

Name of school

Circular to Parents Class VII to X

Greetings from your Principal !!!!

Dt.....

Dear parents,

Teenagers are often more comfortable communicating electronically than speaking face to face. Yet many events in teenagers' lives require interpersonal communication skills to be resolved successfully. Now, more than ever, they need guidance in developing their Communication, Public speaking & leadership skills. All these skills are necessary for earning a living in today's competitive job market, but are also essential for maintaining healthy personal relationships and achieving academic goals

The school is pleased to inform that we are planning to start a Gavel club for improving the public speaking and leadership skills of children in class 7,8,9,10. Gavel club is the children wing of toastmasters International.

What is Toastmasters international ?

Toastmasters International is one of the largest non-profit organizations in the World. They are the world leader in communication and leadership development. Their membership is 313,000 strong. These members improve their speaking and leadership skills by attending one of the 14,650 clubs in 126 countries .

What is Gavel Club and what are the benefits?

Gavel club is the children's wing of Toastmasters International. Through these clubs, children will learn to

- Overcome nervousness when speaking before an audience.
- Organize and present ideas logically and convincingly.
- Listen carefully to others' ideas.
- Participate in and lead group discussion or meetings.
- Offer advice to help others improve their speaking and leadership skills.

How the skills are developed ?

There will be 2 club meetings in a month with 2 hours duration. During the meeting various roles such as Gavelier of the day, Timer, Wordmaster, grammarian, AH Counter, General evaluator, speakers & evaluators etc will be played by the participants in rotation. Speeches will be delivered based on the guidelines given in the Toastmasters manual. Every prepared speaker is assigned an evaluator who points out speech strengths and offers suggestions for improvement. During the speeches they will learn about Eye contact, body language, vocal variety, visual aids etc.

The meetings will be conducted on Friday /Saturday 8AM to 10AM (change the day & time) in the school premises.

Fee payable :fill Amount per participant as annual membership fee

Parents who wish their children to be members of toastmasters gavel clubs are requested to fill the registration form attached herewith and send it to the class teachers on or before along with Rs...(Add amount)

With regards,

Principal

(edit this page if required)