curriculum and develop plans for learning. When school is back in person, these meetings will continue.

Deanna Roberts made a motion to adjourn the meeting. Vicki Anderson seconded the motion. All were in consensus.

Meeting adjourned @ 5:30